

FS Agreement No. 0X-MU-11XX  
Cooperator Tax ID No. \_\_\_\_\_  
Cooperator Agreement No. \_\_\_\_\_

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
  
AND  
UNITED STATES DEPARTMENT OF AGRICULTURE  
FOREST SERVICE

This MEMORANDUM OF UNDERSTANDING is hereby made and entered into by and between the \_\_\_\_\_, hereinafter referred to as \_\_\_\_\_, and United States Department of Agriculture Forest Service, hereinafter referred to as Forest Service.

A. PURPOSE:

B. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:

C. FOREST SERVICE SHALL:

- 1.
- 2.

D. SHALL:

- 1.
- 2.

E. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. FREEDOM OF INFORMATION ACT (FOIA). Any information furnished to the Forest Service under this instrument is subject to the Freedom of Information Act (5 U.S.C. 552).
2. PARTICIPATION IN SIMILAR ACTIVITIES. This instrument in no way restricts the Forest Service or the Cooperator(s) from participating in similar activities with other public or private agencies, organizations, and individuals.
3. COMMENCEMENT/EXPIRATION/TERMINATION. This MOU takes effect upon the signature of the Forest Service and \_\_\_\_\_ and shall remain in effect for \_\_\_\_\_ from the date of execution. This MOU may be extended or amended upon written request of either the Forest Service or \_\_\_\_\_ and the subsequent written concurrence of the other(s). Either the Forest Service or \_\_\_\_\_ may terminate this MOU with a 60-day written notice to the other(s).

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4. RESPONSIBILITIES OF PARTIES. The Forest Service and \_\_\_\_\_ and their respective agencies and office will handle their own activities and utilize their own resources, including the expenditure of their own funds, in pursuing these objectives. Each party will carry out its separate activities in a coordinated and mutually beneficial manner.
5. PRINCIPAL CONTACTS. The principal contacts for this instrument are:

***Forest Service Project Contact***

***Cooperator Project Contact***

Phone:  
FAX:  
E-Mail:

Phone:  
FAX:  
E-Mail:

***Forest Service Administrative Contact***

***Cooperator Administrative Contact***

Phone:  
FAX:  
E-Mail:

Phone:  
FAX:  
E-Mail:

6. NON-FUND OBLIGATING DOCUMENT. Nothing in this MOU shall obligate either the Forest Service or \_\_\_\_\_ to obligate or transfer any funds. Specific work projects or activities that involve the transfer of funds, services, or property among the various agencies and offices of the Forest Service and \_\_\_\_\_ will require execution of separate agreements and be contingent upon the availability of appropriated funds. Such activities must be independently authorized by appropriate statutory authority. This MOU does not provide such authority. Negotiation, execution, and administration of each such agreement must comply with all applicable statutes and regulations.
7. ESTABLISHMENT OF RESPONSIBILITY. This MOU is not intended to, and does not create, any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, by a party against the United States, its agencies, its officers, or any person.
8. AUTHORIZED REPRESENTATIVES. By signature below, the cooperator certifies that the individuals listed in this document as representatives of the cooperator are authorized to act in their respective areas for matters related to this agreement.

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THE PARTIES HERETO have executed this instrument.

USDA FOREST SERVICE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

The authority and format of this instrument  
has been reviewed and approved for  
signature.

\_\_\_\_\_  
DATE

FS Agreements Coordinator

**BURDEN AND NONDISCRIMINATION STATEMENTS**

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-NEW. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

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