

REMINDER POST CARDPRINTED WITH AHRQ AND RAND LOGOS

<DATE>

<RISK MANAGERTITLE> <FIRST NAME> <LAST NAME>
<HOSPITAL NAME>
<ADDRESS>
<CITY, STATE ZIP>

Dear <RISK MANAGER TITLE> <LAST NAME>:

A few weeks ago we mailed you the follow-up survey about adverse event reporting systems in your hospital. If you have already completed and returned the survey to us, please accept our thanks.

If you have not yet completed the questionnaire, we encourage you to do so in the next few days. The Agency for Healthcare Research and Quality values your answers about adverse event reporting systems and would greatly appreciate your taking a few minutes to complete the questionnaire.

If you did not receive the survey, or if it was misplaced, please call the Project Coordinator, Ms. Chau Pham at RAND toll free at 1-866-296-9240 or by email at pham@rand.org. We will be happy to send you a replacement and answer any questions you may have about the questionnaire or its importance.

Sincerely,

Carolyn M Clancy, MD
Director,
Agency for Healthcare Research and Quality