

**YOU CAN MAKE YOUR PAYMENT BY CREDIT CARD**  
**USTED PUEDE PAGAR CON TARJETA CRÉDITO**

For your convenience, we offer you the option to make your payment by credit card. The letter we sent you with this form explains other ways you can pay back the overpayment and/or gives a telephone number you can call if you have any questions.  
*Para su conveniencia, le ofrecemos la opción de pagar con tarjeta de crédito. La carta que le enviamos con este formulario le indica otras alternativas para pagar el sobrepago y le da un número de teléfono al que puede llamar si tiene preguntas.*

We accept Visa, MasterCard, American Express, Discover and Diners Club.  
Nosotros aceptamos Visa, MasterCard, American Express, Discover, y Diners Club

HOW TO USE YOUR CREDIT CARD TO PAY BY TELEPHONE:  
*CÓMO USAR SU TARJETA DE CRÉDITO PARA PAGAR POR TELÉFONO:*

Before you phone us, fill in the information below, then call toll-free between the hours of 8:00AM - 5:45PM (Monday - Friday)  
*Antes de llamarnos, complete la información solicitada abajo y llámenos al número gratis de 8:00AM a 5:45PM (de lunes a viernes)*  
**1-800-445-4504**

HOW TO USE YOUR CREDIT CARD TO PAY BY MAIL:  
*CÓMO USAR SU TARJETA DE CRÉDITO PARA PAGAR POR CORREO:*

Please fill in all the information below. Return this form to the Social Security Administration in the enclosed envelope.  
*Favor de completar toda la información solicitada abajo. Devuelva este formulario a la Administración del Seguro Social en el sobre*

**Note: Please read Paperwork/Privacy Act Notice on back.**

***Nota: Favor de leer la Ley Reducción de Documentos de Trabajo y de Privacidad al dorso.***

Beneficiary Name _____ <i>Nombre del Beneficiario</i>	_____ First Name, Middle Initial, Last Name <i>Nombre, Inicial, Apellido</i>
Print account number shown on the notice _____ <i>Escriba el número de cuenta que aparece en el aviso</i>	
Credit Card Holder's Name _____ (Enter the name from the credit card) <i>Nombre del Poseedor de la Tarjeta de Crédito</i>	_____ First Name, Middle Initial, Last Name <i>Nombre, Inicial, Apellido</i>
Credit Card Holder's Address _____ <i>Dirección del Poseedor de la Tarjeta de Crédito</i>	_____ Number & Street <i>Número y Calle</i>  _____ City, State, & Zip Code <i>Ciudad, Estado, Zona Postal</i>
Daytime Telephone Number _____ <i>Número de Teléfono Diurno</i>	_____      _____ Area Code      Telephone Number <i>Número de Teléfono</i>
CHECK ONE _____ <i>Marque Uno</i>	<input type="checkbox"/> Visa <input type="checkbox"/> American Express <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> Diners Card
Credit Card Number _____ <i>Número de Cuenta de la Tarjeta de Crédito</i>	_____ -- _____ -- _____ -- _____
Credit Card Expiration Date _____ <i>Fecha de Vencimiento de la Tarjeta de Crédito</i>	_____      _____ Month      Year <i>Mes      Año</i>
Amount Charged _____ <i>Cantidad autorizada a cobrar a Tarjeta de Crédito</i>	\$ _____
Regular credit card rules apply, including possible payment of interest. <i>Las reglas normales de la tarjeta de crédito aplican, incluyendo el posible pago de intereses.</i>	
Credit Card Holder's Signature _____ <i>Firma del Poseedor de la Tarjeta de Crédito</i>	

<b>DO NOT WRITE IN THIS SPACE</b> <b>OFFICE USE ONLY</b> <b>NO ESCRIBA EN ESTE ESPACIO</b> <b>USO OFICIAL SOLAMENTE</b>	Authorization <hr/> Name _____ Date _____
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## PAPERWORK/PRIVACY ACT NOTICE

The Social Security Administration (SSA) has authority to collect the information requested on the other side of this form under section 204 of the Social Security Act. Giving us this information is voluntary. You do not have to do it. We will need this information only if you choose to make payment by credit card. You do not need to fill out this form if you choose another means of payment (for example, by check or money order).

If you choose the credit card payment option, we will provide the information you give us to the banks handling your credit card account and SSA's account. We may also provide this information to another person or government agency to comply with federal laws requiring the release of information from our records. You can find these and other routine uses of information provided to SSA listed in the **Federal Register**. If you want more information about this, you may call or write any Social Security Office.

We may also use the information you give us when we match records by computer. Matching programs compare our records with those of other Federal, State, or local government agencies. Many agencies may use matching programs to find or prove that a person qualifies for benefits paid by the Federal government. The law allows us to do this, even if you do not agree to it.

Explanations about these and other reasons why information you provide us may be used or given out are available in Social Security offices. If you want to learn more about this, contact any Social Security office.

See Revised PRA Attached

**Paperwork Reduction Act Statement** - This information collection meets the requirements of 44 U.S.C. § 3507, as amended by Section 2 of the Paperwork Reduction Act of 1995. You do not need to answer these questions unless we display a valid Office of Management and Budget control number. We estimate that it will take about 5 minutes to read the instructions, gather the facts, and answer the questions. *You may send comments on our time estimate above to: SSA, 1338 Annex Building, Baltimore, MD 21235-0001. Send only comments relating to our time estimate to this address, not the completed form.*

## AVISO DE LA LEY DE REDUCCIÓN DE DOCUMENTOS DE TRABAJO Y CONFIDENCIALIDAD

La Administración del Seguro Social tiene la autoridad para solicitar la información al dorso de este formulario bajo la Sección 204 de la ley del Seguro Social. Darnos la información es voluntaria. Usted no está obligado a darnos la información. Esta información es necesaria solamente si decide hacer su pago por tarjeta de crédito. Si escoge otro método de pago no es necesario completar este formulario (por ejemplo, por cheque o giro postal).

De usted escoger la opción de pagar por tarjeta de crédito, le proveeremos la información que usted nos dé a los bancos que manejan su cuenta y la cuenta del Seguro Social. También podemos proveer la información que nos dé a otras personas o agencias del gobierno de acuerdo con la ley federal que requiere que revelemos información de nuestros registros. En el **Registro Federal (Federal Register)**, usted encontrará estos y otros usos rutinarios de información provista al Seguro Social. Si usted desea más información, puede llamar o escribir a cualquier oficina de Seguro Social.

También podemos usar la información que usted nos da cuando comparamos registros de computadoras. Los programas de comparación cotejan nuestros registros con los de otras agencias del gobierno federal, estatal, o local. Muchas agencias pueden usar estos programas de comparación para establecer o verificar si una persona tiene derecho a programas de beneficios pagados o administrados por el gobierno federal. La Ley nos permite hacer esto aunque usted no esté de acuerdo.

Explicaciones sobre estas y otras razones por las cuales la información de usted se puede usar o revelar, están disponibles en las oficinas de Seguro Social. Si desea más información, comuníquese con cualquier oficina de Seguro Social.

**Ley para la Reducción de Documentos de Trabajo**- Esta recopilación de información cumple con los requisitos de 44 U.S.C. § 3507, según enmendada por la sección 2 de la Ley de Reducción de Documentos de Trabajo de 1995. No es requisito que usted conteste estas preguntas a menos que mostremos un número de control válido de la oficina de Administración y Presupuesto. Estimamos que le tomará 10 minutos leer las instrucciones, reunir los datos y llenar el formulario. *Puede enviar comentarios sobre nuestro estimado del tiempo para completar el formulario a: SSA, 1338 Annex Building, Baltimore, MD. 21235-0001. Por favor sólo envíe comentarios sobre nuestro estimado, no sobre el formulario, a la dirección mencionada arriba.*

***SSA will insert the following revised Privacy Act Statement into the form at its next scheduled reprinting:***

## **Privacy Act Statement**

### **Collection and Use of Personal Information**

Section 204 of the Social Security Act, as amended, authorizes us to collect the information requested on this form. The information you provide will be used only if you choose to make a payment by credit card. Your response is voluntary. However, failure to provide the requested information will prevent us from processing your credit card payment. You do not have to complete this form if you choose to make payment by check or money order.

We rarely use the information provided on this form for any purpose other than to process credit card payments. However, in accordance with 5 U.S.C. § 552a(b) of the Privacy Act, we may disclose the information provided on this form in accordance with approved routine uses, which include but are not limited to the following:

1. To banks enrolled in the Department of Treasury credit card network to collect a payment or debt when the credit card has been submitted for payment purposes;
2. To enable a third party or an agency to assist SSA to effect a salary or an administrative offset or to an agent of SSA that is a consumer reporting agency for preparation of a commercial credit report in accordance with 31 U.S.C. §§ 3711, 3717 and 3718;
3. To a consumer reporting agency or debt collection agent to aid in the collection of outstanding debts to the Federal Government.
4. To comply with Federal laws requiring the disclosure of the information from our records; and
5. To facilitate statistical research, audit or investigative activities necessary to assure the integrity of SSA programs.

We may also use the information you provide when we match records by computer. Computer matching programs compare our records with those of other Federal, state or local government agencies. Information from these matching programs can be used to establish or verify a person's eligibility for federally funded or administered benefit programs and for repayment of payments or delinquent debts under these programs. The law allows us to do this even if you do not agree to it.

A complete list of routine uses for this information is contained in our System of Records Notice 60-0231 (Financial Transactions of SSA Accounting and Finance Offices). Additional information regarding this form and our other systems of records notices and Social Security programs are available from our Internet website at [www.socialsecurity.gov](http://www.socialsecurity.gov) or at your local Social Security office.

***SSA will insert the following revised PRA Statement into the form at its next scheduled reprinting:***

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