



CURRENT INDUSTRIAL REPORTS SERIES

FROM THE DIRECTOR
U.S. CENSUS BUREAU

Please complete and return the enclosed Current Industrial Reports survey form within 30 days. The Current Industrial Reports yield statistics that businesses, trade associations, Government agencies, and others use intensively. These data can help your business to:

- Assess industry and economic trends
- Plan production
- Develop new products and markets

We enclose instructions for completing this survey form. Federal law (Title 13, United States Code) requires your response to this request. The same law requires us to keep the information you report strictly confidential.

Firms such as yours which do not report in the monthly survey must submit an annual report. Therefore, in the current period, **report annual totals** rather than data for the individual months.

We realize your time is valuable and compiling these data is not always easy. However, reasonable estimates are acceptable, if book figures are not available. Please consult with your marketing manager and engineers and use the "Remarks" section to provide any needed explanations when completing your form.

If you have any questions, need assistance, or would like survey results, please call our toll-free number on 1-800-201-4647. If you need additional time or survey forms, please call our processing office staff on 812-218-3331.

Thank you for your cooperation.

Sincerely,

Steve H. Murdock

Enclosures

U S C E N S U S B U R E A U

Helping You Make Informed Decisions

www.census.gov

***Please read the general instructions
on the back of this page before
completing the enclosed survey.***