

INTERIM ASSISTANCE REIMBURSEMENT STATE HANDBOOK



Social Security Administration
Office of Supplemental Security Income
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Section 1—INTRODUCTION

Purpose

This handbook is to be used as a guide by States participating in the Social Security Administration's (SSA) interim assistance reimbursement (IAR) program. It contains the policy and procedures set forth by SSA that are needed by the States to properly administer its IAR program.

Interim Assistance Reimbursement Program

The Secretary of Health and Human Services, through the Social Security Administration, under certain conditions, may reimburse States which have furnished assistance (in cash or in the form of vendor payments) to an individual for meeting basic needs during the period the individual's application for supplemental security income (SSI) was pending, or during the period the individual's SSI benefits were suspended or terminated, and subsequently reinstated for that period.

SSA may withhold the first retroactive payment due an individual and send it to the State (or political subdivision of the State) as repayment for interim assistance it gave, if:

1. SSA has an agreement with the State at the time an authorization goes into effect; and
2. The individual's written authorization is in effect at the time the SSI payment is made.

SECTION 2—ACRONYMS AND DEFINITIONS

ACRONYMS

1. CO — Central office
2. FO — Field office
3. GR — Grant reimbursement
4. IA — Interim assistance
5. IAR — Interim assistance reimbursement
6. IC — Initial claims
7. PE — Posteligibility
8. RO — Regional office
9. SSA — Social Security Administration
10. SSI — Supplemental security income
11. SSR — Supplemental security record

DEFINITIONS

1. Agreement—A signed document between SSA and the State in which the parties agree to terms governing the IAR process.
2. Authorization—An individual's written permission (in a form acceptable to SSA and the State) for SSA to withhold the first retroactive payment and send it to the State. An initial claims (IC) authorization could contain protective filing language.
3. Protective Filing Language—Advises the individual that he/she has 60 days from the date the State receives the signed IC authorization to file an SSI application and use the receipt date as the protective filing date for SSI.
4. State—A State of the United States, the District of Columbia, the Northern Mariana Islands, or, where provided for in the IAR agreement between SSA and a State, a political subdivision of a State.
5. Interim Assistance—Assistance furnished to or on behalf of an individual financed totally from State and/or local funds, for meeting basic needs while the individual's application for SSI benefits was pending, or while the individual's SSI benefits were suspended or terminated.
6. Interim Assistance Period—Begins with the first day an individual was eligible for SSI benefits; or begins with the first day an individual's benefits were suspended or terminated, if the individual was subsequently found to have been eligible for such benefits, and ends with (and includes) the month payment is made.

It includes the last interim assistance payment which the State prepares and cannot stop delivery on, when it receives the individual's SSI benefit payment from SSA.
7. SSI Benefit Payment—The Federal benefit, and any State supplementary payment made by SSA on behalf of the State, which is due the individual at the time the retroactive payment is made.

It does not include immediate payments issued to an individual for emergency situations, including any emergency advance payments or payment based upon presumptive disability or presumptive blindness.
8. Automated Process—Process whereby the State notifies SSA that it has received a signed authorization, via a computerized system, that also establishes grant reimbursement (GR) data on the individual's SSI record.
9. Manual Process—Process whereby the State transfers the signed authorization to SSA for input of the GR data to the individual's SSI record.

SECTION 3—IAR AGREEMENT

GENERAL INFORMATION

A State must sign an agreement to participate in the IAR program. It may participate in IAR for both initial claims and posteligibility situations, or may elect to participate in one or the other. The agreement must indicate how the State will transfer (either through an automated or manual process) the IAR authorization information to SSA.

Any State wishing to modify its existing agreement must negotiate the changes with the Social Security Regional Office (RO). The State will be required to sign a modified agreement when the changes have been approved by the Office of Supplemental Security Income in Central Office.

STATE RESPONSIBILITIES

By signing an agreement, the State agrees to:

1. Secure written authorization from an individual to withhold payments due.
2. Notify SSA of the receipt of a signed authorization.
 - States using the manual process will forward the authorization to the SSA field office (FO) within 10 working days.
 - States using the automated process will transmit or send to SSA's Central Office (CO) in Baltimore their IAR tape files within 30 working days.
3. Pay any IAR it receives in excess of the assistance it furnished to the individual (or representative payee, if SSA selects one) within 10 working days from the date it receives payment from SSA.
4. Refund any excess payment to SSA, if payment cannot be made to the individual (or representative payee).
5. Notify the individual in writing explaining:
 - The amount of the payment received from SSA;
 - The excess amount due the individual, if any; and
 - The individual's right to a hearing if he/she disagrees with the State's action regarding the apportionment of the retroactive check.
6. Submit a completed SSA-L8125-EP/SSA-8125 (or substitute form approved by the Office of Supplemental Security Income) to SSA within 30 workdays from the date the IAR check is received.
7. Maintain adequate records of all transactions relating to interim assistance (including the written notice to the individual) for three years from the end of the Federal fiscal year for which the records pertain.
8. Comply with other regulations that SSA finds necessary to administer the interim assistance provisions.

SECTION 4—IAR AUTHORIZATION

AUTHORIZATION FORM

The State may elect to use a separate authorization form for initial claims (IC) and posteligibility (PE), or a multipurpose form which covers both IC and PE. If a multipurpose form is used, the form must clearly distinguish an IC case from a PE case.

All State authorization forms must be approved by the Office of Supplemental Security Income before they can be used.

PROTECTIVE FILING

SSA establishes the protective filing date for SSI eligibility as the date the State agency receives the IC IAR authorization. This provision is effective with authorization forms received by the State on January 3, 1989 or later.

Clearly indicate the date each authorization form is received. Authorizations received by mail should be date stamped upon receipt. Authorizations completed in person, should be signed and dated by the State worker on the day received.

While SSA prefers that all States include the protective filing language in their IC authorization form (or other agreed upon document), it is only *mandatory* for those States using an *automated process*.

If an IC authorization form (or other agreed upon document) contains protective filing language, the individual signing the authorization must be given a copy of the document. The form must explain that the individual's eligibility for SSI can begin as early as the date the State receives the form if he/she files for SSI within 60 days from that date.

If an individual does not file an SSI application within the 60 day protective filing period, the IAR authorization does not serve as protective filing for SSI purposes.

LIFE OF THE AUTHORIZATION

The term "life of authorization" relates to how long an authorization can be used for IAR reimbursement. It does not refer to the 60 day protective filing period.

An IC authorization is in effect until:

- One year has elapsed from the date it is signed if the individual does not file an SSI application within that year; or
- SSA releases the retroactive payment on a claim; or
- SSA makes a final determination (including a determination on appeal); or
- The State and the individual agree to terminate the authorization.

A PE authorization is in effect until:

- The period of time has elapsed that an individual has to file an appeal if the suspension or termination requires an appeal for reinstatement; or
- One year has elapsed from the date it is signed if payments are not reinstated; or
- SSA releases a retroactive payment after a period of suspension or termination; or
- SSA makes a final determination on the issue and no timely request for appeal is filed; or
- The State and the individual agree to terminate the authorization.

Obtain another IC or PE authorization if the authorization is no longer in effect.

The same authorization (including a multipurpose form) cannot be used for both an IC and PE situation. Each time an individual files an SSI application or his/her benefits are suspended or terminated another IC or PE authorization is needed.

Remember: When in doubt as to whether the individual is a new applicant or in suspense status, always have the individual sign an IC authorization because of protective filing. If the wrong authorization form was obtained, the FO will request the State to obtain the correct form.

NOTIFICATION OF A SIGNED AUTHORIZATION

If the manual process is used, forward the signed and dated authorization form to the local FO within 10 working days of receipt of the form.

If the automated process is used, transmit or send to SSA (P.O. Box 17267, Baltimore, MD 21235) the IAR tape files within 30 working days of matching the State file against a pending SSI application. These files must contain the date the State received the authorization.

In both the manual and automated process, keep a copy of the authorization and give one to the individual.

Remember: The IAR authorization form or IAR tape files must be received by SSA before the SSI claim is paid in order to send the retroactive payment (IAR check) to the State.

RETURN OF THE AUTHORIZATION BY THE FO—MANUAL PROCESS

Upon receipt of an authorization the FO will input the GR data to the individual's record when an SSI application has been filed. However, the FO will not post the GR data to the individual's record, and will return the authorization to the issuing State agency when:

- There is already a pending GR code posted on the individual's record authorizing payment of the first retroactive check to a State.
- The individual withdraws his/her SSI claim and the IC authorization is dated prior to the withdrawal.
- The individual's record does not meet the criteria for accepting a PE authorization.

REJECT OF THE AUTHORIZATION BY THE SYSTEM—AUTOMATED PROCESS

Upon receipt of the State IAR tape, SSA will post the GR data to the individual's record when an SSI application has been filed. However, SSA will send a reject to the issuing State agency and not post the GR data to the individual's record when:

- There is already a pending GR code posted on the individual's record authorizing payment of the first retroactive check to a State.
- The individual withdraws his/her SSI claim and the IC authorization is dated prior to the withdrawal.
- The individual's record does not meet the criteria for accepting a PE authorization.

SECTION 5—SSA PAYMENT PROCESS

THE IAR CHECK

The State will receive the first SSI retroactive payment due the individual after SSI eligibility is determined, or SSI payments are reinstated following a period of suspension or termination of payments. The recipient is identified on the check by name and social security number. The check does not contain representative payee data, date of SSI eligibility, or date SSI eligibility was reinstated.

DEDUCTION OF PRIOR PAYMENTS FROM THE IAR CHECK

When the IAR payment is computed, SSA will deduct any payments made before a formal determination of SSI eligibility was made. The IAR check paid to the State will equal the remaining retroactive benefits due the individual.

Prior payments include:

- Emergency advance payments;
- Presumptive disability or presumptive blindness payments; and
- Immediate payments.

If additional benefits are due the individual for months in which prior payments were made, the State may be reimbursed for the interim assistance (IA) it paid for those months. (See example 5.)

ADDITIONAL RETROACTIVE AMOUNTS DUE

If SSA determines that additional retroactive amounts are due, after the payment to the State, they are paid to the recipient. This includes amounts determined to be due because of computation errors, revised payment or eligibility factors, or a final determination after partial payment pursuant to a court order.

SSI OVERPAYMENT LIABILITY

SSA will deduct any collectable overpayment amount due from the recipient prior to making an IAR payment to the State. If the overpayment is discovered after payment is made to the State, SSA does not attempt recovery of the overpayment from the State.

ISSUANCE OF MULTIPLE IAR CHECKS TO THE STATE

Because of SSA's systems limitation, all SSI payments over \$9,999.99 are issued in multiple checks. Therefore, States may receive two or more checks when the recipient's retroactive payment exceeds \$9,999.99.

RETURNED CHECKS

When the State is paid an amount greater than the IA it paid an individual, and the excess payment cannot be issued to the individual (for example, individual dies or cannot be found), return the excess IAR funds to SSA.

Identify the returned check as an IAR check and show the following:

- Recipient's Name
- Recipient's Social Security Number
- Reason for Return
- Amount Returned

INDIVIDUAL DIES BEFORE ELIGIBILITY IS DETERMINED

The State retains the right to receive benefits due for the retroactive period if a recipient dies before a determination of SSI eligibility has been made. Therefore, SSA will always make a determination of eligibility or ineligibility for payment if an SSI applicant authorized reimbursement to a State from his/her benefit and dies while an eligibility decision is pending.

States must return any excess payment to SSA after deducting the amount of IA it is entitled to recoup.

SECTION 6—IAR NOTICES TO THE STATE

SSA-L8165 U2 (SSI Notice—Important Information)

Currently, SSA sends an SSA-L8165-U2 to the State agency providing IA when:

1. An authorization is filed and the GR code is posted to the individual's record, providing:
 - a. There is no hold (H code) placed on the individual's supplemental security record (SSR) by SSA. An H code usually applies to disability cases and is placed on the record when additional evidence is needed.
 - b. There are no exceptions on the individual's record. An exception will occur if there is a discrepancy in the information transmitted to the individual's SSR and the FO must resolve the discrepancy.
2. An authorization is filed and the GR code is posted to the individual's record, but the case was denied before evidence of IAR involvement was received.
3. An authorization is filed and the GR code is posted to the individual's record, but payment was made to the individual before evidence of IAR involvement was received.

SSA is in the process of changing its procedures and will send an SSA-L8165-U2 whenever an authorization is filed and the GR code is posted, regardless of any hold code or exceptions on the individual's record. The SSA-L8165-U2 will inform the State that an authorization has been filed for an individual and further notification will be sent when SSI payments are paid.

States will be notified by the RO's when this change is effective.

SSA-L8125-EP/SSA-8125 (SSI Notice—Interim Assistance Reimbursement)

SSA sends either a systems generated (SSA-L8125-EP) or a manually prepared (SSA-8125) notice to the State agency providing IA when an SSI claim is awarded, denied or reinstated. No notice is sent when an initial denial is upheld or benefits are not reinstated.

The SSA-L8125-EP/SSA-8125 provides State identifying information, claimant information and payment history data. Section 9 contains an explanation of the information provided on the SSA-L8125-EP/SSA-8125 and an example of each.

The State will receive the SSA-L8125-EP/SSA-8125 separately from the IAR check and should establish procedures for associating the IAR check with the SSA-L8125-EP/SSA-8125 since the information provided is essential for computing the reimbursable IA and making any excess payment to the individual.

When SSA determines an IAR recipient eligible for SSI benefits, a tape is produced and forwarded to the Treasury Department which carries the information to issue the IAR check. In the same systems run, a tape is produced to issue an SSA-L8125-EP. Treasury usually issues the IAR check within 7 days of receipt of the tape. This is done independently from SSA's printing and release of the SSA-L8125-EP. (There is no way to simultaneously link the release of the IAR check by Treasury with the release of the SSA-L8125-EP by SSA.)

In certain situations (one-time payment and force payment) SSA's system will not produce the SSA-L8125-EP. For these cases, the FO will prepare and send a manual SSA-8125 to the State.

Notify the servicing FO within 5 days if:

- An SSA-L8125-EP/SSA-8125 is received and no IAR check is received so that the FO can advise the State about the disposition of the check; or
- An IAR check is received and no SSA-L8125-EP/SSA-8125 is received so that the FO can prepare and send the State a manual notice.

Complete the "State Accountability" section of the SSA-L8125-EP/SSA-8125 (or approved substitute form) and forward the original to the RO within 30 working days of receipt of the IAR check. Section 10 contains an explanation of how to complete the SSA-L8125-EP/SSA-8125 and an example of each.

Maintain a record of the accounting data used in preparing the "State Accountability" section of the SSA-L8125-EP/SSA-8125, since these data are used for audit purposes as provided in Article VI of the IAR agreement.

SECTION 7—IAR NOTICES TO THE INDIVIDUAL

INITIAL CLAIMS NOTICE

SSA sends an SSA-L8025-U2 (Notice of Award) to the individual when the SSI claim is awarded. The notice advises the individual that his/her retroactive check is being sent to the State if IAR is involved.

POSTELIGIBILITY NOTICE

SSA sends the appropriate notice to the individual when the claimant's SSI benefits are being reinstated. The notice advises the claimant that his/her retroactive check is being sent to the State if IAR is involved.

SECTION 8—STATE COMPUTATION OF REIMBURSABLE INTERIM ASSISTANCE

GENERAL COMPUTATION RULES

Only recoup IA paid in any month in the period:

- Beginning with the first day the individual is eligible for SSI benefits, and ending with (and including) the month SSI benefit payments begin; or
- Beginning with the first day the individual's SSI benefits were suspended or terminated, if the individual was subsequently found eligible for such benefits, and ending with (and including) the month payment is made.

Do not recoup IA paid in:

- Any months prior to the month in a period as defined above; or
- Any months in which SSI and IA were *not both* paid.

When a month is not listed in the "Payment Summary" section of the SSA-L8125-EP/SSA-8125, this means there is no SSI payment for that month included in the IAR check. Do not recoup any money for that month.

A month-by-month comparison of SSI and IA payments is necessary to determine the amount of money that may be netted from the IAR check. Never recoup more than the amount of the SSI check available for recoupment. (See section 11 for examples).

Prorate the full IA amount *payable* for any month in which SSA prorates the SSI payment. SSA prorated the SSI payment, if the "Payment Summary" section of the SSA-L8125-EP/SSA-8125 shows a date other than the first of the month. (See section 11, example 1.)

PRORATION RULES

Always use the full IA amount payable for a month when computing the amount of recoupment for a prorated month. If the IA payment was already prorated, do not use the prorated amount when computing how much can be recouped. For example, if \$200 was paid for the prorated month and that represents a prorated IA payment, and the full interim assistance amount payable for a month is \$400, then prorate the \$400 not the \$200. (See section 11, example 1.)

Never recoup more than the amount of IA paid for the prorated month. (See section 11, example 1.)

When computing the amount of reimbursement for the prorated month, carry the computation to 3 decimal places. If the third decimal place is other than 0, round the second decimal place up to the next whole penny. If using a calculator to perform the calculation, make sure that the calculator is set for a least 4 decimal places to ensure that the third decimal place is correct. For example, if the computation result is \$10.9108, the payment: is \$10.91. If the computation result is \$10.9111, the payment is \$10.92.

STATE RESPONSIBILITY

After computing the amount of reimbursable IA:

- Pay any excess IAR funds to the individual within 10 working days of receipt of the IAR check.
- Furnish the individual with a notice explaining the allocation of the retroactive SSI check.
- Inform the individual of his/her rights to a hearing if he/she disagrees with the State's allocation of the check.
- Complete the "State Accountability Report" section of the SSA-L8125-EP/SSA-8125 (or approved substitute form) and send it to the RO within 30 days from receipt of the IAR check.

SECTION 9—COMPLETION OF THE SSA-L8125-EP/SSA-8125

GENERAL INFORMATION

SA provides State identifying information, claimant information, and payment history data on the SSA-L8125-EP/SSA-8125 sent to the State.

SSA-L8125-EP/SSA-8125 CHART

STATE IDENTIFYING INFORMATION

| | |
|--------|---|
| Item 1 | Name and address of State agency receiving the SSA-L8125-EP/SSA-8125. |
| Item 2 | Grant reimbursement code of State agency receiving the SSA-L8125-EP/SSA-8125. |

CLAIMANT INFORMATION

| | |
|--------|---|
| Item 3 | Date of SSA-L8125-EP/SSA-8125. |
| Item 4 | Social Security Number of claimant. |
| Item 5 | Name and address of claimant (including representative payee name and address if applicable). |
| Item 6 | Type of claim (initial or posteligibility). |
| Item 7 | Date claimant became eligible for SSI benefits (if claim is awarded or reinstated). |
| Item 8 | Amount of the SSI retroactive check the State will receive. |
| Item 9 | Amount and month of the claimant's first recurring SSI payment. |

PAYMENT SUMMARY DATA

| | |
|---------|--|
| Item 10 | The months covered by the retroactive check and the dollar amounts per month which equal the retroactive check the State will receive. |
|---------|--|

Social Security Administration Supplemental Security Income Notice of Interim Assistance Reimbursement

D50

① DEPT SOC & HEALTH SVC
A/O ANNA BARNES
P.O. BOX 9909
BALDWIN MD 21873

③ Date: November 30, 1988

④ Social Security Number:
123-45-6789

② GR Code: 98765

⑤ ANNA BARNES
1000 MAIN STREET
BALDWIN MD 21873

ACTION REQUIRED BY THE STATE

Complete the State's Accountability Report using the information in the "PAYMENT SUMMARY". Return all but this page of the notice to the Social Security Administration within 30 days of receipt of the Interim Assistance Reimbursement check.

THINGS TO REMEMBER WHEN DETERMINING YOUR AMOUNT OF REIMBURSEMENT

- Federally Reimbursable Interim Assistance (IA) is assistance from State or local funds to an individual for meeting basic needs during the period beginning with the first day for which such individual was eligible for SSI benefits; or, beginning with the first day for which the individual's benefits were suspended or terminated, if the individual was subsequently found to have been eligible for such benefits, and ending with (and including) the month payment is made.
- You may recoup the assistance you paid for any month in a period as defined above for which both SSI and IA payments were made. You may not recoup for any months prior to the month in which you began paying IA in this period. If a month is not listed in the "Payment Summary" you cannot recoup the assistance you paid for that month.
- In cases where SSI payments were prorated, you must prorate the amount you recover for that month. You may only recoup the prorated amount of the full IA payable for that month. A month's payment was prorated if the day is other than the first of the month.
- Assistance payments financed in whole or part from Federal funds (e.g., AFDC) do not come within the meaning of interim assistance.
- Excess IAR payments are to be made to the individual within 10 working days of receipt of the reimbursement check.

Form SSA-L8125-EP (11-89)

..... CLAIMANT INFORMATION

ANNA BARNES
GR code: 98765

⑥ Initial Claim

- ⑦ Date of SSI Eligibility: June 07, 1988
- ⑧ Amount of SSI Retroactive Payment: \$1,597.98
- ⑨ Amount and Month of Recurring SSI Payment: \$375.55 January 01, 1989

..... STATE'S ACCOUNTABILITY REPORT

| | AMOUNT | DATE RECEIVED | DATE SENT |
|--|---|--|-----------|
| 1. Amount of reimbursement check the State received from SSA | | | |
| 2. Amount of interim assistance paid to the individual | | | |
| 3. Amount of the reimbursement check retained by the State | | | |
| 4. Amount of the reimbursement check forwarded to the individual | | | |
| 5. Amount of reimbursement check returned to SSA | | | |
| DATE NOTICE RECEIVED | FIRST MONTH FOR WHICH YOU PAID IA THIS PERIOD | NOTE: Total of items 3, 4, and 5 should equal the amount shown in item 1 | |

CERTIFICATION STATEMENT

I certify that the above is a true statement of receipts and disbursements under our agreement with the Secretary of Health and Human Services for the purpose of furnishing interim assistance to individuals as established by P.L. 93-368, as amended.

Signature

Title and Agency

Date

..... PAYMENT SUMMARY

| ⑩ | FROM | THROUGH | AMOUNT PAID EACH MONTH |
|---|--------------------|--------------------|------------------------|
| | June 07, 1988 | June 30, 1988 | \$50.00 |
| | July 01, 1988 | August 31, 1988 | \$62.49 |
| | September 01, 1988 | September 30, 1988 | \$338.35 |
| | October 01, 1988 | December 31, 1988 | \$361.55 |

SUPPLEMENTAL SECURITY INCOME NOTICE OF INTERIM ASSISTANCE REIMBURSEMENT

PART I: STATE AGENCY IDENTIFYING INFORMATION

① TO: (Name and address of State Agency)

DEPT OF SOCIAL SERVICES
A/O JOHN SMITH
11 BROADWAY
NEW YORK NY 35678

③ DATE: 8/31/89

② GR CODE: 54321

PART II: CLAIMANT INFORMATION

NAME AND ADDRESS: (Includes Representative Payee's Name and Address if applicable)

⑤ JOHN SMITH
15 42ND STREET
NEW YORK NY 35678

CLAIM

⑥ INITIAL

SOCIAL SECURITY NUMBER

④ 977-65-4321

DATE OF SSI ELIGIBILITY

AMOUNT OF SSI RETROACTIVE PAYMENT

AMOUNT AND MONTH OF RECURRING SSI PAYMENT

⑦ MAY 28, 1989

⑧ \$1,519.49

⑨ \$368.00 OCTOBER 1, 1989

⑩

PART III: PAYMENT SUMMARY

May 28, 1989 – May 31, 1989 – \$47.49
June 1, 1989 – September 30, 1989 – \$368.00

PART IV: STATE'S ACCOUNTABILITY REPORT

(See Reverse Before Completing)

| | AMOUNT | DATE RECEIVED | DATE SENT |
|--|--------|---------------|-----------|
| 1. Amount of reimbursement check the State received from SSA | | | |
| 2. Amount of interim assistance paid to the individual | | | |
| 3. Amount of the reimbursement check retained by the State | | | |
| 4. Amount of the reimbursement check forwarded to the individual | | | |
| 5. Amount of reimbursement check returned to SSA | | | |

DATE NOTICE RECEIVED

FIRST MONTH FOR WHICH STATE PAID IA THIS PERIOD

NOTE: Total of items 3, 4, and 5 should equal the amount shown in item 1.

I certify that the above is a true statement of receipts and disbursements under our agreement with the Secretary of Health and Human Services for the purpose of furnishing interim assistance to individuals as established by P.L. 93-368, as amended.

SIGNATURE

TITLE AND AGENCY

DATE

ACTION REQUIRED BY THE STATE

Complete the State's Accountability Report using the information in the "PAYMENT SUMMARY" and return to the Social Security Administration within 30 days of receipt of the Interim Assistance Reimbursement check.

THINGS TO REMEMBER WHEN DETERMINING YOUR AMOUNT OF REIMBURSEMENT

- Federally Reimbursable Interim Assistance (IA) is assistance from State or local funds to an individual for meeting basic needs during the period beginning with the first day for which such individual was eligible for SSI benefits; or, beginning with the first day for which the individual's benefits were suspended or terminated, if the individual was subsequently found to have been eligible for such benefits, and ending with (and including) the month payment is made.
- You may recoup the assistance you paid for any month in a period as defined above for which both SSI and IA payments were made. You may not recoup for any months prior to the month in which you began paying IA in this period. If a month is not listed in the "Payment Summary" you cannot recoup the assistance you paid for that month.
- In cases where SSI payments were prorated, you must prorate the amount you recover for that month. You may only recoup the prorated amount of the full IA payable for that month. A month's payment was prorated if the day is other than the first of the month.
- Assistance payments financed in whole or part from Federal funds (e.g., AFDC) do not come within the meaning of interim assistance.
- Excess IAR payments are to be made to the individual within 10 working days of receipt of the reimbursement check.

SECTION 10—COMPLETION OF THE SSA-L8125-EP/SSA-8125 BY THE STATE

GENERAL INFORMATION

Complete the "State Accountability Report" section of the SSA L8125-EP/SSA-8125 as indicated in the following chart. The State may use a substitute form that must capture the same data that are reported on the SSA-L8125-EP/SSA-8125, *if approved by the RO.*

SSA-L8125 EP/SSA-8125 CHART

| | | |
|---------|---|---|
| Item 1 | Amount of Reimbursement Received from SSA | Enter the total dollar amount of the payment received from SSA. |
| Item 1a | Date Received: | Enter the date (month, day, and year) the IAR check was received by a State office. |
| Item 2 | Amount of the Interim Assistance Paid to the Individual | Enter the total dollar amount of the interim assistance payment made to the individual during the interim period. |
| Item 3 | Amount of the Reimbursement Check Retained by the State | Enter the total dollar amount of reimbursement retained for interim assistance paid to the recipient. (See section 8 for an explanation of what may be recouped.) |
| Item 4 | Amount of the Reimbursement Check Forwarded to the Individual | Enter the total dollar amount of reimbursement which exceeds the interim assistance payment and was paid to the recipient. |
| Item 4a | Date Sent: | Enter the date (month, day, and year) the excess amount was sent to the recipient. |
| Item 5 | Amount of the Reimbursement Check Forwarded to SSA | Enter the total dollar amount of the reimbursement check returned to SSA. |
| Item 5a | Date Sent: | Enter the date (month, day, and year) if any of the reimbursement check was returned to SSA. |
| Item 6 | Date Notice Received | Enter the date (month, day, and year) the SSA-L8125-EP/SSA-8125 was received. |

SECTION 10 (cont.)

Item 7 First Month for which
 State Paid IA this Period

Enter the month and year for which the State paid IA to the individual for the initial interim period or the most recent suspense or termination period.

Item 8 Signature

Enter the name of the authorized individual who signed the report. The name should be typed or printed as well as signed.

Item 9 Title

Print or type the title and agency of the individual signing the report.

Item 10 Date

Enter the date the report is forwarded.

Social Security Administration Supplemental Security Income Notice of Interim Assistance Reimbursement

D50

DEPT SOC & HEALTH SVC
A/O ANNA BARNES
P.O. BOX 9909
BALDWIN MD 21873

Date: November 30, 1988

Social Security Number:
123-45-6789

GR Code: 98765

ANNA BARNES
1000 MAIN STREET
BALDWIN MD 21873

ACTION REQUIRED BY THE STATE

Complete the State's Accountability Report using the information in the "PAYMENT SUMMARY". Return all but this page of the notice to the Social Security Administration within 30 days of receipt of the Interim Assistance Reimbursement check.

THINGS TO REMEMBER WHEN DETERMINING YOUR AMOUNT OF REIMBURSEMENT

- Federally Reimbursable Interim Assistance (IA) is assistance from State or local funds to an individual for meeting basic needs during the period beginning with the first day for which such individual was eligible for SSI benefits; *or*, beginning with the first day for which the individual's benefits were suspended or terminated, if the individual was subsequently found to have been eligible for such benefits, and ending with (and including) the month payment is made.
- You may recoup the assistance you paid for any month in a period as defined above for which both SSI and IA payments were made. You may not recoup for any months prior to the month in which you began paying IA in this period. If a month is not listed in the "Payment Summary" you cannot recoup the assistance you paid for that month.
- In cases where SSI payments were prorated, you must prorate the amount you recover for that month. You may only recoup the prorated amount of the full IA payable for that month. A month's payment was prorated if the day is other than the first of the month.
- Assistance payments financed in whole or part from Federal funds (e.g., AFDC) do not come within the meaning of interim assistance.
- Excess IAR payments are to be made to the individual within 10 working days of receipt of the reimbursement check.

Form SSA-L8125-EP (11-89)

..... CLAIMANT INFORMATION

ANNA BARNES

GR code: 98765

Initial Claim

Date of SSI Eligibility: June 07, 1988

Amount of SSI Retroactive Payment: \$1,597.98

Amount and Month of Recurring SSI Payment: \$375.55 January 01, 1989

..... STATE'S ACCOUNTABILITY REPORT

| | AMOUNT | DATE RECEIVED | DATE SENT |
|--|--------------|---------------|-------------|
| 1. Amount of reimbursement check the State received from SSA | \$1,597.98 ① | 12/6/88 ①a | |
| 2. Amount of interim assistance paid to the individual | \$ 975.00 ② | | |
| 3. Amount of the reimbursement check retained by the State | \$ 944.35 ③ | | |
| 4. Amount of the reimbursement check forwarded to the individual | \$ 653.63 ④ | | 12/19/88 ④a |
| 5. Amount of reimbursement check returned to SSA | -0- ⑤ | | ⑤a |

| | | |
|-----------------------------------|---|--|
| DATE NOTICE RECEIVED 12/2/88 ⑥ | FIRST MONTH FOR WHICH YOU PAID GA THIS PERIOD 6/88 ⑦ | NOTE: Total of items 3, 4, and 5 should equal the amount shown in item 1 |
|-----------------------------------|---|--|

CERTIFICATION STATEMENT

I certify that the above is a true statement of receipts and disbursements under our agreement with the Secretary of Health and Human Services for the purpose of furnishing interim assistance to individuals as established by P.L. 93-368, as amended.


John Carter ⑧

Account Manager

Dept. of Soc. & Health Svc.

Title and Agency ⑨

12/29/88

Date ⑩

..... PAYMENT SUMMARY

| FROM | THROUGH | AMOUNT PAID EACH MONTH |
|--------------------|--------------------|------------------------|
| June 07, 1988 | June 30, 1988 | \$50.00 |
| July 01, 1988 | August 31, 1988 | \$62.49 |
| September 01, 1988 | September 30, 1988 | \$338.35 |
| October 01, 1988 | December 31, 1988 | \$361.55 |

SUPPLEMENTAL SECURITY INCOME NOTICE OF INTERIM ASSISTANCE REIMBURSEMENT

PART I: STATE AGENCY IDENTIFYING INFORMATION

TO: (Name and address of State Agency)

DATE: 8/31/89

DEPT OF SOCIAL SERVICES
A/O JOHN SMITH
11 BROADWAY
NEW YORK NY 35678

GR CODE: 54321

PART II: CLAIMANT INFORMATION

| | | |
|--|--|--|
| NAME AND ADDRESS: (Includes Representative Payee's Name and Address if applicable) JOHN SMITH 15 42ND STREET NEW YORK NY 35678 | | CLAIM INITIAL |
| | | SOCIAL SECURITY NUMBER 977-65-4321 |
| DATE OF SSI ELIGIBILITY MAY 28, 1989 | AMOUNT OF SSI RETROACTIVE PAYMENT \$1,519.49 | AMOUNT AND MONTH OF RECURRING SSI PAYMENT \$368.00 OCTOBER 1, 1989 |

PART III: PAYMENT SUMMARY

May 28, 1989 – May 31, 1989 – \$47.49
June 1, 1989 – September 30, 1989 – \$368.00

PART IV: STATE'S ACCOUNTABILITY REPORT

(See Reverse Before Completing)

| | AMOUNT | DATE RECEIVED | DATE SENT |
|--|--------------|---------------|------------|
| 1. Amount of reimbursement check the State received from SSA | ① \$1,519.49 | ①a 9/5/89 | |
| 2. Amount of interim assistance paid to the individual | ② \$1,000.00 | | |
| 3. Amount of the reimbursement check retained by the State | ③ \$ 825.81 | | |
| 4. Amount of the reimbursement check forwarded to the individual | ④ \$ 174.19 | | ④a 9/12/89 |
| 5. Amount of reimbursement check returned to SSA | ⑤ -0- | | ⑤a |

| | | |
|---|--|--|
| DATE NOTICE RECEIVED ⑥ 9.5/89 | FIRST MONTH FOR WHICH STATE PAID IA THIS PERIOD 5/89 ⑦ | NOTE: Total of items 3, 4, and 5 should equal the amount shown in item 1. |
|---|--|--|

I certify that the above is a true statement of receipts and disbursements under our agreement with the Secretary of Health and Human Services for the purpose of furnishing interim assistance to individuals as established by P.L. 93-368, as amended.

| | | |
|---|--|--------------------------|
| SIGNATURE ⑧ <i>Mary Clerk</i> Mary Clerk | TITLE AND AGENCY ⑨ Account Manager Dept. of Social Services | DATE ⑩ 9/20/89 |
|---|--|--------------------------|

ACTION REQUIRED BY THE STATE

Complete the State's Accountability Report using the information in the "PAYMENT SUMMARY" and return to the Social Security Administration within 30 days of receipt of the Interim Assistance Reimbursement check.

THINGS TO REMEMBER WHEN DETERMINING YOUR AMOUNT OF REIMBURSEMENT

- Federally Reimbursable Interim Assistance (IA) is assistance from State or local funds to an individual for meeting basic needs during the period beginning with the first day for which such individual was eligible for SSI benefits; or, beginning with the first day for which the individual's benefits were suspended or terminated, if the individual was subsequently found to have been eligible for such benefits, and ending with (and including) the month payment is made.
- You may recoup the assistance you paid for any month in a period as defined above for which both SSI and IA payments were made. You may not recoup for any months prior to the month in which you began paying IA in this period. If a month is not listed in the "Payment Summary" you cannot recoup the assistance you paid for that month.
- In cases where SSI payments were prorated, you must prorate the amount you recover for that month. You may only recoup the prorated amount of the full IA payable for that month. A month's payment was prorated if the day is other than the first of the month.
- Assistance payments financed in whole or part from Federal funds (e.g., AFDC) do not come within the meaning of interim assistance.
- Excess IAR payments are to be made to the individual within 10 working days of receipt of the reimbursement check.

SECTION 11—EXAMPLES OF STATE COMPUTATION

EXAMPLE 1—PRORATION AND ALL MONTHS IN THE PERIOD ARE MONTHS OF SSI ELIGIBILITY

Facts

- 5/13/89, Jane Doe signs an IAR authorization at the State welfare office and receives interim assistance (IA) beginning 5/13/89. Ms. Doe receives \$200 for May which represents a prorated payment. The full IA amount payable for a month is \$400.
- 5/30/89, Ms. Doe takes the authorization to the FO and applies for SSI benefits.
- 8/24/89, Ms. Doe is determined eligible for SSI payments as of 5/13/89.
- 9/8/89, State agency receives a \$1,697.55 retroactive check for Ms. Doe with a notice containing the following breakdown for the retroactive check:
 - 5/13/89 – 5/31/89 – \$225.55
 - 6/1/89 – 9/30/89 – \$368 per month
- 5/89 through 9/89, the State paid Ms. Doe a total of \$1,600 in IA.

State Recoupment of Reimbursable Interim Assistance

The State can be reimbursed \$1,600 as follows:

| <u>Month</u> | <u>IA Payment</u> ¹ | <u>SSI Payment</u> | <u>Amount State Could Recoup</u> ² | <u>Amount of SSI Check Available for Recoupment</u> |
|--------------|--------------------------------|--------------------|---|---|
| MAY | \$ 200.00 | \$ 225.55 | \$ 200.00 | \$ 200.00 |
| JUNE | 400.00 | 368.00 | 400.00 | 368.00 |
| JULY | 400.00 | 368.00 | 400.00 | 368.00 |
| AUG | 200.00 | 368.00 | 200.00 | 368.00 |
| SEP | <u>400.00</u> | <u>368.00</u> | <u>400.00</u> | <u>368.00</u> |
| | \$1,600.00 | \$1,697.55 | \$1,600.00 | \$1,672.00 |

¹This column represents the IA payments made for a particular month.

²This column represents the total amount of IAR the State could recoup if the amount of the SSI check available for recoupment is equal to or greater than this amount.

- The State can recoup \$1,600, because the amount of the SSI check available for recoupment is \$1,672.00.
- SSA paid Ms. Doe for 19 days (5/13 – 5/31) and IAR can be recovered only for 19 days. Prorate the full IA amount payable for May as follows:

$$\begin{aligned}
 \$400 \times 19 \text{ (number of days of eligibility)} &= \$7600 \\
 \$7600 \div 31 \text{ days (number of days in the month)} &= \$245.17
 \end{aligned}$$

EXAMPLE 1 (cont.)

- The State could recoup the \$200 for May 1989 because the prorated amount of the full IA amount payable (\$245.17) exceeds the prorated IA payment (\$200) made to Ms. Doe for May.
- Send Ms. Doe the excess amount of \$97.55 ($\$1,697.55 - \$1,600.00$).

EXAMPLE 2—MONTHS OF NON-SSI ELIGIBILITY

Facts

- 1/5/89, John Cross signs an IAR authorization at the State welfare office and receives interim assistance (IA) beginning 1/5/89. Mr. Cross receives \$200, the full IA amount payable for a month.
- 1/18/89, FO receives Mr. Cross' authorization.
- 2/6/89, Mr. Cross files for SSI benefits.
- 4/24/89, Mr. Cross is determined eligible for SSI payments as of 1/5/89.
- 4/89, Mr. Cross has too much income, and is not eligible for an SSI payment for that month.
- 5/8/89, State agency receives a \$1,156.52 retroactive check for Mr. Cross with a notice containing the following breakdown for the retroactive check:

1/5/89 – 1/31/89 – \$320.52
 2/1/89 – 3/30/89 – \$368 per month
 5/1/89 – 5/31/89 – \$100

- 1/89 through 5/89, the State paid Mr. Cross total of \$1,000 in IA.

State Recoupment of Reimbursable Interim Assistance

The State can be reimbursed \$774.20 as follows:

| <u>Month</u> | <u>IA Payment</u> ¹ | <u>SSI Payment</u> | <u>Amount State Could Recoup</u> ² | <u>Amount of SSI Check Available for Recoupment</u> |
|--------------|--------------------------------|--------------------|---|---|
| JAN | \$ 200.00 | \$ 320.52 | \$ 174.20* | \$ 174.20 |
| FEB | 200.00 | 368.00 | 200.00 | 368.00 |
| MAR | 200.00 | 368.00 | 200.00 | 368.00 |
| APR | 200.00 | 0 | 0 | 0 |
| MAY | <u>200.00</u> | <u>100.00</u> | <u>200.00</u> | <u>100.00</u> |
| | \$1,000.00 | \$1,156.52 | \$ 774.20 | \$1,010.20 |

¹This column represents the IA payments made for a particular month.

²This column represents the total amount of IAR the State could recoup if the amount of the SSI check available for recoupment is equal to or greater than this amount.

* This represents the prorated \$200 amount.

- The State can recoup \$774.20, because the amount of the SSI check available for recoupment is \$1,010.20.

EXAMPLE 2 (cont.)

- The State could recoup only \$174.20 of the \$200 paid to Mr. Cross for January 1989. SSA paid Mr. Cross for 27 days (1/5 – 1/31) and IAR can be recovered only for 27 days. Prorate the full IA payment as follows:

$$\$200 \times 27 \text{ (number of days of eligibility)} = \$5400$$

$$\$5400 \div 31 \text{ days (number of days in the month)} = \$174.20$$

- Do not recoup the \$25.80 difference (\$200—\$174.20) from any other month.
- Do not recoup any money for April 1989 since IA and SSI were not both paid to Mr. Cross for that month.
- Send Mr. Cross the excess amount of \$382.32 (\$1,156.52—\$774.20).

EXAMPLE 3—MONTHS OF NON-GA PAYMENT

Facts

- 2/23/89, Sue Star signs an IAR authorization at the State welfare office and receives interim assistance (IA) beginning February 1989. Ms. Star receives \$100 for February which represents a prorated payment. The full IA amount payable for a month is \$400.
- 3/15/89, Ms. Star takes the authorization to the FO and applies for SSI benefits.
- 7/22/89, Ms. Star is determined eligible for SSI payments as of 2/23/89.
- 5/89, Ms. Star has too much income, and is not eligible for an SSI payment for that month.
- 8/12/89, State agency receives a \$1,650.86 retroactive check for Ms. Star with a notice containing the following breakdown for the retroactive check:

2/23/89 – 2/28/89 – \$78.86
 3/1/89 – 4/30/89 – \$368 per month
 6/1/89 – 6/30/89 – \$100
 7/1/89 – 8/31/89 – \$368 per month

- 2/89 through 8/89, the State paid Ms. Star a total of \$1,700 in IA.

State Recoupment of Reimbursable Interim Assistance

- The State can be reimbursed \$1,282.86 as follows:

| <u>Month</u> | <u>IA Payment</u> ¹ | <u>SSI Payment</u> | <u>Amount State Could Recoup</u> ² | <u>Amount of SSI Check Available for Recoupment</u> |
|--------------|--------------------------------|--------------------|---|---|
| FEB | \$ 100.00 | \$ 78.86 | \$ 85.72* | \$ 78.86 |
| MAR | 0 | 368.00 | 0 | 0 |
| APR | 400.00 | 368.00 | 400.00 | 368.00 |
| MAY | 0 | 0 | 0 | 0 |
| JUNE | 400.00 | 100.00 | 400.00 | 100.00 |
| JULY | 400.00 | 368.00 | 400.00 | 368.00 |
| AUG | <u>400.00</u> | <u>368.00</u> | <u>400.00</u> | <u>368.00</u> |
| | \$1,700.00 | \$1,650.86 | \$1,685.72 | \$1,282.86 |

¹This column represents the IA payments made for a particular month.

²This column represents the total amount of IAR the State could recoup if the amount of the SSI check available for recoupment is equal to or greater than this amount.

*This represents the prorated \$400 amount.

- The State can recoup \$1,282.86, because the amount of the SSI check available for recoupment is \$1,282.86.

EXAMPLE 3 (cont.)

- The State could recoup only \$85.72 of the \$100 paid to Ms. Star for February 1989. SSA paid Ms. Star for 6 days (2/23 – 2/28) and IAR can be recovered only for 6 days. Prorate the full IA amount payable for February as follows:

$$\$400 \times 6 \text{ (number of days of eligibility)} = \$2400$$

$$\$2400 \div 28 \text{ days (number of days in the month)} = \$85.72$$

Do not recoup the \$14.28 difference (\$100 – \$85.72) from any other month.

- Do not recoup money for March and May 1989 since IA and SSI were not both paid to Ms. Star for these months.
- Send Ms. Star the excess amount of \$368 (\$1,650.86 – \$1,282.86).

EXAMPLE 4—MONTHS OF GA PAYMENTS OUTSIDE THE INTERIM PERIOD

Facts

- 3/1/89, Dan Cook signs an IAR authorization at the State welfare office. He begins receiving interim assistance (IA) in January 1989. Mr. Cook receives \$300, the full IA amount payable for a month.
- 3/3/89, Mr. Cook applies for SSI benefits.
- 3/6/89, FO receives Mr. Cook's authorization.
- 8/17/89, Mr. Cook is determined eligible for SSI payments as of 3/1/89.
- 6/89, Mr. Cook has too much income, and is not eligible for an SSI payment for that month.
- 9/7/89, State agency receives a \$1,672.00 retroactive check for Mr. Cook with a notice containing the following breakdown for the retroactive check:
 - 3/1/89 – 5/31/89 – \$368 per month
 - 7/1/89 – 8/31/89 – \$100 per month
 - 9/1/89 – 9/30/89 – \$368
- 1/89 through 9/89, the State paid Mr. Cook a total of \$2,100 in IA.

State Recoupment of Reimbursable Interim Assistance

- The State can be reimbursed \$1,200 as follows:

| <u>Month</u> | <u>IA Payment</u> ¹ | <u>SSI Payment</u> | <u>Amount State Could Recoup</u> ² | <u>Amount of SSI Check Available for Recoupment</u> |
|--------------|--------------------------------|--------------------|---|---|
| JAN | \$ 300.00 | \$ 0 | \$ 0 | \$ 0 |
| FEB | 300.00 | 0 | 0 | 0 |
| MAR | 300.00 | 368.00 | 300.00 | 368.00 |
| APR | 0 | 368.00 | 0 | 0 |
| MAY | 300.00 | 368.00 | 300.00 | 368.00 |
| JUNE | 300.00 | 0 | 0 | 0 |
| JULY | 300.00 | 100.00 | 300.00 | 100.00 |
| AUG | 0 | 100.00 | 0 | 0 |
| SEP | <u>300.00</u> | <u>368.00</u> | <u>300.00</u> | <u>368.00</u> |
| | \$2,100.00 | \$1,672.00 | \$1,200.00 | \$1,204.00 |

¹This column represents the IA payments made for a particular month.

²This column represents the total amount of IAR the State could recoup if the amount of the SSI check available for recoupment is equal to or greater than this amount.

EXAMPLE 4 (cont.)

- The State can recoup \$1,200, because the amount of the SSI check available for recoupment is \$1,204.
- Do not recoup any money for January and February since Mr. Cook did not become eligible for SSI until March 1, 1989.
- Do not recoup any money for April, June and August since IA and SSI were not both paid to Mr. Cook for these months.
- Send Mr. Cook the excess amount of \$472 ($\$1,672 - \$1,200$).

EXAMPLE 5—EMERGENCY ADVANCE PAYMENT IS LESS THAN THE SSI PAYMENT

Facts

- 5/12/89, Betty Jones signs an IAR authorization at the State welfare office and receives interim assistance (IA) beginning May 1989. Ms. Jones receives \$200, the full IA amount payable for a month.
- 5/13/89, Ms. Jones takes the authorization to the FO and applies for SSI benefits. She receives a \$200 emergency advance payment. This money is given directly to Ms. Jones, and is not part of the State's reimbursement. This payment will not appear on the SSA-8125.
- 8/25/89, Ms. Jones is determined eligible for SSI payments as of 5/12/89.
- 9/12/89, State agency receives a \$1,509.42 retroactive check for Ms. Jones with a notice containing the following breakdown for the retroactive check:

5/12/89 – 5/31/89 – \$37.42 (in addition to the \$200 already paid to Ms. Jones)
 6/1/89 – 9/30/89 – \$368 per month

- 5/89 through 9/89, the State paid Ms. Jones a total of \$1,000 in IA.

State Recoupment of Reimbursable Interim Assistance

- The State can be reimbursed \$929.04 as follows:

| <u>Month</u> | <u>IA Payment</u> ¹ | <u>SSI Payment</u> | <u>Amount State Could Recoup</u> ² | <u>Amount of SSI Check Available for Recoupment</u> |
|--------------|--------------------------------|--------------------|---|---|
| MAY | \$ 200.00 | \$ 37.42 | \$ 129.04* | \$ 37.42 |
| JUNE | 200.00 | 368.00 | 200.00 | 368.00 |
| JULY | 200.00 | 368.00 | 200.00 | 368.00 |
| AUG | 200.00 | 368.00 | 200.00 | 368.00 |
| SEP | <u>200.00</u> | <u>368.00</u> | <u>200.00</u> | <u>368.00</u> |
| | \$1,000.00 | \$1,509.42 | \$ 929.04 | \$1,509.42 |

¹This column represents the IA payments made for a particular month.

²This column represents the total amount of IAR the State could recoup if the amount of the SSI check available for recoupment is equal to or greater than this amount.

*This represents the prorated \$200 amount.

- The State can recoup \$929.04, because the amount of the SSI check available for recoupment is \$1,509.42.

EXAMPLE 5 (cont.)

- The State could recoup only \$129.04 of the \$200 paid to Ms. Jones in May 1989. SSA paid Ms. Jones for 20 days (5/12 – 5/31) and IAR can be recovered only for 20 days. Prorate the IA payment as follows:

$$\$200 \times 20 \text{ (number of days of eligibility)} = \$4000$$

$$\$4000 \div 31 \text{ days (number of days in the month)} = \$129.04$$

Do not recoup the \$70.96 difference (\$200 – \$129.04) from any other month.

- Emergency advance payments are not recoverable for IAR. However, since Ms. Jones SSI payment for May is greater than the emergency advance payment she received for that month, the additional money due for that month is included in the IAR check. Therefore, the State can recoup money for May. (Ms. Jones' prorated SSI payment for May is \$237.42. Because Ms. Jones received a \$200 emergency advance payment for that month, her SSI payment for May is reduced to \$37.42.)
- Send Ms. Jones the excess amount of \$580.38 (\$1,509.42 – \$929.04).

EXAMPLE 6—PRESUMPTIVE DISABILITY PAYMENTS ARE THE SAME AS THE SSI PAYMENT

Facts

- 2/1/89, Bob Street signs an IAR authorization at the State welfare office and receives interim assistance (IA) beginning February 1989. The full IA amount payable for a month is \$250.
- 2/2/89, Mr. Street takes the authorization to the FO and applies for SSI benefits. He receives a \$368 presumptive disability payment for February, and also receives \$368 presumptive disability payments for March and April. These checks are sent directly to Mr. Street, and are not part of the State's reimbursement. These payments will not appear on the SSA-8125.
- 9/21/89, Mr. Street is determined eligible for SSI payments as of 2/1/89. His monthly benefit amount for February, March and April is \$368, the same as his presumptive disability payments.
- 10/12/89, State agency receives a \$1,604.00 retroactive check for Mr. Street with a notice containing the following breakdown for the retroactive check:

5/1/89 – 6/30/89 – \$200 per month
 7/1/89 – 8/31/89 – \$368 per month
 9/1/89 – 9/30/89 – \$100
 10/1/89 – 10/31/89 – \$368

- 2/89 through 10/89, the State paid Mr. Street a total of \$2,000 in IA.

State Recoupment of Reimbursable Interim Assistance

- The State can be reimbursed \$1,500 as follows:

| <u>Month</u> | <u>IA Payment</u> ¹ | <u>SSI Payment</u> | <u>Amount State Could Recoup</u> ² | <u>Amount of SSI Check Available for Recoupment</u> |
|--------------|--------------------------------|--------------------|---|---|
| FEB | \$ 250.00 | \$ 0 | \$ 0 | \$ 0 |
| MAR | 250.00 | 0 | 0 | 0 |
| APR | 0 | 0 | 0 | 0 |
| MAY | 250.00 | 200.00 | 250.00 | 200.00 |
| JUNE | 250.00 | 200.00 | 250.00 | 200.00 |
| JULY | 250.00 | 368.00 | 250.00 | 368.00 |
| AUG | 250.00 | 368.00 | 250.00 | 368.00 |
| SEP | 250.00 | 100.00 | 250.00 | 100.00 |
| OCT | <u>250.00</u> | <u>368.00</u> | <u>250.00</u> | <u>368.00</u> |
| | \$2,000.00 | \$1,604.00 | \$1,500.00 | \$1,604.00 |

¹This column represents the IA payments made for a particular month.

²This column represents the total amount of IAR the State could recoup if the amount of the SSI check available for recoupment is equal to or greater than this amount.

- The State can recoup \$1,500, because the amount of the SSI check available for recoupment is \$1,604.

EXAMPLE 6 (cont.)

- Presumptive disability payments are not recoverable for IAR. Since the presumptive disability payments equal the amount Mr. Street was due for February, March and April, SSA made zero (0) payments for these months. Therefore, the State cannot recoup any monies for February, March and April.
- Send Mr. Street the excess amount of \$104 ($\$1,604 - \$1,500$).

EXAMPLE 7—VENDOR PAYMENT

Facts

- 3/1/89, Mike Day signs an IAR authorization at the State welfare office. He receives interim assistance (IA) in the form of vendor payments.
- 3/10/89, Mr. Day takes the authorization to the FO and applies for SSI benefits.
- 6/21/89, Mr. Day is determined eligible for SSI payments as of 3/1/89.
- 7/11/89, State agency receives a \$1,672.00 retroactive check for Mr. Day with a notice containing the following breakdown for the retroactive check:

3/1/89 – 5/31/89 – \$368 per month

6/1/89 – 6/30/89 – \$200

7/1/89 – 7/31/89 – \$368

- State paid IA for Mr. Day as follows:

3/15/89 – \$350 for February's rent.

4/10/89 – 350 for March's rent.

4/22/89 – 155 for food for March.

4/28/89 – 260 for electric bill which was for \$130 for March and \$130 for April.

5/10/89 – 350 for April's rent.

5/11/89 – 150 for food for April.

6/9/89 – 350 for May's rent.

6/13/89 – 100 for clothes for June.

6/15/89 – 100 for food for May.

7/10/89 – 350 for June's rent.

7/20/89 – 25 for transportation for July.

7/28/89 – 125 for food for June.

- Amount of IA State paid for a particular month:

2/89 – \$350 (\$350 for rent)

3/89 – \$635 (\$350 for rent, \$155 for food, and \$130 for electric bill)

4/89 – \$630 (\$350 for rent, \$130 for electric, and \$150 for food)

5/89 – \$450 (\$350 for rent, and \$100 for food)

6/89 – \$575 (\$350 for rent, \$100 for clothes, and \$125 for food)

7/89 – \$ 25 (\$25 for transportation)

EXAMPLE 7 (cont.)

State Recoupment of Reimbursable Interim Assistance

- The State can be reimbursed \$1,672.00 as follows:

| <u>Month</u> | <u>IA Payment</u> ¹ | <u>SSI Payment</u> | <u>Amount State Could Recoup</u> ² | <u>Amount of SSI Check Available for Recoupment</u> |
|--------------|--------------------------------|--------------------|---|---|
| FEB | \$ 350.00 | \$ 0 | \$ 0 | \$ 0 |
| MAR | 635.00 | 368.00 | 635.00 | 368.00 |
| APR | 630.00 | 368.00 | 630.00 | 368.00 |
| MAY | 450.00 | 368.00 | 450.00 | 368.00 |
| JUNE | 575.00 | 200.00 | 575.00 | 200.00 |
| JULY | <u>25.00</u> | <u>368.00</u> | <u>25.00</u> | <u>368.00</u> |
| | \$2,665.00 | \$1,672.00 | \$2,315.00 | \$1,672.00 |

¹This column represents the IA payments made for a particular month.

²This column represents the total amount of IAR the State could recoup if the amount of the SSI check available for recoupment is equal to or greater than this amount.

- The State may recoup \$1,672, because the amount of the SSI check available for recoupment is \$1,672.
- The State could not recoup the \$350 it paid in March for the February rent since Mr. Day did not become eligible for SSI until 3/1/89.
- There is no excess payment due Mr. Day.

EXAMPLE 8—POSTELIGIBILITY CASE

Facts

- 6/1/89, Marie Smith's benefits were suspended because her nonexcludable resources exceed Title XVI limitations.
- 6/9/89, Ms. Smith signs an IAR authorization with the State welfare office and receives interim assistance (IA) beginning June 1989. Ms. Smith receives \$300, the full IA amount payable for a month.
- 7/20/89, Ms. Smith files an appeal.
- 9/15/89, SSA determines that Mrs. Smith was eligible for benefits in June, August, and September 1989, but not eligible for July 1989.
- During the recomputation of Ms. Smith's benefits it was discovered that she was underpaid \$100 for December 1988 and \$100 for February 1989.
- 10/8/89, State agency receives a \$1,354 retroactive check for Ms. Smith with a notice containing the following breakdown for the retroactive check:

12/1/88 – 12/31/88 – \$100

2/1/89 – 2/28/89 – \$100

6/1/89 – 6/30/89 – \$368

8/1/89 – 8/31/89 – \$50

9/1/89 – 10/31/89 – \$368 per month

- 12/88 and 2/89 are outside the interim period. The interim period begins in 6/89 the month Ms. Smith's SSI benefits are suspended.

Because SSA's computer system cannot differentiate between periods of time for which money is due an individual, all money due Ms. Smith is included in the retroactive check sent to the State. The State however, may only be reimbursed for the IA paid during the interim period beginning 6/89.

- 6/89 through 10/89, the State paid Ms. Smith a total of \$1,500 in IA.

EXAMPLE 8 (cont.)

State Recoupment of Reimbursable Interim Assistance

- The State can be reimbursed \$1,154 as follows:

| <u>Month</u> | <u>IA Payment</u> ¹ | <u>SSI Payment</u> | <u>Amount State Could Recoup</u> ² | <u>Amount of SSI Check Available for Recoupment</u> |
|--------------|--------------------------------|--------------------|---|---|
| DEC | \$ 0 | \$ 100.00 | \$ 0 | \$ 0 |
| FEB | 0 | 100.00 | 0 | 0 |
| JUNE | 300.00 | 368.00 | 300.00 | 368.00 |
| JULY | 300.00 | 0 | 0 | 0 |
| AUG | 300.00 | 50.00 | 300.00 | 50.00 |
| SEP | 300.00 | 368.00 | 300.00 | 368.00 |
| OCT | <u>300.00</u> | <u>368.00</u> | <u>300.00</u> | <u>368.00</u> |
| | \$1,500.00 | \$1,354.00 | \$1,200.00 | \$1,154.00 |

¹This column represents the IA payments made for a particular month.

²This column represents the total amount of IAR the State could recoup if the amount of the SSI check available for recoupment is equal to or greater than this amount.

- The State can recoup \$1,154, because the amount of the SSI check available for recoupment is \$1,154.
- Do not recoup any money from the December 1988 and February 1989, SSI amounts, since those months are not within the period of suspense. The payments for those months represent additional money due Ms. Smith for December and February.
- Do not recoup any money for July since IA and SSI were not both paid to Ms. Smith for this month.
- Send Ms. Smith the excess amount of \$200 (\$1,354 – \$1,154).