

## TABLE OF CONTENTS

### 1 GENERAL

- 1.1 Background
- 1.2 Uses of FRIS
- 1.3 State Concerned
- 1.4 Legal Authority
- 1.5 Contents, Organization and Use of Manual
- 1.6 Distribution of Manuals
- 1.7 Recommended Changes in Instructions
- 1.8 Terms and Definitions

### 2 ADMINISTRATION

- 2.1 State Supervisor's Duty
  - 2.1.1 Planning
  - 2.1.2 Training
- 2.2 Telephoning About Problems
- 2.3 Project Codes
- 2.4 Outline of Field Offices' Responsibilities
  - 2.4.1 Pre-Survey Jobs
  - 2.4.2 Survey Proper Jobs
- 2.5 Schedule of Survey Activities
- 2.6 Label Layout

### 3 SAMPLING

- 3.1 Target Population
- 3.2 Sample Size by State
- 3.3 Stratification
  - 3.3.1 2008 FRIS Stratum Definition
  - 3.3.2 2008 FRIS State Stratification

### 4 SURVEY MATERIALS

- 4.1 Questionnaires
- 4.2 Census Administrative Manual
- 4.3 Interviewer's Manual

**TABLE OF CONTENTS - cont.**

**5 DATA COLLECTION**

- 5.1 Field Office Responsibilities for Data Collection
- 5.2 Pre-survey Activities
- 5.3 Pre-survey Publicity
- 5.4 Disposition of Tagged Records
- 5.5 When Response Rate is Below 60%
- 5.6 Status Codes
- 5.7 Correspondence
- 5.8 UAA's
- 5.9 Supervision
- 5.10 Quality Control

**6 EDITING**

- 6.1 Pre-key Review
  - 6.1.1 General Instructions
  - 6.1.2 Pre-key Review Guidelines
    - Blank Reports
    - No Irrigation
      - 6.1.2.1 Acreage
      - 6.1.2.2 Land Use
      - 6.1.2.3 Government Programs
      - 6.1.2.4 Methods of Water Distribution
      - 6.1.2.5 Acres Irrigated and Water Source
      - 6.1.2.6 Water Transfers
      - 6.1.2.7 Expenditures for Irrigation Facilities
      - 6.1.2.8 Acres Harvested and Crop Yields
      - 6.1.2.9 Method of Water Distribution by Crop
      - 6.1.2.10 No. of Wells
      - 6.1.2.11 Pumps other than Well Pumps
      - 6.1.2.12 Energy Use on this Operation
      - 6.1.2.13 Maintenance and Repair Costs
      - 6.1.2.14 Labor Costs
      - 6.1.2.15 Irrigation Practices
      - 6.1.2.16 Other Uses of Water
      - 6.1.2.17 Water Management Practices
      - 6.1.2.18 Improvements to Irrigation Systems
      - 6.1.2.19 Sources of Irrigation Information
      - 6.1.2.20 Recycled and/or Reclaimed Water Use

**TABLE OF CONTENTS - cont.**

- 6.1.2.21 2007 Irrigated Land
- 6.1.2.22 Value of Sales
- 6.2 Computer Edit Summary
  - 6.2.1 Section 1
  - 6.2.2 Section 2
  - 6.2.3 Section 3
  - 6.2.4 Section 4
  - 6.2.5 Section 5
  - 6.2.6 Section 6
  - 6.2.7 Section 7
  - 6.2.8 Section 8
  - 6.2.9 Section 9
  - 6.2.10 Section 10
  - 6.2.11 Section 11
  - 6.2.12 Section 12
  - 6.2.13 Section 13
  - 6.2.14 Section 14
  - 6.2.15 Section 15
  - 6.2.16. Section 16
  - 6.2.17 Section 17
  - 6.2.18 Section 18
  - 6.2.19 Section 19
  - 6.2.20 Section 20
  - 6.2.21 Section 21
  - 6.2.22 Section 22
- 7 PROCESSING
  - 7.1 General
  - 7.2 Processing at NITC
    - 7.2.1 FRIS Data Libraries
    - 7.2.2 Job Control Language
    - 7.2.3 Additional Copies of Output
  - 7.3 Data Entry layout
    - 7.3.1 Raw Data Entry Layout
    - 7.3.2 Update/Delete Data Entry Layout
  - 7.4 Loading Data from FRIS to NITC

**TABLE OF CONTENTS - cont.**

- 7.5 Edit
- 7.6 Missing Reports
- 7.7 Summary
- 7.8 Clean-up