

**Equity Assistance Centers Customer Satisfaction Survey
For Summer 2008 through School Year 2008–2009**

Alert to Be Mailed to Clients

Dear [client]:

This is to alert you about an important survey related to services you have received from the following Equity Assistance Center:

[EAC name]

Your response to the survey is essential to help assess and improve the performance of the Equity Assistance Centers Program. The survey is brief and is estimated to take only about 7 minutes of your time. All survey responses are confidential and will be reported only at the aggregated level to ensure that no individual's responses can be identified.

The survey will be emailed to you on Wednesday, April 8 from patmil@loc.gov at the Federal Research Division of the Library of Congress. Please complete the survey and email it as an attachment to patmil@loc.gov by Friday, April 17.

If you do not receive the email, need any assistance in filling out the form, or need a printed copy of the survey and a pre-paid envelope, please contact Sandra Meditz of the Library of Congress (phone: 202-707-2888; email: smed@loc.gov).

Thank you very much for your assistance.

Sincerely,

Jenelle Leonard, Director
School Support and Technology Programs
Office of Elementary and Secondary Education
U.S. Department of Education