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Interviewer ID: __ __

Interview Date: __ __ / __ __ / __ __ __ __   Interview Time: __ __ : __ __ AM PM

Grantee Name: _____

Superintendent: _____   Telephone: (__ __ __) __ __ __ - __ __ __ __

Thank you for taking the time to participate in this interview. It will take 15 minutes. We are assessing the 2010 Magnet Schools Assistance Program (MSAP) grantees' current technical assistance needs, and these interviews are part of our initial data collection effort. There are no right or wrong answers. We are interested in identifying your needs in program implementation and management in order to provide you with the most relevant and focused technical assistance.

Do you have any questions before we begin?

1. **How many years have you worked in the district?**
   - € 0-2 years
   - € 3-5 years
   - € 6-8 years
   - € 9 or more years

2. **How well does the MSAP project fit into the district's mission?**
   - € Not well at all
   - € Not too well
   - € Well
   - € Very well

3. **How would you characterize your knowledge and experience in the following MSAP activities, and how helpful would it be for you to receive technical assistance for each activity?**

Knowledge
1=Needs improvement
2= Adequate
3= Good

Technical Assistance
1= Not helpful
2= Somewhat helpful
3=Very helpful

		Knowledge			Technical Assistance		
		1	2	3	1	2	3
a.	Aligning the magnet school objectives with the district mission						
b.	Implementing policies that align with your vision for school improvement						
c.	Improving the image of your district						
d.	Improving the image of magnet schools within your district						
e.	Identifying and publicizing magnet school successes						
f.	Monitoring magnet school implementation and outcomes data to determine whether changes are needed						
g.	Hiring and retaining qualified key staff for the magnet program						
h.	Building capacity through professional development for the magnet school staff						
i.	Promoting innovative education methods and practices that promote diversity and increase public school choice						
j.	Accessing and distributing resources for the magnet programs						
k.	Encouraging the elimination, reduction, or prevention of minority group isolation in magnet programs						
l.	Sustaining magnet programs once the grant period ends						

4. How would you characterize your magnet staff's knowledge and experience in the following MSAP activities, and how helpful would it be for them to receive technical assistance for each activity?

Knowledge	Technical Assistance
1=Needs improvement	1= Not helpful
2= Adequate	2= Somewhat helpful
3= Good	3=Very helpful

	Knowledge			Technical Assistance		
	1	2	3	1	2	3
a. Engaging families to enhance student learning						
b. Partnering with the community to improve academic achievement						
c. Creating a sustainability plan for the MSAP project						
d. Implementing the MSAP project sustainability plan						

5. What other technical assistance needs do you have?

_____
_____
_____
_____

6. What three magnet staff positions need the most technical assistance and what type of assistance do each need?

1. _____
   _____
2. _____
   _____
3. _____
   _____

7. Please select your top three preferred methods for receiving technical assistance.

- € Conference workshops
- € Email
- € Fact sheet
- € Newsletter
- € Telephone conferences
- € Toolkits
- € Webinar
- € Website
- € Other, specify: _____
- € Other, specify: _____

Glossary of terms

Full operation- the program becomes integrated into practitioner, organizational, and community practices, policies, and procedures. At this point, the implemented program becomes fully operational with full staffing complements and all of the realities of "doing business" impinging on the newly implemented magnet program. Once fully operational, practitioners carry out the magnet program with proficiency and skill, administrators support and facilitate new practices, and the community has adapted to the presence of the magnet program.

Initial implementation- requires attempts to implement new practices effectively and make changes in the overall magnet environment. Changes in skill levels require education, practice, and time to mature. The program is struggling to begin and confidence in the decision to adopt the program is being tested during this stage of implementation.

Program installation- after a decision is made to begin implementing MSAP, there are tasks that need to be accomplished; these activities define the installation stage of implementation. Resources are being consumed in active preparation for actually doing things differently in keeping with the tenets of MSAP and structural supports necessary to initiate the program are put in place.

(Definitions adapted from The National Implementation Research Network at: http://www.fpg.unc.edu/~nirn/implementation/06/06d_fullopera.cfm)