#### BIOLOGICAL SHIPMENT RECORD -QUARANTINE FACILITY Form AD-942

This form is for use in recording details concerning living material for biological control and pollination studies, and other beneficial uses (biological control ag~nts, parasitized or diseased hosts, pollinators, competitors, antagonists, and other material required for biological control studies) that are -

- 1. Consigned from quarantine to researchers in non-quarantine areas of the U.S. quarantine facility location, or
- 2. Shipped from U.S. quarantine to researchers at U.S. non-quarantine locations in the 48 contiguous states.

Note: Use Form AD-94 I for shipments from quarantine to quarantine, to U.S.looations outside 48 contiguous states (Hawaii, Alaska, U. S. territories), or to all foreign locations. Use Form AD-943 for non-quarantine shipments to domestic locations.

Information from this form will be computerized and puj>lished by the U.S. Department of Agriculture, Agricultural Research Service, Insect Identification and Beneficial Insect Introduction Institute, Beneficial Insect Introduction Laboratory (Biological Control Documentation Center), Beltsville, Maryland 20705. Full credit will be given to the individuals and organizations responsible for collection, shipment, culture and release of the organisms included in these records. Completion of the form is voluntary.

#### **INSTRUCTIONS**

.Use a separate AD-942 set for *each* beneficial species or *each* parasitized/diseased host/pest species shipped/consigned.

- .Type or print firmly with a ball point pen to record on all copies.
- .Quarantine Facility is to complete Section I (instructions below). Receiver is to complete Sections II and III (instructions below and on reverse of cover sheet).
- ~ Record additional information in "Remarks" blocks in applicable sections of the form, and additional release information on Form AD-942A, "Supplemental Data," on reverse of this cover sheet.
- .Fill out all blocks as completely as possible. Use "N/A" for those not applicable, "UNK" for unknown, "942A" when supplemental data form is used. Shaded blocks are for Documentation Center use only.
- .Codes for invertebrate stages, plant parts, and microbial organisms listed on reverse of form may be used.
- .See reverse of form for Routing and Copy Distribution Information.

#### SECTION I -MATERIAL SHIPPED/CONSIGNED

#### **Block Number**

- 2. Organism shipped -
- A. Genus, species, subspecies, author -. Give full scientific name of *beneficial species* being shipped -also when shipping parasitized / diseased host
- material. If species name is unknown, use genus name and "sp." (or further designations such as n.sp., sp.A, sp. ill. [ J, etc.) pending fmal determination or description. If only non-beneficial material is shipped, enter scientific name.
- B. Order: Family -Give order:family of *beneficial species* or of non-beneficial species if no beneficial species are included. Add higher taxon name for non-

arthropods.

- C. Determined by -Names of persons providing identification of material listed in blocks 2A and 5. Two determiners of material may be involved; if identification is based on comparison with specimens identified by a taxonomist, list taxonomist's name in parentheses following determiner of the material actually being shipped. Add affiliation of identifiers; use acronyms. (*E.g.*, L.R. Ertle, BIRL (p.M. Marsh, SEL».
- 4. Type of organism *-Parasites, predators and weed feeders* include nematodes. *Other* includes competitors (e.g., dung beetles), host material (check also in block 8) and other non-beneficial material for experimental use; may also be used for plants for biological control. *Microbials* include diseased animals and plants -see codes on reverse of form -and cultures/isoiat.es of microbial (fungal, bacterial, viral, rickettsial, protozoan) pathogens, antagonists, competitors, etc. Explain "Microbial" and "Other" in remarks, block 20.
- 5. Numbers and stages shipped -If appropriate term is not listed in Codes on reverse side of form, spell out stage. Give total individuals of each stage and
- total individuals of *all* stages. If estimated, check Est block. If parasitized hosts are shipped/consigned, give estimated percent parasitized, if possible.
- 6. Dates transformed to stages shipped -.Inclusive dates of egg deposition, larval or adult eclosion, or pupation to stages shipped, or of parasitization or infection. If unknown, so state. ."Shipped directly" means shipped directly as received from foreign/overseas source; "emerged in quarantine" is self explanatory, but see also block 16.
- 9-15. Collection data -Information in these blocks from pertinent AD-941 forms. In block 12, list file nos. of all pertinent AD-941 forms

(including any

needed subletter designations from Section III) for all material included in this shipment.

- 16-17. Culture data -Indicate whether and where cultured. If cultured in quarantine, give number of generations at time of shipment/consignment, and complete block 17 if different from block 13.
- 19. Shipped/consigned to -Give full name and address of person to whom shipment/consignment is made; include agency designation (e. g., USDA-ARS, or -FS; DOA-CE, etc.). If this is a consignment to a researcher of the same affiliation or location as the quarantine facility, only name and lffliation acronym is needed.

#### SECTION II -MATERIAL RECEIVED

30. Inventory-

A. Number received -Record number of the Organism shipped (block 2A) received dead or alive; check E for estimate. Totals should relate to those in

block 5. Use block 31 to record additional species in shipment.

- B. Number emerged -Record numbers of larvae or adults emerging from eggs or immature stages, respectively, or from parasitized host material or from plant materia! shipped, check E for estimate. Use block 31 to record additional species in shipment.
- 31. Other species included -Note; Only the species listed in block 2A of this form should be included in this shipment/consignment from quarantine. If other species are discovered in the shipment by the receiver, the *shipping quarantine facility should be informed immediately*. Specimens may need to be killed and returned to quarantine facility. Indicate in block 31 A if specimens were returned to quarantine. Refer to instructions for "2C" for completion of "31 B."
- 34. Intended use -Complete Section III ifblock A is checked. If part of the material is released immediately and part retained for culture or study, check blocks A and B or C. If only B or C is checked, this completes this form; report releases from these cultures on Form AD-943.

#### SECTION III -RELEASE

- .f material from this shipment is released at more than 3 sites, use FormAD-941A below, to record additional releases.
- .0. Target hosts/prey -Be as specific as possible; i.e., give genus-species of host/prey against

~ hiCh this material is actually released. If more than two hosts/prey

are present at the release site, or actual host/prey species present is unknown, give gener'c names (e.g., *Heliothis spp.*, *Lygus spp.*) or, if more appropriate,

use other general term (e.g., *aphids*, *dung flies*, *etc.*; *Note*: Recording of family names e most important **in** this case). Give further details in block 43 or on Form AD-942A below. I

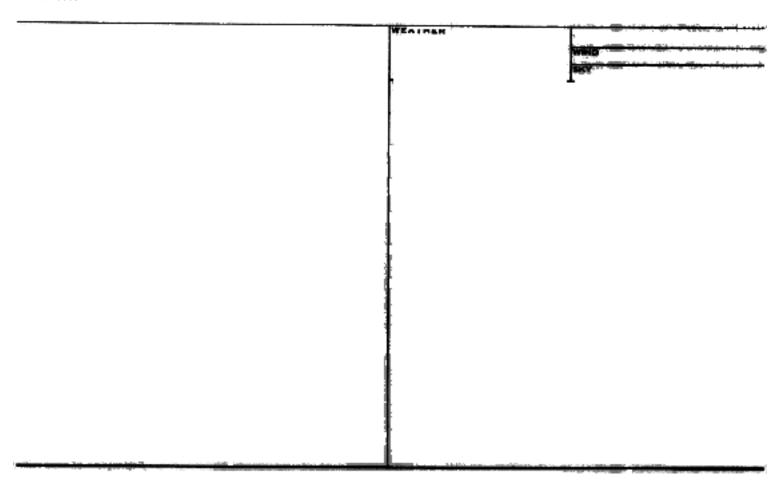
**1. Host/prey food** -Use common name of plants or animals, or generic names of hosts/prey that lack common names. Also note if food is other than

plant or animal (e.g., dung, decayed material, etc.). If more than one food sOUrce of the target host/prey is present at release site, note here and give details in block 43 or on Form AD-942A below.

- -2. Released by -Give name of actual releaser and affiliation acronym (including supervisor, if appropriate, in parentheses).
- 3. Remarks -Also use Form AD-942A below for additional comments concerning release. -,- ,,-, <u>OMBNO.O5IS-0013'c.:., -</u> ('llnnl r"ftAr"ftl"T" A , IShipper'sFileNumber

**SUPPLEMENT AL NOTE:** .Do not fold this sheet over form when writing,- carbons will distort entries. (*From AD-942*) **DA** T A **-If** additional copies are needed, photocopy for Fach site & staple to form.

RELEASE SITE DETAILS, SITE NO.



.Township, route no., Farmer's name, etc. .Map of release site.

W-



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~ONDITIOI\I OF CROP FIELD

,CONDITIONOF RELEASE MATERIAL

~E~~!N~NT TARGET HOST {PREY STAGE PRESENT

TEMP.

# TARGET HOST/PREY ABUNDANCE

## ADDITIONAL HOST/PREY PRESENT

# OTHER COMMENTS

Reported by & Date

REPORTED BY

 $\overline{\text{A. Name B.Date}}$  (m,d,y)

	ADDITIONAL RELEASES ( Use Farm AD-943 for release o	OF MATERIAL FROM SHIPMENT f material cultured from this shipment.)	
Types of release	Field Greenhouse Gage	☐Field ☐Greenhouse ☐Cage ☐Other:	
( <del>-</del>	-3	(E)	
PEMARKS			
B. Other -Genus, species	) ase A. Primary - <i>Genus. species</i>		
Kei~!se~py-			
I lEst I			
SITE 6 0 Field OGreenhOuse De	cage Dother:		
[gs!J			
~			

-generations)

---ATTACKED -~. I

4. TYPE OF ORGANISM-explain MI & OT in blk.20 **0 PArasite DwEed feeder** -, --"... 'c DpRedator OpOlllnator OMlcroblal OOTher 6. OATES TRANSFORMED TO STAGES SHIPPED 7. MATING OBSERVED (month.day,yearJ **00** Yes % No 8. HOST I PREY I PEST MATERIAL **PRESENT OBeneficial with host/prey** I ii: ~~~~~lAS ~~~~\_D Host/Prey/pest only 0 None 12. FOREIGN/OVERSEAS SOURCE FILE NOs. S:Orde"r;Faml/Y ---C:DeteTmi;:;"edbY(;;a;;;-e8&affi/i;H~ns)-113.0RIGINAL HOST/PREY -Gen., sp.(orother food source) I )ATE S ppe 2.2. REPRESENTATIVE ry: 1 2.3.PACKING/HANDLING 2.A.SHI~PED VIA 2.5. SCREENED OR PACKAGED :onsigned (m,d,y,) SPECIMENS L!e~ **RETAINED** 00 number: Usual Other (explain in blk. 20) 17. LAB HOST/PREv-Gen., sp. (if different from blk.13) M NC 00 00 146. V.S. f.ee filea) aD , 140 STAGE/PART OF HOST/PREY I

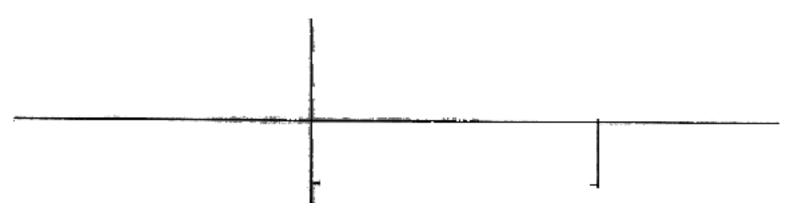
~LWF0003 Types of~ ffis!J I [gst) Locations (State, County, nearest Town or physical feature, map coordinates) (Ule AD-942A for more details) Number and stages released. (lee codes) Lab CUlture/studY ~. 0 B.ORelease intended c.O No release Intended **SECTION III -REPORT OF RELEASE SITE 1 SITE 2 -~SITE 3 --OFIeld OGreenhouse OCage**  ${f I}$  OFieid OGreenhouse OCage  ${f I}$  OFleid OGreenhouse OCage **IOOther: OOther: OOther:** 

Target hosts/prey at release A.. Primary -Genus, species B. Other -Genus. species :. Families

# 32. REMARKS Food (plant/animal/other) of target host/prey at release. Released by (Name&affiliationJ 'iEMARKS (use AD. 942A for more detaii8} m AD-942 135.INTENDED LAB HOST/PREY -Gen., sp. r29:RE"P()RTED OR EXAMINED BY (5/)(' [gs!J PART 1 -DOCUMENTATION CENTER COpy 44. REPORTEO BY I.A. Name **IB.** Date (*m*,*d*, ' **U.S. Department of Agriculture** BIOLOGICAL SHIPMENT RECORD -QUARANTINE FACI LITY (Shipment/Consignment from Quarantine)

**[**-

SECTION I -REPORT OF MATERIAL SHIPPED, CONSIGNED or RELEASED



)S. 8c STAGES SHIPPED (see codes)

# TOTAL: DShiPped directly DEmerged in Quarantine ~TES ORIGINALLY 11°. LOCATION- Country & Province/State of Origin

III. ORIGINAL COU..ECTORS ELD COLLECTED (m.d,y) I

(names&affiliationsJ

13. OHIGINAL F	OST/PREY -Gan., sp. (or other food source)	14 STAGE/PART OF HOST/PREY ATTACKED	
17. LAS HOST/F	REV-Gen., sp. (if different from blk, 13)		<del></del>

#### A.B CULTURED (F 1+)

Iverseas 0 No

# 1Quarantine

(number of generations)

# aOrde(;Famity --

c: Determ;;;"edby (names '& affili-;;"tions)-

# ATE s 22. REPRESENTATIVE ~ :1 23.PACKING/HANDLING I2A.SHI~PED VIA 25. SCREENED OR PACKAGED BY )nsigned (m,d,y,) SPECIM~ L!e!]

**RETAINED** 

00 number: Usual Other (explain in blk. 20)

#### 6, DATES TRANSFORMED TO STAGES SHIPPED

(month,day,year)

~46. V.S. M NC *I,seefjles*) 0 oi aD 00 bo

4. TYPE OF ORGANISM-explain MI & or

inblk.20

OPArasite OWEed feeder 0 PRedator OPOllinator OMlcrobial DoT her

7. MATING O~ERVED

DYes % DNa

8. HOST / PREY / PEST MATERIAL.

**PRESENT** 

**DBeneficial with host/prey** 

10 Hostfprey/pest only 0 None

12. FOREIGN/OVERSEAS SOURCE

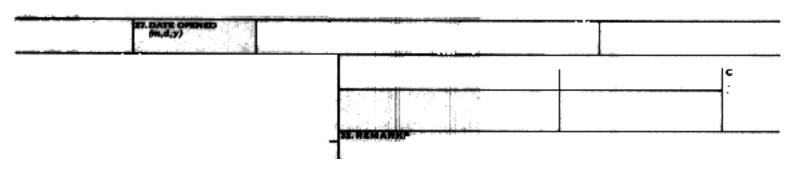
FILEN05.

18. INTENDED HOST/PREY-Gen.. sp. (if different from blk. 13)

120. REMARKS

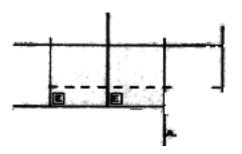
15. ORIGINAL FOOD SOURCE OF HOST/PREY

SECTION II -- REPORT OF RECEIPT AND INTENDED USE



ATE OF RECEIPT n,d,y)

30. INVENTORY OF MATERIAL RECEIVED (use codes) Number and stages B. Number Emerged (stages) received (blk.2) Beneficials Host/Prey ~Iive Dead Alive Dead



ILS-

\_ .

 $\hbox{'ECIMENS FROM SHIPMENT Lab culture/study 35.INTENDED LAB HOST/PREY -Gen sp ETAINED BY RECEIVER., es DNo 0 B.DRelease intended \\$ 

number c.D No release intended

SECTION III -REPORT OF RELEASE

**SITE 1 SITE 2. SITE 3 --**

[OFIeld OGreenhouse Ocage OField OGreenhouse OCage

I OFieid OGreenhouse Ocage

:O~o~ IOOther: OOther:

@s!J

**IIEstl** 

rypes of rel~a~- -- \_ocations (State, County, learest Town or physical eature, map coordinates)

Use AD-942A for more details)

~umber and stages released.

'Bee codes}

)ates of release (m,d,y)

-arget hosts/prey at release \. Primary -Genus, species

28.

I A.container

CONDITION

**RECEIVED** 



I. Other -Genus, species

:. Families

#### 31.0THER SPECIES INCLUOED OR EMERGED

A.Order: Family and Genus, B. Determined by species, author. If known (name & affiliation)

=ood (plant/animal/other) of target host/prey at release.

IB. Contents
Released by (Name & affiliation)
EMARKS (useAD.942Aformoredetails)
29. REPORTED OR EXAMINED BY
·
.No.and Stages -fuse codes)-
@!J
~
44. REPORTED BY A. Name B-:Q~!!-~)'J-
n AD-942
(5,/9(
PART 2 -QUARANTINE FACILITY COpy
u.s. Department of Agriculture BIOLOGICAL SHIPMENT RECORD -QUARANTINE FACI LITY (Shipment/Consignment from Quarantine)
145. FINAL DETERMINATION -~en sp., subsp autn.
M NC DO DO
SECTION I -REPORT OF MATERIAL SHIPPED, CONSIGNED or RELEASED

# NOS. & STAGES SHIPPED (see codes)

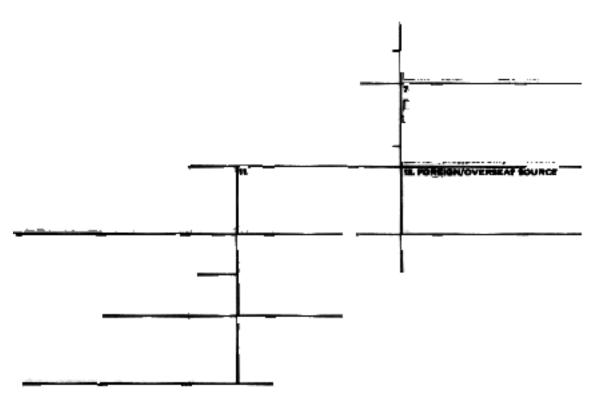
 $\overline{\mathbf{s!J}}$ 

s!J

sO

# **DATES ORIGINALLY**

 $\overline{\text{FIELD COLLECTED}}(m,d,y)$ 



# ~ULTUREDTF 1+)

] Overseas 0 No



# J In Quarantine

(number of

generations)

[Ye~ 123, PACKING/HANDLING IDusua' DOther (explain in blk. 20)

14. STAGE/PART OF HOST/PREY ATTACKEO

MATING OBSERVED

<u>~Yes %</u> DNa

8. HOST / PREY / PEST MATERIAL
PRESENT

DBeneficial with host/prey 0 Hostfprey/pest onlY 0 None

# 18. INTENDED HOST/PREY-Gen., sP. (if different from blk.13)

120. REMARKS

FILE NOs.

## 15. ORIGINAL FOOD SOURCE OF HOST/PREY

# 24.SHI~PED VIA ;~.SCREENED OR PACKAGED BY

	1	ECTION II - REPOR	T OF RECEIPT AND INTENDED USE			
DATE OF RECEIPT 27	DATE OPENED (m,d,y)	CONDITION A.C.	ontainer B. Contants	28 REPORTED ON EXAMINED BY		
30. INVENTORY OF MA Number and stages received (bl/L2)  Alive 1 Dead Aliv	B. Number Emery Inneficials		31. OTHER SPECIES IN: A. Order: Family and Genus, Species, author, if known	E. Determined by Stages (user codes)		
SPECIMENS FROM SHIPMENT HETAINED BY RECEIVER YES NUMBER   NO	(C) (E) 34 INTENDED	E Lab culture te release B. Parise e Sec III) C. No re	is intended	ST/PREY - Gen., sp.		
		SECTION II	I - REPORT OF RELEASE	500E 3		
Types of release	□Field □G □Other:	reenhouse 🗆 Cage	☐Field ☐Greenhouse ☐Cage ☐Others	□Field □Greenhause □Cage □Other:		
Locations (State, County, matest Town or physical feature, map coordinates) (Vee AD-942A for more deta	itaj					
Number and stages released.	(b)		<b>E</b> 1	[Es]]		
Dates of release (m.d.y)						
Target hosts/prey at release A. Primary - Genut, species						
B. Other - Genus, species						
C. Families						
Food (plant/animal/other) of target host/prey at release.	of .					
Released by (Name & affilia	tion)					
TEMARKS (UNI AD 942A )	or more details)			A. Name B. Date (m,4.y)		

m AD-942

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U.S. Department of Agriculture  BIOLOGICAL SHIPMENT RECORD — QUARANTINE FACILITY  (Shipment/Cansignment from Quarantine)						CILITY	M NC (see file						7	
							b o	2010101	(ee Varana	227		L	1 0 1	
ROM (Quarentine Jackity name and address)					2.000	MATERIAL SHIPPED, CONSIGNED or RELEASED  2. ORGANISM SHIPPED-A. Gen., sp., subsp., auth.					3. QUARANTINE FILE NO.  4. TYPE OF ORGANISM-explain Mt & O in blk. 20  PArasite			
					č. Děte	6. Order: Family Comes & affiliations								
0 0					(mor	6. DATES TRANSFORMED TO STAGES SHIPPED (month, day, year)				7. MATING OBSERVED  Ves% □No  8. HOST / PREY / PEST MATERIAL  PRESENT  □ Beneficial with host/prey				
PATES ORIGINALLY	Inc.	TOTAL:				Shipped directly Emerged in Quarantine			ine	Host/prey/pest only None				
TELD COLLECTED (m, d	59)	o. LOCATION - Country & Province/State of Grigin						II. ORIGINAL COLLECTORS (names & affiliations)			12. POREIGN/OVERSEAS SOURCE FILE NOS			
A8 CULTURED (F1+) Diverseas No	18.<	13. ORIGINAL HOST/PREY -Gen., sp. jor other food					67. 1	14 STAGE/PARY OF HOST/PREY ATTACKED			IS ORIGINAL FOOD SOURCE OF HOST/PREY			
	(number of generations) (17. LAB HOST/PREY-Gen., sp. (if different f				lifferent fr	om blit. 13) IB. INTENDED HOST/PREY-Gen., SD. Ef different from blit. 13)								
DATE shipped/ consigned (m,d,y,)	REPRESE SPECIMEN RETAINED	NIVIALIAE	[Yes	- C	CKING/HA			0.00	M.SHIPPED VI		25. SCREENED OH	PACKA	GED BY	
	number:		SEC	TION II		er (explain i T OF RECE			NDEO HOE					
DATE OF RECEIPT m.d.y)		TE OPENED		28. CONDIC	A.0	Container	IF I AIV		ontents		29. REPORTED OR	EXAMI	NED BY	
30 INVENTORY Of Number and stages received (blk. 2) Alive Dead		RIAL PRECE 3. Number E eficials Dead	merged (	(stages) Host/Pre	200	A:On sper	ger: Parr cles, auth	illy and	ER SPECIES INC Genus, nown	1	OR EMERGED B. Determined by name & affiliation		C, No. and Stages (use codes)-	
als - E		€	ē	- 0	32	і. немалк:	5				-0.		10.	
PECIMENS FROM SHIPM TRAINED BY RECEIVE 'es		A. LINTEN		lease   E	Tall No.	se intended		S.INTE	NDED LAB HOS	Y/PREY	- Сеп., sp.			
	10	le on		SE		ease intende I - REPOR		LEASE						
Types of release		Field Greenhouse Gage			□ Fiel	Field Greenhouse Cage G			Field Greenhouse Grays Other:					
Locations (State, Coun nearest Town or physic feature, map coordinate Use AD-942A for more	al es)										intel;			
	[Est]				[eq]	[61] . [61]				3				

EMARKS (use AD-942A-for more details)

n AD-942

(5/%

#### ,44.REPORTED BY

!A. Name

~\_Qat\_e (m.d.y)

#### -CODES -

*NOTE:* Use combination of Invertebrates and Plants codes for weed feeders and other phytophages shipped in or *with* plant host material (e.g., L in SH, A with FO).

#### **INVERTEBRATES PLANTS**

A -adults PL -whole plant ST -stems

M -male SO -seeds RT -roots

F -female SH -seed heads TU -tubers

E -eggs SP -seed pods FO -foliage

 $L \hbox{ -larvae (for holometabola) RS -rosette LV -leaf, leaves N -nymphs (for heterometabol{\sim}) FL \hbox{ -flowers}}$ 

J -juveniles (for nematodes)

P -pupae, puparia

C -cocoons (can also be A in C, or P in C)

MU -mummies, cadavers

PH()-parasitized host-give stage and

estimated % parasitized

(e.g., PHA, PH L. PHE, etc., 70%J

H-host

MICROBIAL ORGANISMS -not including nematodes MI -cultures or isolates of microbial pathogens,

antagonists, and competitors; fungi, bacteria, viruses, rickettsia, protozoa

D[] -disease suspects for pathogen diagnosis

(e.g., DPL, DFO, etc. -plant and plant parts; DHA. DHE. etc. -invertebrate stages)

#### -ROUTING AND COpy DISTRIBUTION-

#### QUARANTINE FACILITY

- 1. Retain Shipper (Pending Copy J (Part 4J)
- 2. Send remaining 3 copies and original cover sheet with materia! shipped.
- 3. When copies of completed form are returned by receiver -

.Send *Documentation Center Copy (Part tJ* and original cover sheet to Beneficial Insect Introduction Laboratory, BARC-East, ARS, USDA, Beltsville, Maryland 20705.

.Retain Quarantine Facility Copy (Part 2J for your records; discard Shipper (Pending) Copy.

.If Form AD.942A is used -photocopy for your records and for receiver, if requested.

#### **RECEIVER**

- 1. When form is completed (Section III is completed,or blocks 32B or C are checked) -return copies 1 and 2, and original cover sheet, to originating Quarantine Facility.
- 2. Retain Receiver Copy (Part 3J for your records.
- 3. If Form AD -942A is used -photocopy for your records or request photocopy from Quarantine Facility.

Public reporting burden for this collection of information is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any

other aspect of this collection of information, including suggestions for reducing this burden, to USDA, Clearance Officer, OIRM, Room 404-W. Washington, D.C. 20250;

and the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, D. C. 20503.