



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF POSTSECONDARY EDUCATION

DATE : ---

TO : Bridget Dooling
Office of Information and Regulatory Affairs
Office of Management and Budget

THROUGH : Vickie L. Schray
Acting Deputy Assistant Secretary for
Higher Education Programs
Office of Postsecondary Education

FROM : Lynn B. Mahaffie
Director
Teacher and Student Development Programs Service

SUBJECT : Request for Approval of a new Annual Performance Report Form
for the College Access Challenge Grant (CACG) Program -- Title
VII, Part E of Higher Education Act of 1965, as amended
(OMB No. 1840-NEW).

The purpose of this memo is to request approval of the Annual Performance Report (APR) for the College Access Challenge Grant (CACG) Program. CACG is a new formula grant program established under Title VII, Part E of Higher Education Act of 1965, as amended, and therefore this is a new collection.

The CACG statute requires grantees to submit an annual performance report on the activities and services implemented under CACG. The APR must include -- 1) each activity or service that was provided to students and families over the course of the year; 2) the cost of providing each activity or service; 3) the number, and percentage, if feasible and applicable, of students who received each activity or service; and 4) the total contributions from private organizations included in the grantee's non-Federal share for the fiscal year.

The U.S. Department of Education will analyze data presented in the APR to determine if grantees are making substantial progress in achieving the goals and objectives of the grant, and are in compliance with statutory and regulatory requirements. The data will also be used to ensure that funds are used in an allowable, allocable and reasonable manner. Data on program performance measures are also collected as part of the APR.

The data will be aggregated and analyzed to determine whether the CACG program is effective.

If you require additional information, please contact Karmon Simms-Coates at (202) 502-7807.

Attachments:

A – Annual Performance Report

B – ICR: Part I

C – ICR: Part II

D – Supporting Statement

E – CACG Statute

F – Certification for Paperwork Reduction