

FY 2008 End of Year (EOY) Reporting Protocol for “SP-4” (f.k.a., Strategic Target “F”)

<u>Action</u>	<u>No Later Than</u>
States should report two numbers to the Regional Office -- the number of CWSs that have substantially implemented SWP according to the state definition and the population those CWSs serve.	Fri, August 15
Each Region should combine the numbers for each state into the short table (see below) and e-mail the table as an attachment to Mike Muse [muse.mike@epa.gov].	Wed, September 17
Headquarters will calculate the percentages of CWSs and population served for each State, and for the Region based on Q3/FY2008 SDWIS-FED denominators and return those data to the Regions.	Mon, October 6
Regions complete entry of the HQ percentages of CWSs, and of the population served, into ACS. Regions then have for each state the percentages based on the Q3/FY2008 SDWIS-FED denominators.	Fri, October 17

Sample Reporting Template for Regions		
CWSs that have achieved “substantial implementation” according to each State’s definition. (cumulative)		
<u>State</u>	<u># CWSs</u>	<u># People</u>
Connecticut		
Maine		
Massachusetts		
New Hampshire		
Rhode Island		
Vermont		

Regions II – X: Please replace Region I state names with your states’ names.