

Further explanation and examples of how the upcoming survey will work are described below for DSS Industrial Security Personnel.

Survey Summary – The Survey will be broken in to three sections:

Section A:

- This first section will provide the user with the opportunity to review and confirm the Facility Security Officer (FSO) name, CAGE Code of the facility, and FSO email address as shown in DSS records. These records will be pulled by query of ISFD on or about February 19, 2008.
- PSC plans to run a daily report during the Survey's deployment for those FSOs who indicates that the FSO or his/her email address are incorrect when responding to Section A. PSC will, in turn, then notify the applicable IS Rep and/or Field Office Chief of a reported FSO change and ask their assistance in determining whether a survey email invitation should be sent to the newly identified FSO.
- As a reminder, efforts taken now to make sure facilities' information is up-to-date in ISFD will minimize the coordination workload impact on the Reqs and Field Office Chiefs from the PSC-ISP survey team to correct FSO email addresses.
- The FSO will also be able to list if they are submitting for a single CAGE Code or if he/she is providing a consolidated submission for multiple CAGE codes. If DSS receives an email notice of a consolidated submission by March 5, 2008 to DSSPSISurvey2009@dss.mil, only the FSO sending the consolidated submission will receive the email invitation (see survey changes above).

Section B:

- In Section B, the FSO will provide information on what methodology or data source is used to estimate the PSI projections, input the PSI requirements projections for FY09-11, and then input trustworthiness projections for FY09-11.
- A key difference between this Survey and previous years is that the user will be providing PSI requirements projections for each DoD component and/or each Non-DoD component (as per NISPOM paragraph 1-103b) that is requiring the PSI for clearance.
 - To do this, the user will be selecting from lists of the DoD Components or Non-DoD Components. For each Component selected, the FSO will be directed to separate tables to provide PSI projections for fiscal years 2009-2011.
 - For each fiscal year the FSO will be asked to provide numbers for Single-Scope Background Investigation (Top Secret and Secret), SSBI Periodic Re-investigation, NACLIC (Secret), NACLIC (Secret) Periodic Re-investigation, NACLIC (Confidential), and NACLIC (Confidential) Periodic Re-investigation.

Section C Description:

This final section of the Survey will provide the user with an opportunity to input general comments or comments for a specific fiscal year. Classified information is not to be submitted via these comments.

Below are a handful of examples of what the user will see as they complete the Survey.

Example of Methodology / Data Source question from Section B:

SECTION B-1 - METHODOLOGY / DATA SOURCE

What methodology / data sources did you use to determine your PSI projections?

Select all that apply:

- Other**
- Average over a 3 year period**
- Average over a 5 year period**
- Current contracts requiring cleared personnel**
- Projected contracts requiring cleared personnel**
- Historical business data for this company**
- Projected or Strategic business plan data for this company**
- Human Resources / Personnel data**
- Statistical Modeling**

Example of the DoD Components Selection page from Section B:

SECTION B-2 - DOD COMPONENTS SELECTION

With which DoD components (or their subordinate activities) does your company (or if applicable, specific section thereof as identified by CAGE Code/Codes in Section A of this survey) have contracts requiring PSIs for clearances for your facility/company's personnel?

Select all that apply of the major DoD components below that are the primary government contract vehicle or government customer that require the PSIs for clearances of your facility's personnel. If you are a subcontractor, you should select the ultimate government customer of your contract.

IMPORTANT NOTES

1 - For subordinate agencies select its governing department (i.e. work for Air Force Research Lab, Air Combat Command, etc. would fall under US Air Force).

2 - If you have an employee who works under multiple cleared contracts who will require a PSI, please only count them once and toward their primary contracting activity for your projections.

Select all that apply -

- Air Force
- Army
- Marine Corps
- Navy
- DARPA - Defense Advanced Research Projects Agency
- DCAA - Defense Contract Audit Agency
- DCMA - Defense Contract Management Agency
- DIA - Defense Intelligence Agency
- DISA - Defense Information Systems Agency
- DLA - Defense Logistics Agency
- DSCA - Defense Security Cooperation Agency
- DSS - Defense Security Service
- DTRA - Defense Threat Reduction Agency
- MDA - Missile Defense Agency
- NATO - North Atlantic Treaty Organization
- NGA - National Geospatial Intelligence Agency
- NSA - National Security Agency
- OSD - Office of the Secretary of Defense
- Other DoD

Example of a DoD Input Table from Section B:

SECTION B-3 - DOD COMPONENT DATA INPUT - AIR FORCE

Based on the DoD components you previously selected, you will now be given a table to input your best numeric PSI requirements estimate for each one by investigation type for fiscal years 2009, 2010 and 2011.

AIR FORCE	Single-Scope Background Investigation (Top Secret / Secret)	SSBI Periodic Reinvestigation	NACLC (Secret)	NACLC (Secret) Periodic Reinvestigation	NACLC (Confidential)	NACLC (Confidential) Periodic Reinvestigation
2009	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2010	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2011	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If the survey will not let you proceed, check to ensure that you have input at least the number zero in each field of a table.

Example of the Non-DoD Components Selection page from Section B:

SECTION B-5 - NON-DOD COMPONENTS SELECTION

With which non-DoD components (or their subordinate activities) does your company (or if applicable, specific sections thereof as identified by CAGE Code/Codes in Section A of this survey) have contracts requiring PSIs for clearances for your facility/company's personnel?

Select all that apply of the major non-DoD components below that are the primary government contract vehicle or government customer that require the PSIs for clearances of your facility's personnel. If you are a subcontractor, you should select the ultimate government customer of your contract.

IMPORTANT NOTES

1 - For subordinate agencies/activities, select its governing department (i.e. work for FEMA, U.S. Coast Guard, TSA, Customs/Border Protection or other DHS components would fall under Department of Homeland Security; work for the FBI would fall under Department of Justice).

2 - These non-DoD components are those agencies who have entered into agreement with the Secretary of Defense for the purpose of rendering industrial security services. (NISPOM paragraph 1-103b). *Other non-DoD government agencies that are not listed below are not to be incorporated into your projections on this survey.*

3 - If you have an employee who works under multiple cleared contracts who will require a PSI, please only count them once and toward their primary contracting activity for your projections.

Select All That Apply:

- Dept of Agriculture**
- Dept of Commerce**
- Dept of Education**
- Dept of Health and Human Services**
- Dept of Homeland Security**
- Dept of Interior**
- Dept of Justice**
- Dept of Labor**
- Dept of State**
- Dept of Transportation**
- Dept of Treasury**
- Environmental Protection Agency**
- Federal Communications Commission**
- Federal Reserve System**

- Foreign Government
- Government Accountability Office
- General Services Administration
- National Aeronautics and Space Administration - NASA
- Nuclear Regulatory Commission
- National Science Foundation
- Small Business Administration
- U.S. Agency for International Development
- U.S. International Trade Commission
- U.S. Trade Representative

Example of a Non-DoD Input Table from Section B:

SECTION B-6 - NON-DOD COMPONENT DATA INPUT - DEPT OF JUSTICE

Based on the Non-DoD components you previously selected, you will now be given a table to input your best numeric PSI requirements estimate for each one by investigation type for fiscal years 2009, 2010 and 2011.

DOJ	Single-Scope Background Investigation (Top Secret / Secret)	SSBI Periodic Reinvestigation	NACLC (Secret)	NACLC (Secret) Periodic Reinvestigation	NACLC (Confidential)	NACLC (Confidential) Periodic Reinvestigation
2009	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2010	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2011	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If the survey will not let you proceed, check to ensure that you have input at least the number zero in each field of a table.

Example of the Trustworthiness Input Table from Section B:

SECTION B-9 - TRUSTWORTHINESS:

Please list your projections by year and type for Trustworthiness Investigations that are not for security clearances and required for DoD activities only.

Trustworthiness Investigations refer to sensitive positions that do NOT require a personnel security clearance (PCL).

For the purpose of this survey, do not report investigations for HSPD-12 requirements.

These positions can require different types/scopes of investigations (SSBI, NACLIC, or NAC - all not for a personnel security clearance).

Examples would include ADP I, II and III; now referred to as IT Level I, II, and III Positions.

	SSBI (Not for PCL)	NACLIC (Not for PCL)	NAC (Not for PCL)
2009	<input type="text"/>	<input type="text"/>	<input type="text"/>
2010	<input type="text"/>	<input type="text"/>	<input type="text"/>
2011	<input type="text"/>	<input type="text"/>	<input type="text"/>

If the survey will not let you proceed, check to ensure that you have input at least the number zero in each field.

Example of Comments Page from Section C:

Section C: Comments

The comment section is free form text. You may add optional comments in general about the survey and/or regarding a particular fiscal year.

Do not submit classified information. If you feel it is essential to pass along any classified information pertaining to this survey please contact your Defense Security Service Industrial Security Representative to resolve how to submit such information.

General Comments:

Comments concerning FY 2009, 2010, or 2011