

**(INSURANCE IN FORCE RECORD – TYPE 14)****Format/Edits**

Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
1	Record Type	1	2	9(02)	Required. Must be 14. See Note 1.
2*	Approved Insurance Provider	3	2	X(02)	Required. Edit with AIP/Company table.
3*	Location State	5	2	9(02)	Required. Edit with FIPS State table.
4	Policy Issuing Company	7	3	9(03)	For Reinsured edit with company table. Must be valid PIC code for the AIP.
5*	Policy Number	10	7	9(07)	Required. Must be > zeros.
6*	Crop Year	17	4	9(04)	Required. Must be the crop year of the crops reported under the policy. This will equal the Reinsurance Year or Reinsurance Year +/- 1 for applicable crop code.
7*	Crop Code	21	4	9(04)	Required; Edit with ADM2.
8*	Insurance Plan Code	25	2	9(02)	Required; Edit with ADM2.
9*	Location County	27	3	9(03)	Required; Edit with FIPS County Table.
10	Filler	30	5	X(05)	Must be Spaces.
11**	Type Code	35	3	9(03)	Required for California Grapes (0052 & 0053) and Arizona Grapes (0052). Also required for Nursery (0073) and PRF (0088). If coverage or price election percents vary by type code within a crop, multiple 14 records are required. See Exhibit 14-1. Edit with ADM2. For crops with more than one sales closing date, type code may be required for determining eligibility and LSR transaction cutoff date based on sales closing date.
12**	Practice Code	38	3	9(03)	Must be zeros if not required. Required for Nursery (0073). If coverage or price election percents vary by practice within a crop, multiple 14 records are required. Edit with ADM2. See Exhibit 14-1. For crops with more than one sales closing date, practice code may be required for determining eligibility and LSR transaction cutoff date based on sales closing date.
13*	Coverage Flag	41	1	X(01)	Must be zeros if not required. Required; Must be: C = Catastrophic “Cat” Coverage A = Additional Coverage For Revenue Assurance, CRC, GRIP and PRF must be “A”.
14	Filler	42	19	X(19)	Must be spaces.

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
15	Type 14 Key Reserve	61	15	X(15)	Space Reserved for Additional key data required in the future or for other record types. Must be spaces or blanks.
16	Record Number	76	3	9(03)	Must be > zero and unique within a Crop Policy.
17*	Late Processed Flag	79	2	9(02)	Late Processed Status; Must be: 00 = Timely-Processed 01 = Company Approved Late-Filed Application 02 = Company Delayed 03 = Agent Delayed 04 = FCIC Delayed 05 = Alternative Crop (Coverage Flag must equal "C") 06 = Fall type not planted, changed to Spring type.(New 14 must be submitted with Spring type.) For Wheat, Barley and Canola with separate SCD's for Fall and Spring types. 07 = Subsequent Application for multi-county 08 = Multiple 14's submitted (allowable crops Exhibit 14-1) 09 = Successor-in-Interest – Requires date in Field 33 and previous policy number in Field 34 of corresponding T-10 record. 10 = Revised Coverage Level, Market Price Indicator or Price Election Factor
18	Fund Designation Flag	81	1	X(01)	Internal Use; must be a space. Will be populated with: A = Assigned Risk Fund C = Commercial Fund D = Developmental Fund
19	Fee Prepayment Flag	82	1	X(01)	Must be: P = Fees prepaid before due date Blank = No prepayment. Cannot be 'P' if Coverage Flag = 'C'.
20	Common Information System Flag	83	1	X(01)	Reserved. Pending participation procedures.
21	Administrative Fee Exception Flag	84	1	X(01)	Must be: P = Waive fee for this AIP/PIC/ST/County/Policy/Crop if ALL Type 11 records submitted for same key have a Guarantee Reduction Flag of "E" W = Limited resource waiver approved. Else spaces.

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
22	Reserved	85	1	X(01)	Must be a space.
23	Rate State	86	2	9(02)	Edit with the FIPS State table. See Notes.
24	Rate County	88	3	9(03)	Edit with the FIPS county table. See Notes.
25*	Dual Coverage Flag	91	1	9(01)	If coverage flag = 'A', must be 0. If coverage flag = 'C', must be either: 0 = No dual coverage on this crop policy, or 1 = Dual Coverage; A high risk cat policy and a non-high risk buy-up policy exist for this producer, even if they are not under the same policy number. Only the CAT policy which is high risk should be flagged with the "1". Both the CAT record (high risk) and the buy-up record (non high risk) must be with the same AIP.
26	Experience Inquiry	92	1	X(01)	Request for Experience and APH yield information, must be: Y = Previous Year F = Previous 5 years N = None
27**	Insured's Signature Date for the Crop	93	8	9(08)	Required for all crops. MMDDCCYY. Cannot be greater than the submission date. Cannot be greater than modified sales closing date unless sending a "W", "NC", "NT", "R", "RC", or "RT" in written agreement flag or if Late Processed Flag is > 00. Cannot be less than year of 1991.
28**	Written Agreement Multi Year Flag	101	1	X(01)	Internal Use. Must be a space. Will be populated with Y, N or a space if there is no Written agreement. Y - This is the initial year of the multi year written agreement and the WA approval date is used to calculate fund cutoff. N - This is not the initial year of the multi year written agreement and the sales closing date will be used to calculate fund cutoff.
29	Filler	102	3	X(03)	Must be spaces.
30*	Contract Flag	105	1	X(01)	0 = New Contract 1 = Contract carried over from previous year. A carryover contract is defined as one in which the entity had insurance on the same crop and plan code with the same insurance provider in the state and county the previous year. For Florida Fruit Trees and Nursery required; otherwise spaces.

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
31**	Written Agreement Number	106	8	X(08)	For RMA issued Written Agreements enter the identification number for the approved written agreement for the AIP, state, county and crop- For Nursery and Aquaculture, must be spaces. The first 3 digits identify the issuing RSO and must be valid for the location state. Enter spaces if <u>No</u> Written Agreement exists.
32**	Written Agreement Type	114	2	X(02)	Valid Written Agreement types are: GP, HR, NB, OC, OP, PE, RE, SC, SG, SM, SP, TC, TD, TL, TP, UA, UC, XC and 33. Enter spaces if <u>NO</u> Written Agreement is in effect. Enter '33' if the insurance rate is provided on a FCI-33 (rules page, map or supplement). For Revenue Assurance (RA) plan 25, only valid types are "33, HR, NB, SM and UC". For Nursery and Aquaculture, must be spaces. All entries, except a "33" require a valid Written Agreement Number in field 31.

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
33**	Written Agreement Processing Flag	116	2	X(02)	<p>All single values must be left justified.            Must be:            H = Use only for High Risk land with a Written Agreement that changes the High Risk rate, factor or yield. Use the Written Agreement type of "HR".            P = FCI-2 Dollar Amount of Insurance exception for Macadamia Trees.            R = FCI-2 Agreement with a Reference County.            W = FCI-2 Agreement with no Reference County            3 = FCI-33 (rules page, map or supplemental) Rates            RC = Certified organic acreage with a location or reference county            RT = Transitional acreage with a location or reference county            NC = Certified organic acreage with no reference county            NT = Transitional acreage with no reference county            For Revenue Assurance (RA) plan 25, only valid flags are "3, H and R".            Otherwise, spaces.            For Nursery and Aquaculture, must be spaces.            See Exhibit 11-8 for edit details.</p>

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
34**	Added County Flag	118	1	X(01)	<p>If producer selected added county option on application enter “P” on the primary (designated) state county crop record. One “P” record allowed for each policy by crop/plan/state.</p> <p>If producer selected added county option nationwide on application enter “N” on the primary (designated) state county crop record. One “N” record allowed for each policy by crop/plan.</p> <p>Enter “S” on county records submitted after sales closing date. “S” is only allowed if insured has no previous insurance in the county for any crop for current crop year.</p> <p>*Only Category B crops (excluding Forage Production) qualify for added county. Otherwise, spaces.</p>
35	Cancellation and Transfer Application	119	1	X(01)	Enter “Y” if the producer signed a cancellation and transfer application. Used to determine “owner” in the duplicate process. Otherwise, spaces.
36*	Coverage Level	120	5	9(01)V9(04)	Coverage Level selected by insured. Must be valid coverage level.

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
37*	Price Election Factor	125	5	9(01)V9(04)	<p>Required for all crops.</p> <p>For Crop 0073: If Coverage Flag (field 13) = 'A', this field must = 1.0000. If Coverage Flag = 'C', this field must = 0.5500.</p> <p>Price Election Percent selected by insured reported as a factor.</p> <p>If insurance plan equals 25, 43, 44, 46, 50 (except Florida Citrus - see table below), 51 or 70 this field must = 1.0000.</p> <p>If plan code = 46 and if coverage level = "C", this field must = 0.5500.</p> <p>If common option code = "CE", this field must = 1.0000.</p> <p>If insurance plan = 12 or 73 and coverage flag (field 13) equals "A", then this field must equal 0.6000 thru 1.0000.</p> <p>If insurance plan = 12 and if coverage flag (field 13) equals "C", this field must = 0.4500.</p> <p>If insurance plan = 13 or 14, this is the productivity factor selected by the insured and coverage flag (field 13) must equal A, and this field must equal 0.6000 thru 1.5000.</p> <p>For all other plans, if coverage flag equals "A" and coverage level equals :</p> <ol style="list-style-type: none"> <li>1.) 0.5000 this field must = 1.0000</li> <li>2.) 0.5500 this field must be <math>\geq</math> 0.9100</li> <li>3.) 0.6000 this field must be <math>\geq</math> 0.8400</li> <li>4.) 0.6500 this field must be <math>\geq</math> 0.7700</li> <li>5.) 0.7000 this field must be <math>\geq</math> 0.7200</li> <li>6.) 0.7500 this field must be <math>\geq</math> 0.6700</li> <li>7.) 0.8000 this field must be <math>\geq</math> 0.6300</li> <li>8.) 0.8500 this field must be <math>\geq</math> 0.5900</li> </ol>
38**	Written Agreement Approved Date	130	8	9(08)	<p>Format is MMDDCCYY. RMA approved date (print date). Required if sales reduction cutoff date is later due to written agreement or if sales closing date does not exist for crop location state/county or rate state/county. Cannot exceed transmission date. Else, zero fill.</p>
39	Marketing Activity Type	138	7	X(07)	Assigned code if policy was sold under Marketing Agreement; otherwise spaces.
40	Filler	145	5	X(05)	Must be spaces.

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
41	Dispute Notification Flag	150	1	X(01)	Values: A = Settlement by Arbitration M = Settlement by Mediation L = Settlement by Litigation O = Settlement by Legal Action Else a space. See Note at end of record.
42	Date AIP Notified of Dispute	151	8	9(08)	Must be MMDDCCYY, else zeros.
43	Filler	159	2	X(02)	Must be spaces.
44	Agent SSN	161	9	9(09)	Required. Enter the SSN of the agent currently servicing the policy.
45	Common Option Codes	170	20	X(20)	Applicable Option code from FCI-35 Option Table. Must be left justified. If not applicable, leave blank. See Exhibit 11-9.
46	Rate Class Option Codes	190	20	X(20)	Applicable Option code from FCI-35 Option Table. Must be left justified. Does not apply to plan codes 13, 14, 25, 30, 44 or 90. If not applicable, leave blank. Exhibit 11-9.
47*	Price Indicator	210	1	X(01)	This field must equal 'A' or 'E'. 'A' = Additional Price: If the additional price has not been released, DAS will validate to the established price. 'E' = Established Price Plan code 90, Peanuts (0075) and Hawaii Tropical Fruit (crops 0255, 0256 and 0257), indicator must be "E". Plan codes 55, 84, 90 & 96 can be 'A' or 'E'. All other Plan codes must = 'E'.
48**	Added County Reference State	211	2	9(02)	Required if added county flag (field 34) equals 'S', otherwise must equal zeros. Enter the state code for the policy to be referenced for multi county edit. Must be numeric. If this field is filled, reference the 14 record ISAM for multi county flag of 'P' or 'N' added county edits would apply to both policies the same as if sending one policy number.
49	Filler	213	3	X(03)	Must be spaces.
50**	Added County Reference Policy Number	216	7	9(07)	Enter the policy number of the policy to be referenced for added county edit. Must be numeric.
51**	Added County Reference Crop Year	223	4	9(04)	Enter the crop year of the policy to be referenced for added county edit. Must be numeric.
52**	Added County Reference Crop Code	227	4	9(04)	Enter the crop code of the policy to be referenced for added county edit. Must be numeric.



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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
53**	Added County Reference Location County	231	3	9(03)	Enter the location county of the policy to be referenced for added county edit. Must be numeric.
54**	Added County Reference Type Code	234	3	9(03)	Enter the type code of the policy to be referenced for added county edit. Must be numeric. Required only for CA Grapes (0052 and 0053) and AZ Grapes (0052); else zero fill.
55	Filler	237	9	X(09)	Must be spaces.
56	Agent's Signature Date	246	8	9(08)	Required for all crops. MMDDCCYY. Cannot be greater than the submission date. Cannot be less than year of 1991.
57	FSA Administrative State	254	2	9(02)	FIPS code for FSA Administrative State if different from Location State when reporting Common Land Unit in Land Location, else zero fill.
58	FSA Administrative County	256	3	9(03)	FIPS code for FSA Administrative County if different from Location County when reporting Common Land Unit in Land Location, else zero fill.
59	Filler	259	81	X(81)	Must be spaces.
60	Ineligible SBI Share Reduction Percent	340	4	9(01)V9(03)	Internal Use. Will be populated with total share reduction of all Ineligible SBIs.
61	Ineligible Tracking Validation Flag	344	8	X(08)	Internal Use. Must be spaces.
62	LSR Reduction Flag	352	2	9(02)	Internal Use. Must be zeros. Late Sales Reduction identification flag: Code "00" = No Reduction (accepted less than or equal to the LSR Transaction Cutoff Date) Code "01" = 1% Reduction (accepted or revised after LSR Transaction Cutoff Date and up to the weekly cutoff date for the week containing the 30 <sup>th</sup> day after the LSR Transaction Cutoff Date) Code "03" = 03% Reduction (accepted or revised greater than 30 days after LSR Transaction Cutoff date up to the weekly cutoff date for the week containing the 60 <sup>th</sup> day after the LSR Transaction Cutoff Date) Code "06" = 06% Reduction (accepted or revised more than 60 days after the LSR Transaction Cutoff Date) Note: If the AIP retransmits to lockdown Price Election factor, Market Price Indicator and Coverage Level Percent, the late sales reduction will revert to lockdown reduction flag

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
63	LSR Transaction Cutoff Date	354	8	9(08)	Internal Use. Must be zeros. (transaction cutoff for the week containing the 30th day after the Sales Closing Date) CCYYDDMM format.
64	Producer History Flag	362	3	X(03)	RMA Internal Use. Must be spaces. If flag = "N" (no match) If flag = "YP3" (match – if tax id on any type 10 primary record is found with reported acreage for 2003 for the crop/county/state). If flag = "YP4" (match – if tax id on any type 10 primary record is found with reported acreage for 2004 for the crop/county/state). If flag = "YP5" (match – if tax id on any type 10 primary record is found with reported acreage for 2005 for the crop/county/state). If flag = "YP6" (match – if tax id on any type 10 primary record is found with reported acreage for 2006 for the crop/county/state). If flag = "YP7" (match – if tax id on any type 10 primary record is found with reported acreage for 2007 for the crop/county/state). If flag = "YP0" (match – if tax id on any type 10 primary record is found with reported acreage for multiple crop years for the crop/county/state). If flag = "YS3" (match – if tax id on any type 10 SBI record is found with reported acreage for 2003 for the crop/county/state). If flag = "YS4" (match – if tax id on any type 10 SBI record is found with reported acreage for 2004 for the crop/county/state). If flag = "YS5" (match – if tax id on any type 10 SBI record is found with reported acreage for 2005 for the crop/county/state). If flag = "YS6" (match – if tax id on any type 10 SBI record is found with reported acreage for 2006 for the crop/county/state). If flag = "YS7" (match – if tax id on any type 10 SBI record is found with reported acreage for 2007 for the crop/county/state). If flag = "YS0" (match – if tax id on any type 10 SBI record is found with reported acreage for multiple crop years for the crop/county/state). If flag = "YB3 (match – if tax id on any type 10 primary and SBI record is found with reported acreage for 2003 for the crop/county/state).

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
					<p>If flag = “YB4 (match – if tax id on any type 10 primary and SBI record is found with reported acreage for 2004 for the crop/county/state).</p> <p>If flag = “YB5” (match – if tax id on any type 10 primary and SBI record is found with reported acreage for 2005 for the crop/county/state).</p> <p>If flag = “YB6” (match – if tax id on any type 10 primary and SBI record is found with reported acreage for 2006 for the crop/county/state).</p> <p>If flag = “YB7” (match – if tax id on any type 10 primary and SBI record is found with reported acreage for 2007 for the crop/county/state).</p> <p>If flag = “YB0” (match – if tax id on any type 10 primary and SBI record is found with reported acreage for multiple crop years for the crop/county/state).</p> <p>When each 14 record comes in, search for “New Producer Key” (state, county, crop, tax id, tax id type) in the previous year tax ID ISAM file (new producer ISAM/Dbase).</p>
65	Filler	365	47	X(47)	Must be spaces.
66	Duplicate Status	412	1	X(01)	Internal Use. Must be spaces.
67	Duplicate Reporting Organization	413	2	X(02)	Internal Use. Must be spaces.
68	Duplicate Company Number	415	3	9(03)	Internal Use. Must be zeros.
69	Duplicate Policy Number	418	7	9(07)	Internal Use. Must be zeros.
70	Lockdown Plan Code	425	2	9(02)	Internal Use. Must be zeros. Plan code submitted by the AIP at the later of the LSR Lockdown date (timely submitted) or FCIC Accepted Date (originally submitted/accepted late).
71	Lockdown Price Election	427	5	9(01)V9(04)	Internal Use. Must be zeros. Price Election Factor code submitted by the AIP at the later of the LSR Lockdown date (timely submitted) or FCIC Accepted Date (originally submitted/accepted late).
72	Lockdown Coverage Level	432	5	9(01)V9(04)	Internal Use. Must be zeros. Coverage Level submitted by the AIP at the later of the LSR Lockdown date (timely submitted) or FCIC Accepted Date (originally submitted/accepted late).

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
73	LSR Change Date	437	8	9(08)	Internal Use. Must be zeros. The last date the Price Election, Price Indicator or Coverage Level was modified on the 14 record or the ID Type, ID Number or Entity Type was modified on the primary 10 record by the AIP after LSR lockdown. MMDDCCYY format.
74	LSR Transaction Code	445	2	9(02)	Internal Use. Must be zeros. ISAM Transaction Code 01: Timely Accepted 02: Price Election change after Lockdown 03: Coverage Level change after Lockdown 04: Both Price Election and Coverage Level changed after Lockdown 05: Plan Code change 06: Initially Accepted after Lockdown 07: Modified after Lockdown to Lockdown Price Election, Coverage Level and Price Indicator 08: Price Indicator change after Lockdown 09: Both Price Indicator and Price Election changed after lockdown 10: Both Price Indicator and Coverage Level changed after lockdown 12: ID Type on Primary 10 record, changed after lockdown 13: ID Number on Primary 10 record, changed after lockdown 14: Entity Type on Primary 10 record, changed after lockdown 15: ID Type and ID Number on Primary 10 record, changed after lockdown 16: ID Type and Entity Type on Primary 10 record, changed after lockdown 17: ID Number and Entity Type on Primary 10 record, changed after lockdown 18: ID Type, ID Number and Entity Type on Primary 10 record, changed after Lockdown 19: Signature date change for New Florida Fruit Trees or Nursery policies 20: Type code changed after lockdown with new sales closing date

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
75	Lockdown Reduction Flag	447	2	9(02)	Reduction Percentage for the later of Lockdown Date or FCIC Accepted Date (timely accepted would equal zeros).
76	Lockdown Price Indicator	449	1	X(01)	Internal Use. Must be zeros. Price Indicator submitted by the AIP at the later of the LSR Lockdown date (timely submitted) or FCIC Accepted Date (originally submitted/accepted late).
77	LSR Accepted Date	450	8	9(08)	Internal Use. Must be zeros. The date this record was accepted for LSR edits. MMDDCCYY format.
78	Filler	458	93	X(93)	Must be spaces.

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Field No.	Field Name	Begin Pos	Size	Picture	Field Edits
79	FCIC Control Time	551	4	9(04)	Internal Use. Must be zeros. The time the transaction batch file was received. (From when transmission started) HHMM Format.
80	FCIC Control Date	555	8	9(08)	Internal Use. Must be zeros. The date the transaction batch file was received. (From when transmission started) MMDD CCYY Format.
81	Reinsurance Year	563	4	9(04)	Internal Use. Must be zeros. The Reinsurance Year. CCYY format.
82	Batch Number	567	4	9(04)	Internal Use. Must be zeros. The sequential number identifying the file that was submitted by the AIP to FCIC/RMA.
83	Transaction Sequence Number	571	8	9(08)	Internal Use. Must be zeros. The sequential number assigned to each transaction number processed by DAS <u>after it has been sorted</u> .
84	Transaction Rejected Flag	579	1	X(01)	Internal Use. Reserved. Must be spaces.
85	Transaction Source Flag	580	1	X(01)	Internal Use. Reserved. Must be spaces.
86	FCIC Initially T14 Accepted Date	581	8	9(08)	Internal Use. Must be zeros. The date this record was initially accepted by DAS. MMDDCCYY format.
87	FCIC Initially T14 Accepted Batch	589	4	9(04)	RMA Internal Use. The sequential number identifying the file that was initially submitted by the AIP to FCIC/RMA and accepted by DAS.
88	Filler	593	8	X(08)	Internal Use. Must be Spaces.

**\* Data elements that must be accepted to meet timely reporting of an eligible crop insurance contract.**

**\*\* Additional data elements that may be required, if applicable, to meet timely reporting of an eligible crop insurance contract. All written agreement information must be correct and accepted timely or the policy will incur LSR.**

**Notes:**

1. If a type 14 record fails validation, all other type 11, type 13, type 14, type 15, type 17, type 21 and type 22 records will be rejected for the crop policy which failed.
2. All other type 10 and type 14 records to be timely-processed and to facilitate the policy holder tracking system (PHTS) must be submitted to and accepted by FCIC within 30 days after the earliest sales closing date for the crop(s) in the county.
3. Rate State and Rate County can only be different from Location State and County if a written agreement is in effect.
4. DAS will not accept T14 until ADM records are available.

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**Notes:**

5. A separate MPCCI policy is allowed for acreage grown under contract with different seed companies for hybrid seed corn or hybrid sorghum seed.
6. A warning message, error 14099, is issued to companies when price election, coverage level, or market price indicator changes from the price election, coverage level, or market price indicator on the ISAM, and/or when sales reduction is valued. A warning message, error 14097, is issued when changes to the primary 10 record are made on ID Type, ID Number and Entity Type.

Dispute Notification Flag

SRA section IV, R, 3. The Company shall report to FCIC in accordance with established procedures, disputes with policyholders in mediation, arbitration, litigation or legal action, within 30 days after the Company has been notified of such dispute.