

1910-1800: SECURITY PACKAGE --DETAIL FOR ITEM 12 (SUPPORTING STATEMENT) FOR FY 2006 & 2009

No.	Collection Title	FY	Estimated Annual Respondents	Estimated Annual Responses	%Submitted Electronically	Approximate Time to Complete Each Response	Estimated Annual Burden Hours
1	<b>Data Report on Spouse/Cohabitant,</b> DOE F 5631.34	2006	1,000	1,000	0.0%	15 min	250
		2009	300	300	0.0%	15 min	75
2	<b>Concise Note</b> (part of Nuclear Material Inventory Collection), DOE/NRC Form 740M	2006	10	10	0.0%	45 min	8
		2009	10	10	0.0%	45 min	8
3	<b>Physical Inventory Listing</b> (part of Nuclear Materials Inven.Collection), DOE/NRC Form 742C	2006	60	423	85.8%	6 hr	2,538
		2009	60	423	85.8%	6 hr	2,538
4	<b>Nuclear Material Transaction Report</b> (part of Nuc. Mat'ls Inven Collection) DOE/NRC Form 741	2006	58	20,781	98.5%	45 min	15,586
		2009	58	20,781	98.5%	45 min	15,586
5	<b>Material Balance Report</b> (part of Nuclear Mat'ls Inventory Collection) DOE/NRC Form 742	2006	5	5	0.0%	45 min	4
		2009	5	5	0.0%	45 min	4
6	<b>ADP Transcription Sheet, Internal Project Transfers</b> (part of Nuc. Mat'ls Inven Collection) DOE F DP-749	2006	21	3,640	99.9%	30 min	1,820
		2009	21	3,604	99.9%	30 min	1,820
7	<b>Safeguards and Security Site Self Assessments</b>	2006	44	44	0.0%	115 hr	5,060
		2009	44	44	0.0%	115 hr	5,060
8	<b>Site Safeguards and Security Plans or Site Security Plans</b> (for classified information and special nuclear material)	2006	25	25	0.0%	2,400 hr	60,000
		2009	25	25	0.0%	500 hr	12,500
9	<b>Site Safeguards and Security Plans or Site Security Plans</b> (for unclassified information)	2006	15	15	0.0%	16 hr	240
		2009	15	15	0.0%	16 hr	240
10	<b>Foreign Ownership, Control or Influence (FOCI),</b> SF 328	2006	300	300	40.0%	80 hr	24,000
		2009	1800	1800	99.9%	2 hr	3,600
11	<b>Security Incident Notification and Preliminary Inquiry Report,</b> DOE F 471.1 & DOE F 5639.3	2006	88	88	0.0%	weighted formula	12,320
		2009	88	88	0.0%	weighted formula	12,320
12	<b>Foreign Travel Management System (FTMS)</b> <b>TRANSFERRED TO:MA-45 REMOVED FROM SECURITY PACKAGE</b>	2006	1,100	1,100	100.0%	5 hr	5,490
		2009					
13	<b>Foreign Access Central Tracking System (FACTS)</b>	2006	36,378	36,378	100.0%	3 hr	109,134
		2009	66,000	66,000	100.0%	3 hr	198,000
14	<b>Vulnerability Assessments</b>	2006	32	32	0.0%	422 hr	13,505
		2009	32	32	0.0%	422 hr	13,505
15	<b>Request for Visitor Access Approval (DOE F 5631.20)</b>	2006					
		2009	7400	7400	100.0%	2.5 min	308
	<b>TOTALS</b>	2006	39,136	63,841			249,955
		2009	75,858	100,527			265,564

Lines in RED have decreased the estimated burden hours--explanation attached  
 Lines in GREEN have increased the estimated burden hours--explanation attached

## Explanation of Changes on Detail for Item 12--Supporting Statement

### 1 Data Report on Spouse/CoHabitant, DOE F 5631.34

The current organization responsible for this collection feels that the FY 2006 numbers provided were overestimated.

### 8 Site Safeguards and Security Plans or Site Security Plans (for classified information and special nuclear material)

Estimate of hours to complete site safeguards and security plan or site security plan was reduced from 2400 hours to 500 hours each to reflect increased efficiencies from leveraging lessons learned and previously completed analytical work.

### 10 Foreign Ownership, Control or Influence (FOCI), SF 328

The respondents have increased, but the approximate time to complete each response has decreased, due to move from paper based to electronic process for submission of Requests for FOCI Determinations.

### 12 Foreign Travel Management System (FTMS)

Due to a reorganization, this section has been transferred to MA-45 and removed from the Security package.

### 13 Foreign Access Central Tracking System (FACTS)

Estimates of annual respondents and annual burden hours increased for FACTS. This was due to both increased utilization of FACTS by DOE sites and due to increases in numbers of foreign nationals visiting and assigned to DOE sites.

### 15 Request for Visitor Access Approval (DOE F 5631.20)

Use of this form was inadvertently not reported on in prior years.