**Public Burden Statement:**

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Staff ID 1: \_\_\_ \_\_\_ Staff ID 2: \_\_\_ \_\_\_

Observation Date: \_\_\_ \_\_\_ / \_\_\_ \_\_\_ / \_\_\_ \_\_\_ \_\_\_ \_\_\_ Observation Time: \_\_\_ \_\_\_ : \_\_\_ \_\_\_ AM PM

Grantee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| * Elementary
 | * Middle
 | * High
 | * Combination E/M
 | * Combination M/H
 |

School Type:

| Category | Essential component | Observation status | Notes |
| --- | --- | --- | --- |
| **Communications** | Magnet theme is indicated on school sign. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Magnet theme is stated when office staff answers calls. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Magnet theme is evident in main office. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Magnet theme is evident in corridors. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Magnet banner is prominently displayed. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Magnet theme is noted in school newsletter. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Magnet theme is noted in the PTA/PTSA newsletter. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Magnet theme is stated on school website. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| **Academics** | Magnet theme is incorporated into the school’s mission statement. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Magnet-themed student work is displayed in the classroom. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
|  |  |  |  |
| **Academics** | Magnet theme integration/alignment is evident in teaching and learning. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Students are able to express/articulate the school’s magnet theme. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Teachers use differentiated instruction. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Teacher understanding of the magnet theme is evident. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Teachers and students use supplemental instruction materials to support the magnet theme. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Teachers have access to technology to support the magnet theme. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Students have access to current technology. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Teachers and students use technology to support the magnet theme. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Designated staff members teach magnet theme core, encore or elective units/classes/courses. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| **Space** | Teachers have specific areas of the campus and facility for magnet themed activities/lessons. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Teachers use specific areas of the campus and facility for magnet theme activities/lessons. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| Behavioral expectations are clearly stated in the disciplinary policies.  | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Category | Essential component | Observation status | Notes |
| **Parent and community engagement** | School has family engagement and support. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |
| School has community and business partner involvement. | * Evident
* Not Evident
* Not Applicable
* Not Observed
 |  |

Adapted with permission from GCS Magnet School Observation Checklist. Retrieved from: http://www.gcsnc.com/boe/2008/7\_8/Attachment1SchoolbySchoolReviewand Needs Assessment. Protocol