

**AGREEMENT FOR SPONSORED INTERNATIONAL VOLUNTARY SERVICES  
(16 U.S.C. § 558A, ET SEQ.)**

(Place an  in the appropriate box)

- I.  **THE COUNCIL ON INTERNATIONAL EDUCATION EXCHANGE AGREES TO:**
- VOLUNTEERS FOR PEACE AGREES TO:**

(a) Make available to the Forest Service the volunteer services of the following person(s):

\_\_\_\_\_  
\_\_\_\_\_

(b) Provide the services of the volunteers listed in (a) from

\_\_\_\_\_ to \_\_\_\_\_  
(Date) (Date)

(c) Provide the services of the volunteers listed in (a) to the Forest Service for the project(s) described below:

(d) Ensure that before each volunteer listed in (a) is scheduled to begin volunteering for the Forest Service:

- (1) each such volunteer has a valid B-1 visa where such visa is required under the Immigration and Nationality Act, and has been classified as a B-1 visitor at the port of entry by the Immigration and Naturalization Service; or
- (2) where no visa is required in the Immigration and Nationality Act, each such volunteer has been classified at the port of entry by the Immigration and Naturalization Service as a B-1 visitor.

(e) Obtain written parental or guardian consent for each volunteer listed in (a) who is under 18 years of age, provide the Forest Service with said written consent, and comply with applicable state and Federal child labor laws.

(f) Provide health and accident insurance coverage for the volunteers listed in (a).

(g) Provide a liaison between the Forest Service and the volunteers listed in (a).

\_\_\_\_\_  
(Print name of liaison)

(h) Provide the Forest Service with a list of person-hours volunteered, per volunteer, to the project(s) described in (c) one month after the completion date, listed in (b).

(i) Provide the Forest Service with a report by \_\_\_\_\_ (date) and provide other publications the Forest Service requests.

**II. THE FOREST SERVICE AGREES TO:**

- (a) Provide such materials, equipment, and facilities as are available and needed in performing the project(s) described in item I.(c).
- (b) Reimburse (place an  in the appropriate box)
  - The Council on International Education Exchange
  - Volunteers for Peace

for the necessary incidental expenses for each volunteer listed in item I (a) to the extent such expenses cannot be borne by such volunteer service organization, as follows:

1. Subsistence	<input type="checkbox"/> Yes	<input type="checkbox"/> No	amount per day, if yes • number of days • total amount for subsistence •	\$ _____ _____ \$ _____
2. Transportation Allowance (only within United States)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	total amount , if yes •	\$ _____
3. Lodging provided	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Description of lodging:	
4. Other	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Description:	
5. Total incidental expenses per volunteer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	total amount of incidental expenses per volunteer •	\$ _____

- (c) Where applicable, negotiate a pro rated reimbursement of organization expenses related to recruitment of a volunteer. Such reimbursement shall be accomplished using the Federal Procurement Procedures.
- (d) Complete the report form noted in time I.(i) and provide to the  
(place an  in the appropriate box)
  - The Council on International Education Exchange
  - Volunteers for Peace
 within two weeks of the ending date listed in item I.(b).

**III. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE SAID PARTIES THAT:**

- (A)** The liaison named in item I.(g), or the group coordinator if the voluntary service organization designates the group coordinator, and the Forest Service officer listed below shall review the documentation of each volunteer listed in item I.(a) upon the volunteer’s arrival at the Forest Service to ensure:
  - (1) That each volunteer has a valid B-1 visa where such visa is required under the Immigration and Nationality Act, and has been classified as a B-1 visitor at the port of entry by the Immigration and Naturalization Service; or
  - (2) Where no visa is required under the Immigration and Nationality Act, that each volunteer has been classified at the port of entry by the Immigration and Naturalization Service as a B-1 visitor. The Forest Service will dismiss a volunteer who does not show evidence of complying with the requirements listed in (1) or (2) of this paragraph.
- (B)** The project(s) described in item I.(c) are voluntary, and the services provided for these project(s) will not be remunerated.

- (C)** The volunteers listed in item I.(a) are not considered federal employees except for the purposes of tort claims and compensation for work injuries, pursuant to 16 U.S.C. § 558c (b) and (c). The Forest Service is not liable for costs associated with injuries to the volunteers listed in item I.(a) except as provided in 16 U.S.C. § 558c (b) and (c).
- (D)** The volunteers listed in item I.(a) may receive only allowance for incidental expenses, as outlined in item II.(b), and as authorized by the Volunteers in the National Forests Act of 1972, as amended, at 16 U.S.C. § 558b, and the Immigration and Nationality Act, as amended, at 8 U.S.C. § 1101. The INS has defined incidental expenses, for purposes of the B-1 non-immigrant classification, as, “actual, reasonable expenses as alien incurs in traveling to and fro the place where he or she will be engaged in business, together with the actual reasonable living expenses the alien incurs for meals, lodging, laundry and other basic services.” This definition is consistent with the definition of incidental expenses in the Volunteers in the National Forests Act, 16 U.S.C. § 558b. To the extent the Forest Service provides travel expenses for international volunteers, the Forest Service may reimburse expenses only for travel within the United States.
- (E)** The volunteers listed in item I.(a) may not perform services for which the Forest Service would otherwise employ persons to perform these services in the absence of such volunteers.
- (F)** The volunteers listed in item I.(a) may not perform services of a commercial nature, such as, but not limited to, operating and maintaining concession stands, book stores or restaurants, or serving as collection officers.
- (G)** This Agreement for Sponsored International Voluntary Services (FS-1800-6) is executed pursuant to a Memorandum of Understanding Between the Forest Service and

(place an  in the appropriate box)

- The Council on International Education Exchange (96-SMU-061)
- Volunteers for Peace (96-SMU-062)

The Immigration and Naturalization Service and the Department of State must approve said Memorandum of Understanding (MOU) and form FS-1800-6, Agreement for Sponsored International Voluntary Services, before this approval. This Agreement must be executed, and the parties must comply with the applicable requirements therein before the volunteers listed in item I.(a) may report to the participating Forest Service Field Unit. The Forest Service will seek approval of modifications to said MOUs and to form FS-1800-6, Agreement for Sponsored International Voluntary Services, from the Immigration and Naturalization Service and the Department of State.

- (H)** Nothing herein shall be considered as obligating the Forest Service to expend or as involving the United States in any contract or other obligations for the future payment of money in excess of funding approved and made available for payment under this instrument and modifications thereto.
- (I)** Either party may terminate this agreement at any time by notifying the other party in writing.

The parties to this Agreement have executed this Agreement as of the dates written below:

Forest Service Officer	Designated Liaison for Voluntary Service Organization
Title	Name of Organization (Print)
Unit	Address (Street, City, State and Zip Code)
Date	Date

**IV. TERMINATION OF AGREEMENT:**

**(A)** Agreement terminated on \_\_\_\_\_ (date) by (place an  in the appropriate box):

- Forest Service
- The Council on International Education Exchange
- Volunteers for Peace

**(B)** Reason(s) for termination:

Forest Service Officer (sign if terminating)	Designated Liaison for Voluntary Service Organization (sign if terminating)
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**V. ACCOMPLISHMENTS:**

Resource Category (a)	NAS Code (b)	Unit of Measure (c)	Amount Accomplished (d)	Hours Contr. (e)	Cost to Government (f)	Appraised Value (dollars) (g)

Additional space (please specify the section and item number using this space or use a separate sheet)

**Privacy Act Statement**

*Collection and use is covered by Privacy Act System of Records USDA/OP-1 and is consistent with the provisions of 5 USC 552a (Privacy Act of 1974), which authorizes acceptance of the information requested on this form. The data will be used to maintain official records of volunteers of the USDA Forest Service for the purposes of tort claims and injury compensation. Furnishing this data is voluntary, however if this form is incomplete, enrollment in the program cannot proceed.*

**Burden Statement**

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0080. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

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