

Attachment 12
Confirmation Email for Consumer Focus Groups

Dear <Name>,

Thank you again for agreeing to participate in a focus group about women's health and healthy behaviors. This is to confirm that you are scheduled to participate in a focus group on <Day, Date> from <Time> Eastern. The focus group will be moderated by a researcher from RTI International.

On your scheduled day and time, please come to <address>.

Your experiences and opinions will be very helpful. After you take part in the interview, you will be sent \$75 as a thank you for your time.

If you have any questions or in the event that you cannot make this appointment, please contact me at <number>. I will also remind you of this appointment time one week before and again 2 days before the focus group. Thank you again for your help and participation.

Best regards,