

**SUPPORTING STATEMENT  
FOR PAPERWORK REDUCTION ACT SUBMISSION**

**Part B. Collection of Information Employing Statistical Methods**

This collection of data will not employ statistical methodology.

1. Potential respondent universe.

The potential universe will involve approximately:

- PCEP Needs Assessment Survey, response rate we expect 90 percent response
- PCEP Inventory of Products, response rate we expect 90 percent response
- PCEP Stakeholders Survey, response rate we expect 85 percent response
- PCEP Evaluation Feedback Form, response rate we expect 85 percent response

2. Procedures for the collection of information.

The data will be collected electronically. The degree of accuracy needed to justify this collection is described in B1 above.

3. Methods to maximize response.

To ensure the accuracy of the response rate and to deal with the issue of non-response, the contractor will follow up with the designated respondents by email and telephone contacts.

1. Tests of procedures or methods to be undertaken.

NA

5. Individuals consulted on statistical aspects of the design.

External Staff:

1. Contractor: Character Education and Civic Engagement Technical Assistance Center (CETAC) for the Partnerships in Character Education Program

Dr. Betty Straub  
Project Director, CETAC and program evaluator  
502/238-7333

Internal Staff:

1. Linda McKay  
Senior Advisor on Character Education to the Assistant Deputy  
Secretary, OSDFS
2. Robert Alexander  
Director, Character and Civic Education Program  
OSDFS
3. Sharon Burton  
Program Officer, Partnerships in Character Education Program  
OSDFS
4. Rita Foy Moss  
COR, Character Education and Civic Engagement Technical  
Assistance Center (CETAC) and Program Officer, Civic Education  
Program  
OSDFS