

UNITED STATES OF AMERICA RAILROAD RETIREMENT BOARD

In reply refer to

Student's S.S. No.: RR Employee's Name: RR Claim Number:

To determine continued entitlement to benefits as a full-time student, up-to-date information is needed about school attendance, marital status, and expected earnings. Therefore, it is important that the steps outlined below be carefully followed when completing the enclosed Form G-315, Student Questionnaire.

Step 1 - Complete Section A.

Step 2 - Take the form to the *ChooseOne* who must:

- review the furnished in Section A,
- enter the required information in Section B,
- sign the form in Item 12, and
- promptly return the form to you.
- **Step 3** If Form AA-19, *Application for Child's Annuity*, is not being filled out at this time, complete Section C of the Form G-315.
- Step 4 Sign the Student Certification in Section D of the Form G-315.
- Step 5 Return the completed form within 30 days in the envelope provided. Do not return by email or facsimile. Failure to return these forms by , may result in suspension of benefits. Remember, you are responsible for repaying any undue benefits

For months age 18 through age 19, complete a separate Form G-315 for each school year. If schools during the school year, complete a separate Form G-315 for each school. If needed, additional forms may be obtained from any Railroad Retirement Board office.

If you have any questions or need assistance in completing the Form G-315, please contact our office as soon as possible.

Sincerely,

Enclosures G-315 G-77 Return Envelope