

APPENDIX B

Side-by-Side Comparison of Changes to:

Annual Progress Reporting Form

Change in Language – any use of personal pronouns found in questions, requests for data, or instructions were removed. All parentheses () and brackets [] were removed. All *italicized sentences* were changed to non-italicized sentences.

The following Sections were deleted for the following reasons:

General Reporting Instructions – This section was deleted from the form for two reasons: 1) the instructions for each field are included and imbedded in each section of the form; and 2) RSA staff sends to all the grantees a letter reiterating the general reporting instructions no less than 45 days prior to the end of the FY, or, for grantees in their first year, 45 days before the six-month report is due.

Section 1 Reporting Period – This section was deleted because the reporting period will be displayed automatically in the header of each section of the form.

Section 7 Special Efforts, Section 13 Success Story(ies), and Section 14 Comments – All grantees are required to complete the ED 524B Form (coversheet only), which includes an Executive Summary section. These sections of the form were deleted and grantees will be encouraged to place data relating to these sections in the Executive Summary of the ED 524B Form.

Section 3 Project Goals – Section 3, which requested the number goals, was deleted, section 4 was changed to Section 2, and the title of Section 2 was changed from “Project Objectives and Goal Status” to “Project Goals and Objectives.”

The elimination of these sections reduced the number of sections from 15 sections to 10 sections. These 10 sections are now: 1) General Information Section, 2) Section 1 – Budget Narrative, 3) Section 2 – Project Goals and Objectives, 4) Section 3 – Serving American Indians with Disabilities, 5) Section 4 – VR Services, 6) Section 5 – Educational Goals and Employment Outcomes, 7) Section 6 – Common Measures, 8) Section 7 – Interaction with State Agency, 9) Section 8 – Evaluation, and 10) Section 9 – Consumer Satisfaction.

The following sections and questions have auto-calculated fields – Section 1, question 1c; Section 3, question 3; and Section 5, Part B, question 3.

The new Section 2 Project Goals and Objectives: rather than having several Goal and Objective charts available, a button will be placed at the bottom of the first Goal and Objectives chart that says, “Add another Goal.”

The new Section 3 Serving American Indians with Disabilities: question 1, including the cumulative chart, was deleted since the answer to question 1 is found in questions 2 and 3. Questions 2 – 5 now become questions 1 – 4.

The new Section 3 Serving American Indians with Disabilities: question 1 – the sentence “this figure should match the figure reported in Chart 1 column 1 for the current grant year” was deleted.

Original	Revised
Enter the total number of individuals you proposed to serve under an Individualized	Enter the total number of individuals you proposed to serve under an Individualized Plan

Plan for Employment (IPE) during the current reporting period. This figure should match the figure reported in Chart 1 column 1 for the current grant year.	for Employment (IPE) during the current reporting period.
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The new <u>Section 3 Serving American Indians with Disabilities</u> : question 2 – the sentence, “this figure should match the figure reported in Chart 1 column 2 for the current grant year” was deleted and replaced with “(The sum of 2a, 2b, and 2c should equal the number in 3.)”	
Original	Revised
2. Enter the actual number of eligible individuals who received services under an IPE during the current reporting period. This figure should match the figure reported in Chart 1 column 2 for the current grant year.	2. Enter the actual number of eligible individuals who received services under an IPE during the current reporting period. (The sum of 2a, 2b, and 2c should equal the number in 3.)

The new Section 5 Part A Educational Goals and Part B Employment Outcomes: question 1, including the cumulative chart, was deleted since the answer to question 1 is found in questions 2 and 3. Questions 2 – 4 now become questions 1 – 3.

The new <u>Section 5 Part A Educational Goals and Part B Employment Outcomes</u> : under part B, question # 6 in section 9 is relocated to section 5 and becomes question #4. Questions 5, 5a, and 5b stay the same.	
Original	Revised
4. Of the total number of individuals proposed to obtain an employment outcome during the current reporting period, what percent actually obtained an employment outcome? [Please compute this figure by dividing the number in item 2 by the number in item 3 and multiply by 100.]	4. Number or eligible individuals who exited the AIVRS program during the current reporting period after receiving services under an IPE and who did not achieve an employment outcome during the current reporting period (“Status 28”).
5. Compare the number of employment outcomes you proposed to achieve (item 3) with the number actually achieved (item 2). [For 6-month reports, compare the number in item 2 with one half of the number in item 3.]	5. Compare the number of employment outcomes proposed (Item 3) with the number actually achieved (item 2). For 6-month reports, compare the number in item 2 with one half of the number in item 3. Please explain below if:
5a. The number of employment outcomes is substantially fewer than you proposed for this current reporting period; or	5a. The number of employment outcomes is substantially fewer than proposed for this current reporting period; or
5b. The number of employment outcomes achieved substantially exceeds the number proposed for this current reporting period.	5b. The number of employment outcomes achieved substantially exceeds the number proposed for this current reporting period.

The new Section 6 – the title is changed from “Performance Indicators” to “Common Measures.”

The new <u>Section 6 Common Measures</u> : The opening sentence is revised to reflect the change in the section’s title.	
Original	Revised
Data in this section address the Government Performance and Results Act (GPRA) program indicators for the American Indian Vocational Rehabilitation Services Program and common measures established by the Office of Management and Budget (OMB) for all federal Employment and Training Programs.	Data reported in this section will be used to provide supplemental information for reporting on the Job Training Common Measures.

The new Section 6 Common Measures: the definition of “Employment Outcomes:” is deleted since it is already defined in the new Section 5. The definitions of “Earnings:” and “Exiting The AIVRS Program:” remain.

The new <u>Section 6 Common Measures</u> : questions 1 and 2 are deleted since the data for those questions are reported in the new sections 3 and 5. Questions 3, 4, 5, 5a, and 5b become questions 1, 2, 3, 3a, and 3b.	
Original	Revised
<ol style="list-style-type: none"> 1. Number of eligible individuals who received services under an IPE during the current reporting period. [This figure should match the figure reported in item 3, section 5.] 2. Number of eligible individuals who exited the AIVRS program after achieving an employment outcome (“Status 26”) during the current reporting period. 3. The number of individuals reported in item 2 whose employment outcomes resulted in earnings 4. Indicate the average weekly earnings of the total number of individuals whose employment outcomes resulted in earnings (the group specified in item 3). [To calculate, add the weekly earnings of all individuals reported in item 3, and divide by the number reported in item 3.] 5. Of the individuals reported in item 2, specify the number of individuals who had earnings at the time of their entry into the AIVRS program. 5a. Of the number specified in item 5, 	<ol style="list-style-type: none"> 1. Number of individual whose employment outcomes resulted in earnings. 2. Of the group specified in question 1, indicate the average weekly earnings of the individuals whose employment outcomes resulted in earnings. To calculate, add the weekly earnings of all individuals reported in item 1, and divide by the number reported in item 1. Enter whole dollars only; i.e. round the amount to the nearest dollar and do not enter cents. 3. Of the individuals reported in item 1, specify the number of individuals who had earnings at the time of their entry into the AIVRS program. 3a. Of the number specified in item 3, indicate the average weekly earnings at entry in the AIVRS program. To calculate, add the weekly earnings of all individuals reported in item 3, and divide by the number reported in item 3. Enter whole dollars only; i.e., round the amount to the nearest dollar and do not enter cents. 3b. Of the number specified in item 3, indicate the average weekly earnings at the time of exit from the program. To calculate, add the weekly earnings at the time of exit for all individuals

<p>indicate the average weekly earnings at entry into the AIVRS program. [To calculate, add the weekly earnings of all individuals reported in item 5, and divide by the number reported in item 5.] Enter whole dollars only; i.e., round the amount to the nearest dollar and do not enter cents.</p> <p>5b. Of the number specified in item 5, indicate the average weekly earnings at the time of exit from the program. [To calculate, add the weekly earnings at the time of exit for all individuals reported in item 5, and divide by the number reported in item 5.] Enter whole dollars only; i.e., round the amount to the nearest dollar and do not enter cents.</p>	<p>reported in item 3, and divide by the number reported in item 3. Enter whole dollars only; i.e., round the amount to the nearest dollar and do not enter cents.</p>
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<p>The new <u>Section 6 Common Measures</u>: question 6 was moved to the new Section 5, Part B, and listed as question 4. Question 7 was deleted and four additional data elements that directly relate to common measures replaced questions 6 and 7.</p>	
Original	Revised
<p>6. Number of eligible individuals who exited the AIVRS program during the current reporting period after receiving services under and IPE and who did not achieve an employment outcome during the current reporting period. (“Status 28”)</p> <p>7. Percent of eligible individuals who exited the AIVRS program during the current reporting period after receiving services under and IPE and who achieved an employment outcome. [To calculate this percentage, divide the number you reported in item 2 by the sum of the numbers reported in item 2 and 8.]</p>	<p>4. Of the number in Item 1, indicate the number of eligible individuals who were employed 3 months after placement; the number who were employed 3 months after achieving an employment outcome (“Status 26”).</p> <p>5. Of the number in Item 1, indicate the number of eligible individuals who were employed 6 months after placement; the number who were employed 6 months after achieving an employment outcome (“Status 26”).</p> <p>6. Of the number in Item 1, indicate the number of individuals who exited after achieving an employment outcome and who have received post-employment services.</p> <p>7. Of the number in Item 1, indicate the number of individuals who exited after achieving an employment outcome, but were re-opened in a new case.</p>