

## UNITED STATES DEPARTMENT OF COMMERCE Economics and Statistics Administration U.S. Census Bureau

Washington, DC 20233-0001 OFFICE OF THE DIRECTOR

OCT 2 1 2008

Ms. Bonnie Shanholtzer Staff Director of the Reapportionment Office Alabama State House 11 South Union Street, Room 811 Montgomery, AL 36130

Dear Ms. Shanholtzer:

As part of Phase 2 of the Census Redistricting Data Program, the Census Redistricting Data Office is providing to you the following:

- 1. Version 4.4 of the MAF/TIGER Partnership Software, which includes a Census 2000/current block equivalency file import function.
- 2. Spatial data for all counties or equivalents in your state (including your initial county).
- 3. Updated procedures to assist you in your task.

During your work with the initial county, we discovered that some counties contained distorted line features. The Census Bureau took steps to improve the alignment of these counties, but unfortunately, the fix could not be completed in time to be included in this data delivery.

Please see Enclosure 2 for a listing of your counties that have potential feature distortions and are scheduled for redelivery. Counties not included on this list are due back within 120 days. We also request that you return one version of each county, with the exception of your initial county, which you may resubmit if you believe it was previously submitted incompletely and/or inaccurately. Please provide to these to the regional office staff on a flow basis. Please remember not to add additional line features that are not required as VTD boundaries or must holds.

The Census Bureau will redeliver the counties, included in Enclosure 2, to you no later than mid-February 2009. Your completion time for these re-deliverable counties (only) has been extended to May 1, 2009. Please report which version of the data you are submitting for each county.

It is important to consider the counties included on your list may not all be unusable for defining your must-hold block boundaries and voting district plans. This is especially true if your office is busy with legislative sessions in early 2009. You may want to use the 2<sup>nd</sup> delivery just to reference where we were unable to improve the problematic features. We request that you review all the counties in this delivery.

Begin with the counties not listed in Enclosure 2. Please review as many counties as possible within 120 days and please provide these to the regional office staff on a flow basis. Remember not to add additional line features that are not required as VTD boundaries or must holds. We also request that you return only one version of each county, with the exception of your initial county, which you may resubmit if you believe it was previously submitted incompletely and/or inaccurately.

If you have any questions regarding these instructions or wish to receive additional training, please contact my office at 301-763-4039 or your regional office geographer. Please see the contact information in Enclosure 1. We look forward to working with you on Phase 2 of the Redistricting Data Program.

Sincerely,

Cathy Mc Cully
Cathy McCully, Chief

2010 Census Redistricting Data Office

U.S. Census Bureau

**Enclosures** 

# Enclosure 1

# Regional Census Center (RCC) Geographic Staff Contact Information

iro coue)		
מ מ	٥ 2 2	
Alabama (01)	Atlanta	
1	Seattle	
Arizona (04)	Denver	
Arkansas (05)	Kansas City	
California (06)	Los Angeles	
Colorado (08)	Denver	
Connecticut (09)	Boston	
Delaware (10)	Philadelphia	
DC (11)*	Philadelphia	
Florida (12)	Atlanta	
Georgia (13)	Atlanta	
Hawaii (15)	Los Angeles	
Idaho (16)	Seattle	
	Chicago	
	Chicago	
lowa (19)	Kansas City	
-		
	Charlotte	
*Statistical Equivalent		

	If your state is:	Your RCC is:
	Louisiana (22)	Dallas
	Maine (23)	4
	Maryland (24)	Philadelphia
	Massachusetts (25)	Boston
,	Michigan (26)	Detroit
	Minnesota (27)	Kansas City
	Mississippi (28)	Dallas
	Missouri (29)	Kansas City
	Montana (30)	Denver
	Nebraska (31)	Denver
	Nevada (32)	Denver
	New Hampshire (33)	Boston
	New Jersey (34)	New York
	New Mexico (35)	Denver
	New York (36)	New York
	North Carolina (37)	Charlotte
	North Dakota (38)	Denver

	If your state is:	Your RCC is:
	1	
	Pennsylvania (42)	Philadelphia
	Rhode Island (44)	Boston
	South Carolina (45)	Charlotte
	South Dakota (46)	)enver
	Tennessee (47)	
	Vermont (50)	Boston
	Virginia (51)	•
*********		
	Washington (53)	
	West Virginia (54)	
		Chicago
انتشست		
·		
	Puerto Rico (72)*	Boston

		RGG	
Regional Office	Contact	Geography Phone Number	RO Geography Email
Atlanta	Wes Flack	(404) 332-2710	(404) 332-2710 atlanta geography@census.gov
Boston	Nicole Parent	(617) 223-3600	(617) 223-3600 boston geography@census.gov
Charlotte	Cathy Friedenreich	(704) 936-4200	(704) 936-4200 charlotte geography@census.gov
Chicago	Gail Krmenec	(312) 454-2705	(312) 454-2705 chicago geography@census.gov
Dallas	Meredith Gillum	(214) 267-6920	dallas geography@census.gov
Denver	Jim Castagneri	(720) 475-3600	(720) 475-3600 denver geography@census gov
Detroit	Gordon Rector	(313) 396-5002	detroit geography@census.gov
Kansas City	Katy Rossiter	(816) 994-2020	(816) 994-2020 kansas.city.geography@census.gov
Los Angeles	Linda Akers Smith	(818) 717-6701	(818) 717-6701 los angeles geography@census gov
New York	David Kraiker	(212) 971-8800	new.york.geography@census.gov
Philadelphia	Anne Jeffers	(215) 717-1000	(215) 717-1000 philadelphia.geography@census.gov
Seattle	Rick Campbell	(425) 908-3010	seattle.geography@census.gov

### Alabama

01055 01109

Etowah

Pike

# WARNING

(03/13/2008)

Installing the MAF/TIGER Partnership Software (MTPS) and the accompanying data will delete any previous MTPS data installations and any work you have already completed, regardless of Census program (BAS, LUCA, SDRP, RDP, etc.).

To avoid this, it is recommended that the installation of these materials be done on separate computers or the data should be installed into different folders.

To install the data into different folders:

- a.) Before beginning the installation, navigate to the C:\MTPSData folder.
- b.) Rename the folder using the program initials so you can easily identify it later. (e.g. C:\MTPSData\_LUCA or C:\MTPSData\_SDRP)
- c.) Proceed with the installation. When the installation is complete you will again have a folder titled C:\MTPSData but it will now contain your redistricting data.
- d.) If you need to switch back to one of these other programs, first rename the C:\MTPSData folder to C:\MTPSData\_RDP or another memorable name)
- e.) Rename the program's folder that you want to use to C:\MTPSData.
- f.) Now, launching the software will open that dataset.

# Important information about updating streets as part of 2010 Census Geographic Area Programs

The Census Bureau has spent the last 6 years improving the spatial accuracy of the roads in our MAF/TIGER system (Master Address File/Topologically Integrated Geographic Encoding and Referencing system). Many of you have heard the Census Bureau staff talk about this work. Many organizations throughout the country who maintain geographic information in digital form have worked with us on this project.

This notice is to inform you that at this point, the Census Bureau is moving forward with our 2010 Census field canvassing and collection activities. This means that we are no longer processing widespread spatial corrections to our street network. What is critical for the success of the 2010 census data tabulation is the location of roads relative to the tabulation entity boundary. As long as the road is within the correct entity, the population and housing will be properly reported. The guidelines below explain what we can accept as part of our geographic area delineation programs (including the Redistricting Data Program-Phase 2, the Participant Statistical Areas Program, and the Tribal Statistical Areas Program.) This document supplements the detailed criteria and guidelines provided for each of these programs.

It is critical that participants understand that the programs offered to review and delineate boundaries are not intended for street feature update except where a boundary follows a road (or other visible feature such as a stream) and the road is not reflected in our file. For this reason the Census Bureau can not accept street (or other) feature updates that do not follow the guidelines below.

### Street Update Do's and Don'ts

- If a road is missing and it forms the boundary for the area you are defining, add the road and provide the name.
- If you can not correctly delineate the boundary for an entity you are updating because the feature you need to follow is incorrectly located, mislabeled or distorted in the Census Bureau's file, we request that you put the boundary on the problematic feature in our file. This will establish for us what feature you want the boundary to follow. In addition, we request that you report the problem area to the Census Bureau (through your regional office contact) by sending information describing the incorrect feature including the TIGER Line Identifier (TLID) and the specific entity boundary affected. This can be done using email with information to describe the problem such as an image file, PDF or other medium showing the appropriate correction.
- Do not realign street features by merging your roads into our spatial file and flagging your roads as adds and our roads as deletes.
- Do not add streets that are missing for an entire housing development (add only streets that are needed to form a boundary). Also, do not delete streets. We will be adding new or missing streets, and deleting streets that do not exist, during our address canvassing operation which will occur in the spring and early summer of 2009. We recommend that you flag these street differences in your geographic information system's file. The Census Bureau will provide verification materials for each project that will show the results of address canvassing. If streets are still missing at that time, we will accept these as adds.

The Census Bureau staff will contact you if they require more information or have questions about feature updates submitted as part of our 2010 geographic programs.