

# Training Evaluation

The U.S. Institute for Environmental Conflict Resolution (U.S. Institute) evaluates all of its services. As a part of this evaluation we ask the participants who have been involved in an Institute training/workshop to provide us with information about their experience. Your responses will be part of the Institute's ongoing evaluation effort, and the data compiled will be used to improve our programs and services.

The average estimated reporting burden for this questionnaire is 6 minutes. This estimate includes time for reviewing the instructions and completing the questionnaire. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Institute. Please note your responses to this questionnaire are confidential. The identity of individual respondents is not recorded.

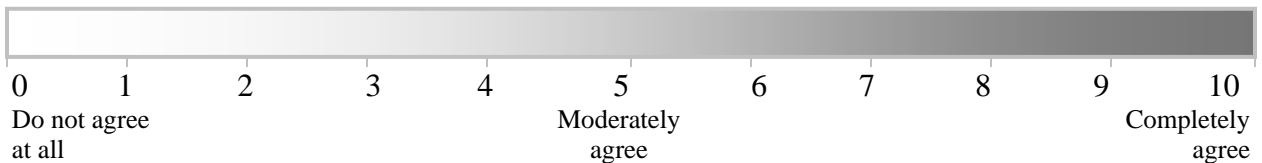
## 1. What were the primary training/workshop objectives?

---



---

### *Rating Scale*



## 2. Using the scale above, please rate your agreement with the following statements:

*Rating*

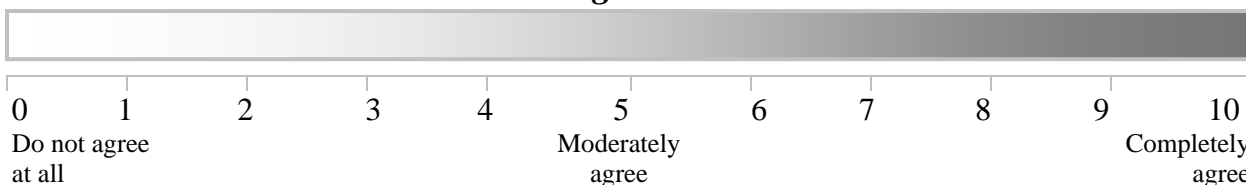
_____	a. The primary training/workshop objectives were achieved.
_____	b. This training/workshop addressed an important skill/topic that I face in doing my job or is important for my future work.
_____	c. This training/workshop held my attention throughout the course.
_____	d. The training/workshop included quality opportunities to practice new skills/concepts.
_____	e. This training/workshop was an important opportunity for the exchange of experience and information.
_____	f. What I take away from this training/workshop will have a <u>positive impact on my effectiveness in the future.</u>
_____	g. I would recommend this training/workshop to others.
_____	h. The facilities were suitable for the training/workshop activities.

**3. What were the most important things you learned or accomplished at this training/workshop and why are they important to you?**

*Most important things learned/accomplished:*

*Why they are important to you:*


***Rating Scale***



**4. Using the rating scale above, please rate the trainer(s)/facilitator(s) on the following:**

*Rating*

_____	a. The trainer(s)/facilitator(s) was familiar with the topics discussed.
_____	b. The presentation/delivery of materials was effective.
_____	c. The visual aids (e.g., photographs, charts, maps) used in this course contributed to my understanding.
_____	d. The materials (e.g., student guide, handouts) were a valuable supplement to the training/workshop.
_____	e. There was good interaction between the trainer(s)/facilitator(s) and the participants (asking questions, providing input, keeping group on track, etc.)
_____	f. The trainer(s)/facilitator(s) encouraged everyone to participate.

5. Do you anticipate using the skills and knowledge covered during this course? Please check the most appropriate box and elaborate in the space provided.

**Yes**

*Please elaborate and identify the positive changes/impacts that you anticipate:*

**Possibly**

*Please elaborate and identify any positive changes/impacts that you anticipate:*

**No**

*Please tell us why not:*

**6. Using the space below describe anything that stood out to you that added to or detracted from the effectiveness of the trainer(s)/facilitator(s).**

_____
_____
_____
_____

**7. Please tell us how this workshop/training could have been more effective.**

_____
_____
_____
_____

**THANK YOU FOR TAKING THE TIME TO COMPLETE THIS QUESTIONNAIRE.**

**Please hand in your completed questionnaire at the end of the training/workshop.**

PERSONS WITH DISABILITIES WHO REQUIRE ALTERNATIVE MEANS FOR COMMUNICATION OF PROGRAM EVALUATION INFORMATION SHOULD CONTACT THE U.S. INSTITUTE AT (520) 901-8548.