

Section A: Justification

1. The Peace Corps Office of Communications activities and publications support section 2 of the Peace Corps Act, which states that one of the agency's missions is to "promote a better understanding of other peoples on the part of all Americans." The 50th Anniversary Archive project will gather and make accessible via the Internet the stories and photos of Peace Corps Volunteers who served in 139 countries over the past 50 years, helping to convey to the American public the Peace Corps' legacy of service to host country communities throughout the world. The 50th Anniversary Archive will also provide source material for a variety of exhibits and events planned for 2011 to celebrate the 50th anniversary of the founding of the Peace Corps in 1961. This represents an important milestone in American history.
2. The 50th Anniversary Archive project will collect stories and photographs from Returned Peace Corps Volunteers along with basic contact information (name, phone number, email address) and information about their Peace Corps service, such as dates of service, geographic location, and sector of service. Respondents include Returned Peace Corps Volunteers interested in voluntarily submitting a story and/or photos to the 50th Anniversary Archive. This information will be used to: establish a digital library on the Peace Corps website; provide stories and photos for use in exhibits, news articles and events honoring the 50th anniversary of the Peace Corps; assist in documenting the history of the Peace Corps as experienced by its Volunteers through the years. The information will be collected via an online submission form, which will be available at www.peacecorps.gov/50. The information will be collected once.
3. The information will be collected from an online form on the 50th anniversary section of the Peace Corps website at <http://www.peacecorps.gov/50>. The information will be sent to a secure, password-protected database accessible only to those Peace Corps staff members whose work duties require such access.
4. The Peace Corps has reviewed this enrollment form in order to identify and avoid duplications.
5. The collection of information does not impact small businesses or other small entities.
6. This information is being collected for a one-time event, the 50th anniversary of the founding of the Peace Corps. It is not possible to collect **it less frequently**.

7. There are no special circumstances.
- a. The collection does not require respondents to report information to the agency more often than quarterly.
 - b. The collection does not require respondents to prepare a written response in fewer than 30 days after receipt.
 - c. The collection does not require respondents to submit more than an original or facsimile copy of the form.
 - d. The collection does not require respondents to retain records for more than three years.
 - e. The collection is not designed to produce valid and reliable results that can be generalized to the universe of study.
 - f. The collection does not require the use of a statistical data classification that has not been reviewed and approved by the Office of Management and Budget.
 - g. The collection does not include a pledge of confidentiality.
 - h. The collection does not require respondents to submit proprietary trade secrets or other confidential information.

8. The Federal Register Notice: Submitted under separate cover.

9. Respondents submit their information voluntarily. No payment or gifts will be made to respondents.

10. No confidentiality assurances are provided to respondents.

11. The registration form does not contain any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, etc.

12. Number of Respondents:	1000
Frequency of Response:	1
Completion Time:	<u>x</u> <u>15 minutes</u>
Total Annual Hour Burden:	250 hours

13. Cost estimate to the respondent: \$0.00

14. Online Form Development:

Employee labor to collect information: Cost to the Federal Government (2008):

\$1500 \$0 \$1500

15. N/ A.

16. The Office of Communications plans to publish selected stories and photos from respondents on its internal Intranet beginning in 2008, and on its external website beginning in 2009. Collection of information does not employ statistical methods.

17. The agency plans to display the expiration date for Office of Management and Budget approval of the information collection on all instruments.

18. The agency is able to certify compliance with all provisions under Item 19 of OMB Form 83-1.

Section B: Collection of Information Employing Statistical Methods

The collection of information does not employ statistical methods.