

**COLLECTION AGREEMENT FINANCIAL PLAN**

FS Agreement No. \_\_\_\_\_

Cost Elements	FOREST SERVICE	COOPERATOR	Subtotal
	(a)	(d)	
Direct Costs	Contribution	Contribution	
Salaries/Labor			
Travel			
Equipment Use			
Supplies			
Materials			
Printing			
Other *			
Indirect Costs			
<b>Subtotal</b>			(i)

\* Include contract costs in Other

**Matching Costs Determination**

Total Forest Service Share = (l) \_\_\_\_\_ Total Cooperator Share (o) \_\_\_\_\_ Total  
 (a) ÷ (i) = (l) \_\_\_\_\_% (d) ÷ (i) = (o) \_\_\_\_\_% (l+o) = 100%

**Instructions**

**Use Cost Elements that apply to the particular project. The Cost Elements listed are examples of those commonly used. Delete those that don't apply.**

(a) **Forest Service Contribution:** Forest Service employee salaries, travel, equipment, supplies, etc., provided toward completion of the project. Total Forest Service indirect cost (overhead) is also included in this column. All the costs listed here **are an expense** to the Forest Service.

(d) **Cooperator Contribution:** Cooperator employee salaries, travel, equipment, supplies, etc., provided toward completion of the project. Total Cooperator indirect cost (overhead) is also included in this column. All the costs listed here **are an expense** to the Cooperator.

(i) **Gross Total Project Value:** The sum of all the values provided toward the project. This figure reflects the true estimated cost of the project.

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