

FERPA's Annual Notification of Rights Requirement (34 CFR § 99.7)

There are approximately 20,629 school districts and postsecondary institutions affected by these provisions. We estimate that an average of .25 hours (15 minutes) per response is required for the annual notification of rights requirement. From administrative experience, we have determined that, at the elementary/secondary level, school districts (as opposed to individual schools) are the entities that typically issue the annual notification of FERPA rights. At the postsecondary level, it is the individual institutions that issue the notice. Following is a breakdown of school districts and postsecondary institutions:

No. School Districts: 14,166
Burden Hours: x .25

Total Burden Hours = 3,541.50

No. Postsec. Inst.: 6,463
Burden Hours: x .25

Total Burden Hours = 1,615.75

School District Burden Hours: 3,541.50
Postsec. Inst. Burden Hours: + 1,615.75
Grand Total Burden Hours: 5,157.25

Since most agencies and institutions met major requirements during the early years after FERPA's passage in 1974 and after publication of the revised regulations in 1988, the year-to-year cost is minimal.