

**THE PRESIDENT****Executive Order 11348****PROVIDING FOR THE FURTHER TRAINING OF GOVERNMENT  
EMPLOYEES**

By virtue of the authority vested in me by section 301 of Title 3 of the United States Code and by section 2 of the Act of July 7, 1958 (72 Stat. 327), it is ordered as follows:

**PART I—GENERAL**

**SECTION 101.** (a) As used in this order, the terms "agency", "employee", "Government", and "training" have the meanings given to those terms, respectively, by section 4101 of Title 5, United States Code.

(b) "Intergency training" means training provided by one agency for other agencies or shared by two or more agencies.

**SEC. 102.** It is the policy of the Government of the United States to develop its employees through the establishment and operation of progressive and efficient training programs, thereby improving public service, increasing efficiency and economy, building and retaining a force of skilled and efficient employees, and installing and using the best modern practices and techniques in the conduct of the Government's business.

**SEC. 103.** The Civil Service Commission shall provide leadership and guidance to insure that the policy set forth in section 102 is carried out.

**PART II—CIVIL SERVICE COMMISSION RESPONSIBILITIES**

**SEC. 201.** The Civil Service Commission shall plan and promote the development, improvement, coordination, and evaluation of training in accordance with chapter 41 of Title 5, United States Code, and with the policy set forth in section 102 of this order.

**SEC. 202.** In carrying out its responsibilities under chapter 41 of Title 5, United States Code, and section 201 of this order, the Commission shall:

(a) Advise the President on means for furthering and strengthening programs of training;

(b) Counsel heads of agencies and other agency officials on the improvement of training;

(c) Assist agencies to develop sound programs and financial plans for training and provide advice, information, and assistance to agencies on planning, programming, budgeting, operating, and evaluating training programs;

(d) Identify functional areas in which new or expanded interagency training activity is needed and either conduct such training or arrange for agencies having the substantive competence to do so;

(e) Coordinate interagency training conducted by and for agencies (including agencies and portions of agencies excepted by section 4102 (a) of Title 5, United States Code);

(f) Encourage agencies to make appropriate use of non-Government training resources;

(g) Develop, install, and maintain a system to provide the training data needed to carry out its own functions and to provide staff assistance to the President; and

(h) Provide for identification and dissemination of findings of research into training technology and undertake, or assign to other agencies, such research projects as may be needed.

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