

**SUPPORTING STATEMENT**  
**UNITED STATES MINT**  
Application for Commercial Product License and  
Application for Intellectual Property Use  
**1525-0013**

**A. JUSTIFICATION**

**A1. CIRCUMSTANCES NECESSITATING COLLECTION OF INFORMATION**

This request is to extend currently approved United States Mint information collection request 1525-0013 (United States Mint Forms 3044 and 3045) necessary for ensuring proper use of United States Mint trademark and copyright material for non-product and commercial products. The statutes and regulations for this information collection are covered under 31 CFR Part 92 and other Acts of Congress and programs legislated by Congress in support of civic, philanthropic, and national organizations authorizing the sale of United States Mint products, commemorative coins and medals.

**A2. USE OF DATA**

The United States Mint, Office of Sales and Marketing receive Mint Forms 3044 and 3045 through electronic mail, fax or United States Post Office mail. Application forms posted on the United States Mint internet website on a non-interactive webpage, containing a link to access the application forms that requesters will print out for mailing, electronic mail, or faxing to the Office of Sales and Marketing. Submission of application forms by individual applicants or sole proprietors of businesses.

The purpose of this information collection is to review and process applications for permission to use and receive license to use United States Mint trademarks, copyrighted materials and other United States Mint controlled products.

A3. USE OF INFORMATION TECHNOLOGY TO REDUCE BURDEN

Currently there is no direct upload for collection of information through the United States Mint internet website.

A4. EFFORTS TO IDENTIFY DUPLICATION

This information collection addresses United States Mint products and does not duplicate other agencies/organizations efforts.

A5. METHODS TO MINIMIZE BURDEN ON SMALL BUSINESSES OR OTHER SMALL ENTITIES

This information collection is voluntary and with no significant impact on small businesses or small entities.

A6. CONSEQUENCES OF LESS FREQUENT COLLECTION ON FEDERAL PROGRAMS OR POLICY ACTIVITIES

The unlawful and unauthorized use of United States Mint intellectual property, trademark, and copy right materials of products for commercial use would be of consequence to United States Mint activities.

A7. SPECIAL CIRCUMSTANCES REQUIRING DATA COLLECTION TO BE INCONSISTENT WITH GUIDELINES IN 5 CFR 1320.6

No special circumstances require the collection to be conducted in a manner inconsistent with the guidelines of 5 CFR 1320.6.

A8. CONSULTATION WITH INDIVIDUALS OUTSIDE OF THE AGENCY ON AVAILABILITY OF DATA, FREQUENTCY OF COLLECTION, CLARITY OF INSTRUCTINS AND FORMS, AND DATA ELEMENTS

The United States Mint published a 60-day Federal Register Notice on February 11, 2008 as required by 5 CFR 1320.8(d) for public review and comment. No comments received.

A9. EXPLANATIN OF DECISION TO PROVIDE PAYMENT OR GIFT TO RESPONDENTS

No gifts or payments to respondents.

A10. ASSURANCE OF CONFIDENTIALITY OF RESPONSES

Privacy Impact Assessment completed and posted on agency internet web site.

A11. JUSTIFICATION OF SENSITIVE QUESTIONS

Information is maintained in secured environment with limited access to authorized individuals to perform review and processing of applications.

A12. ESTIMATED BURDEN OF INFORMATION COLLECTION

<b>Applications</b>	<b>Estimated Respondents</b>	<b>Estimated Burden Hours</b>
Application for Intellectual Property Use	113	113 respondents averaging 45 minutes per response = 84 hours
Application for Commercial Product License	22	22 respondents x 3 hours per response = 66 hours
<b>TOTALS</b>	<b>135</b>	<b>150</b>

A13. ESTIMATED TOTLE ANNUAL COST BURDERN TO RESPONDENTS

Cost burden to respondents is minimal; it includes the cost of postage for applications mailed to the United States Mint for review and processing.

A14. ESTIMATED ANNUALIZED COST TO THE FEDERAL GOVERNMENT

Cost to federal government is minimal; it includes the cost for posting information on the United States Mint Internet web site.

A15. REASONS FOR CHANGE IN BURDEN

Minimal increase in burden to reflect new programs for this renewal package to extend currently approved information collection.

A16. PLANS FOR TABULATION, STATISTICAL ANALYSIS AND PUBLICATION

Information from data collections will not be published for statistical purposes.

A17. REASONS WHY DISPLAYING THE OMB EXPIRATION DATE IS INAPPROPRIATE

Not seeking approval not to display OMB approval information.

A18. EXCEPTIONS TO THE CERTIFICATION STATEMENT FOR OMB ICR (PREVIOUSLY OMB FORM 83-I)

There are no exceptions for certifications.

**B. COLLECTION OF INFORMATION EMPLOYING STATISTICAL METHODS.**

Not employing statistical methods for this information collection request.