

EMAIL INVITATION
EEP EVENT SURVEY

FROM: National Center for Education Evaluation [or Institute of Education Sciences] via MPR

SUBJECT HEADING: [NAME OF EEP EVENT]

Dear XXX

The National Center for Education Evaluation (NCEE) of the Institute of Education Sciences (IES) is interested in learning about your experience at [NAME OF EVENT] sponsored by [NAME OF REL OR EXACT NAME OF SPONSOR ON THE PROGRAM INFORMATION] you attended on [DATE].

IES has contracted with Mathematica Policy Research, Inc. (MPR) to give you an opportunity to tell us about more about this event. You may have completed an evaluation while you were at the event. This is different because it is part of a national study.

The information you provide can be used to enhance future events like this across the country. Your participation will be a major benefit to those who use research for their professional decisions. For more information, when you get to the questionnaire website you will find Frequently Asked Questions.

Click on this link to begin the questionnaire: <<<http://www.XXXX.org>>>

Your unique User Name: [USER NAME]

Your unique Password: [PASSWORD]

If you have any questions or technical problems, please contact XXX, Project Director, at MPR via email at XXX@mathematica-mpr.com or by calling the toll-free number 1-8XX-XXX-XXXX. You may also contact XXX, Project Officer, at IES (XXX@XX.gov or 1-XXX-XXX-XXXX) if you have any questions about the study.

Thank you for your cooperation.

Sincerely,