

Appendix G

Non-Response Letter

February 4, 2021

«Name» ID «CaseID»
«Address»
«City», «State» «Zip»

Dear «Name»:

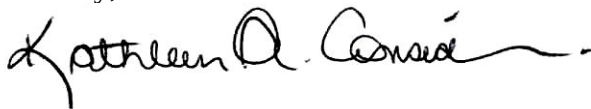
A short time ago, a representative of Research Triangle Institute (RTI) attempted to contact you regarding the National Employee Well-Being Survey sponsored by the National Institute for Occupational Safety and Health (NIOSH). Your place of business was recruited to take part in this survey concerning workplace policies. You volunteered to take part in this study when you signed a consent form giving us permission to contact you. We have tried several times, although unsuccessfully, to reach you by phone. The purpose of our call is to speak with you about your voluntary participation in this important research program.

The purpose of the National Employee Well-Being Survey is to examine how workplace factors and company policies and programs relate to the health and well-being of employees. The results of the study will be used to identify workplace practices or policies that are beneficial both to the health of employees and, consequently, to the organizations in which they work. **Your participation in this study will help make this possible.**

You will be sent a \$25 check in the mail 7-10 days upon completion of the survey. For your convenience, an RTI representative can be reached by dialing 1-800-334-8571 ext. 23525 to answer any questions you may have or to complete the interview. You are invited to provide any comments or concerns regarding study participation to Naomi Swanson, Ph.D. at NIOSH, 4676 Columbia Parkway, MS C-24, Cincinnati, Ohio 45226, 1-513-533-8165 or email NWS3@CDC.GOV. You can reach me at 1-800-334-8571, ext. 26612, or kac@rti.org. Please be assured that your participation in this effort is completely voluntary, and that all participant information will be held in the strictest confidence.

We would like to thank you in advance for your participation in this very important study.

Sincerely,



Kathleen Considine
Project Director