



## NATIONAL SCIENCE FOUNDATION

4201 WILSON BOULEVARD  
ARLINGTON, VIRGINIA 22230

TO: MSP Principal Investigators and Primary Contacts July, 2008  
FROM: Jim Hamos, NSF-MSP Program Officers  
SUBJECT: MSP Online Monitoring System, Fall 2008

This memorandum provides information about the MSP Online Monitoring System and the schedule for completing this collection activity.

As you are probably aware, the National Science Foundation has contracted with Westat to conduct an online monitoring system for the purpose of tracking MSP awards throughout the life of the project. Specifically, the collection has been designed to collect project-level and partner-level information in addition to individual information from participating IHE faculty and administrators.

**Schedule for Completing the MSP Online Monitoring System.** As of [TBD], the Math and Science Partnership Online Monitoring System will be fully operational, and available for use by all respondents. The system will close on [TBD]. Each survey should be completed and submitted on or before that date.

If you have any questions about the online monitoring system, please call Molly Hershey-Arista at 301-610-4908, or e-mail her at [MollyHersheyArista@westat.com](mailto:MollyHersheyArista@westat.com).

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To: Principal Investigators July 2008  
From: Molly Hershey-Arista  
Subject: MSP Online Monitoring System, Open Date

As of [TBD], the MSP Online Monitoring System will be fully operational, and available for use by all respondents. The system will close on [TBD]. Each survey should be completed and submitted on or before that date.

Attached to this letter is a primer document that will introduce you to the online system and will provide guidance on how to set up the system for your particular site. The primer is also located on the website via the Help link at the top of each screen. It is highly recommended that you read the primer document before trying to manipulate the system. After reading the primer document, you should access the website and familiarize yourself with the different functions and capabilities of the system. The URL for the system is:

Your username is:

Your password is:

If you have any questions about the online monitoring system, please call Molly Hershey-Arista at 301-610-4908, or e-mail her at [MollyHersheyArista@westat.com](mailto:MollyHersheyArista@westat.com).



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TO: MSP Principal Investigators and Primary Contacts      October 2008  
FROM: Jim Hamos, NSF-MSP Program Officers  
SUBJECT: Reminder to Complete and Submit MSP Online Monitoring System Surveys

This memorandum is to remind you that all MSP Online Monitoring System Surveys should be completed and submitted by [TBD]. As of today, October 15, 2008, our records indicate that your project has not submitted the following survey(s):

- (List of surveys not yet submitted)

If you have any questions about the online monitoring system, please call Molly Hershey-Arista at 301-610-4908, or e-mail her at [MollyHersheyArista@westat.com](mailto:MollyHersheyArista@westat.com).