

**Head Start CARES**  
Site Recruitment Phone Screener

Please fill out:

1. Name of Program: \_\_\_\_\_

2. Main contact title:     Exec. Director <sub>1</sub>                      Director <sub>2</sub>                      Principal <sub>3</sub>  
   Asst. Principal <sub>4</sub>                      Center Manager <sub>5</sub>

3. Contact name: \_\_\_\_\_

**I'd like to ask you a few questions about your Head Start program.**

4. How long have you been a Head Start grantee/delegate agency? \_\_\_\_\_ YEARS

5. How long have you worked for this agency?  
\_\_\_\_\_

5a. How long have you been in your current position?  
\_\_\_\_\_

6. How many Head Start Centers do you operate?  
\_\_\_\_\_

7. Let's discuss *each center* under consideration for the study. For each of those centers:

- Does this center operate Early Head Start? If so, we will focus *solely* on regular Head Start.
- How many classes does it operate? [Note: is fewer than needed for study, stop discussion of center here]
- How many children does the center enroll?
- What is the size of each class?
- Does it mix or segregate 3 and 4 year old children?
- How long has each teacher been with the center?
- Does the center have non ACF-funded children? If so, does the funding supplement or fully support children in the center?
- How many classes are full day? Part day?
- What are the classroom hours of operation?
- How many days per week are classes held?
- Does the program operate year-round?
- Does the center operate a home-based option?

8. What is your funded enrollment?

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8a. What is your current actual enrollment?

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8b. If not fully enrolled, when do you expect to be fully enrolled?

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8c. (If applicable) Are there differences in enrollment by center?

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9. Are there any special programs or curricula offered to your centers that focus on children's behavior management or social emotional development?

No  Yes

9a. If yes, what are they?

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9b. If yes, how often are they offered? (Probe for single workshops versus integrated programs)

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9c. If yes, were the teachers trained in these programs or curricula? If so when? Are teachers trained by program developers or are a subset of teachers or resource teachers trained, who then train the rest of the staff?

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10. Do you anticipate any important changes in your program in 2009-2010 and 2010-2011 (e.g., moving centers, changing program options)?

No  Yes

10a. If yes, what changes?

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11. Are the centers we discussed participating in another evaluation?

11a. If yes, which evaluations?

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**Thank you.**