

**APPLICATION FOR  
ADVANCED STUDY INSTITUTES  
TRAVEL AWARD**

NOTE: READ PROGRAM SUMMARY ON REVERSE SIDE BEFORE COMPLETING	
1. TITLE, DEPARTMENT AND ORGANIZATIONAL AFFILIATION	2. DATE AND PLACE OF BIRTH
3. NAME AND MAILING ADDRESS OF APPLICANT (INCLUDING ZIP CODE)	4. SOCIAL SECURITY NUMBER
	5. HIGHEST PROFESSIONAL DEGREE AND YEAR OBTAINED
	6. OFFICE PHONE (   )
	7. HOME PHONE (   )
8. NAME OF MEETING	
9. CITY/COUNTRY OF MEETING	10. INCLUSIVE DATES OF MEETING
11. MEETING SPONSORED BY (NAME OF SOCIETY, GOVERNMENT AGENCY, GROUP OR ORGANIZATION)	
12. EXPECTED DATE OF DEPARTURE FROM THE U.S.	13. EXPECTED DURATION OF TRAVEL
14. POINT OF FLIGHT DEPARTURE	DESTINATION
15. ARE YOU SUPPORTED UNDER ANY CONTRACT OR GRANT FROM NSF OR ANY OTHER FEDERAL AGENCY? ____ YES ____ NO            IF YES, GIVE NAME OF AGENCY AND CONTRACT OR GRANT NUMBER.	
16. IF YOU HAVE REQUESTED ASSISTANCE FROM YOUR OWN INSTITUTION OR ANY OTHER PUBLIC OR PRIVATE ORGANIZATION FOR THIS OR ANY RELATED INTERNATIONAL TRAVEL, PROVIDE DETAILS.	
17. NAME, DATE AND LOCATION OF INTERNATIONAL SCIENTIFIC MEETINGS ATTENDED ABROAD OR SCIENTIFIC VISITS ABROAD DURING THE LAST 3 YEARS AND SOURCE OF SUPPORT.	
<b>NOTE: ALL TRAVEL MUST BE ON U.S. FLAG CARRIER</b>	
18. <input type="checkbox"/> I HAVE BEEN INVITED TO LECTURE AT A PLENARY SESSION OF THIS MEETING. <input type="checkbox"/> I HAVE BEEN INVITED TO ORGANIZE A SPECIAL SESSION OF THIS MEETING. <input type="checkbox"/> I HAVE BEEN INVITED TO PARTICIPATE IN A NATO ADVANCED STUDY INSTITUTE AND RECOMMENDED FOR TRAVEL SUPPORT BY THE INSTITUTE DIRECTOR.	
SUBMIT ONE COPY OF THIS FORM, FORM 1310 AND ONE COPY EACH OF INVITATION, PRELIMINARY PROGRAM, AND CURRICULUM VITAE TO: ASI TRAVEL AWARDS, EHR/DGE - ROOM 907, NATIONAL SCIENCE FOUNDATION, 4201 WILSON BLVD, ARLINGTON, VA 22230	
SIGNATURE OF APPLICANT (original signature)	DATE

# Advanced Study Institute (ASI) Travel Awards Information for Individual Applicants

## Objective

The National Science Foundation makes Advanced Study Institute travel awards to enable U.S. graduate students to participate in international scientific meetings held abroad for the purposes of obtaining and exchanging science information and professional development. Neither travel to Canada nor travel to any U.S. Trust Territory or possession (including Puerto Rico) will be supported under this program.

## Type of Award

NATO Advanced Study Institute (ASI) travel awards are made to individuals. The awards are in the form of U.S. Treasury checks. The amount of travel support will not exceed the cost of jet-economy air travel.

## Individual Awards

*Eligibility.* Individual applications for an ASI Travel Award will be considered only if the applicant has been invited to participate in a NATO ASI and recommended for travel support by the institute director.

A prospective participant in a NATO ASI should write directly to the NATO institute director expressing interest in both admission and travel support.

To qualify for international travel support to a NATO ASI, prospective participants must be U.S. citizens or nationals, or permanent resident aliens of the United States and no more than three years beyond the doctorate as of the date of the ASI meeting. Due to the limited availability of funds all applicants who are eligible to apply for travel support may not receive an award.

*Reporting Requirements.* NSF requires individual travel awardees to complete a brief fiscal and technical report (NSF Form 250). A copy of the report form is provided at the time of award. It should be completed and returned to the ASI Travel Award Program within 60 days after the completion of travel together with a check payable to the National Science Foundation for any unused travel funds advanced by the Foundation.

## Travel Arrangements

*General.* The individual traveler makes all travel arrangements. A

traveler wishing to take an indirect route may do so provided that the traveler pays any increased costs.

*Use of U.S. -Flag Carriers.* Use of U.S. -flag carriers by international travel support awardees is required by law\* when such service is available unless precluded by the following circumstances: (1) when the traveler would be detained over 6 hours at any interchange point enroute awaiting a U.S. -flag carrier, or (2) a flight on a U.S. -flag carrier is interrupted by a stop anticipated to be over 6 hours; or (3) the flight on a U.S. -flag carrier by itself or combined with flights on U.S. -flag or other carriers would take 12 or more hours longer from the origin airport to the destination airport than would service by a non- U.S. -flag carrier or carriers. A request for waiver of this requirement will not be considered.

*Most Advantageous Fare.* Allowances to individuals for transportation normally will not exceed the cost of jet economy round-trip fare for the proposed travel. In every instance the traveler should see the most advantageous fare available on a U.S. -flag carrier. While NSF encourages institutional contributions and other contributions to the support of international travel for scientific purposes, travel support made available under this program is limited to the cost of airline tickets for approved travel and may not be augmented to cover other costs (e.g., per diem, registration fees, etc.) by funds from any other NSF award.

## Other Information

*Privacy Act Notice.* The information requested of applicants for ASI travel awards is solicited pursuant to the National Science Foundation Act of 1950, as amended. Disclosure of all the information is entirely voluntary. Social security numbers are used in correlating application materials, particularly for applicants with similar names and initials, and not to determine eligibility or qualifications.

International Air Transportation Fair Competition Practices Act of 1974 known as the "Fly America Act." Information concerning these regulations can be found in the Grant Policy Manual 7.31.3.

Application information supplied will be used and disclosed only in connection with the selection of candidates and for the administration of the program, and will not be disclosed for any other purpose, except as part of statistical reports in a form which would not allow identification of individual applicants. In the event of an award, the proposal becomes a public document.

*Announcement of Awards.* Electronic mail announcing awards will be sent as soon as possible after the applications have been reviewed and approved for funding.

Inquiries should be sent by electronic mail to [nato-asi@nsf.gov](mailto:nato-asi@nsf.gov).

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Pursuant to 5 CFR 1320.5(b), an agency may not conduct or sponsor, and a person is not required to respond to an information collection unless it displays a valid OMB control number. The OMB control number for this collection is 3145-0001. Public reporting burden for this collection of information is estimated to average 3.5 hours per response, including the time for reviewing instructions. Send comments regarding this burden estimate and any other aspect of this collection of information, including suggestions for reducing this burden, to: Suzanne Plimpton, Reports Clearance Officer, Information Dissemination Branch, Division of Administrative Services, National Science Foundation, Arlington, VA 22230, or to Office of Information and Regulatory Affairs of OMB, Attention: Desk Officer for National Science Foundation (3145-0001), 725 - 17<sup>th</sup> Street, N.W. Room 10235, Washington, D.C. 20503.