

# IECRN



Inventory and Evaluation of  
Clinical Research Networks

You are receiving this email because you are listed as the contact for the IECRN profile for

**[Network Name here]**

I would like to thank you for your participation in this NIH Roadmap initiative. Your network profile is currently included in the Inventory of Clinical Research Networks Web Site at <https://www.clinicalresearchnetworks.org/>. To keep the Inventory current, every January on an annual basis, we are requesting that you take a moment to review your network's profile and update it with any new information.

Please follow the instructions below to update your network's profile.

1. Select the link below to access your network's profile:  
<https://www.clinicalresearchnetworks.org/profile.asp?NetworkID=XXXX>
2. Access the update request form by clicking the **PROVIDE UPDATE** button at the bottom of the profile.
3. Review the summary for each item and enter revisions in the text boxes provided. For the list of detailed answer categories of the profile questions please see the IECRN Core Survey available at <https://www.clinicalresearchnetworks.org/documents/CoreSurvey.pdf>
4. Please include your contact information so we may verify that the authority for requesting the changes is appropriate.
5. Submit the revisions by clicking the **REQUEST UPDATE** button on the bottom of the update request form.
6. If there are no changes to the profile as this time, please simply click the **ACCEPT** button on the bottom of the update request form.

If you prefer to discuss the network profile with a data coordinator, please call the toll free IECRN project number: 1-877-885-1122. Also, you may fax hard copy updates to: 1-877-885-9653.

Thank you for your continued participation in the IECRN project.

Sincerely,

Nancy Dianis, RN, MS  
Associate Director  
Westat

PS: For more information on the NIH Roadmap, please go to <http://www.nihroadmap.nih.gov/>