

PAPERWORK REDUCTION ACT SUBMISSION WORKSHEET
Part II: Information Collection Detail

This template is intended for staff without an ICRAS account. Please fill out and submit to the appropriate Operating Division to enter into ICRAS. The form mirrors the screens available in the ICRAS 4 system. To request an account to log into ICRAS.

Instructions for filling out the form are available at www.paperworkreduction.gov.

1. Title: Medicare Durable Medical Equipment Supplier Enrollment Application - CMS 855S
(Reporting Changes of Enrollment Information)

2. Is this a Common Form?

Yes

No

3. Obligation to respond (*check one*)

a. Voluntary

b. Required to obtain or retain benefits

c. Mandatory

4. Frequency of reporting (*check all that apply*)

a. Hourly (24 -7)

b. Hourly Bus (40 per week)

c. Daily (7 per week)

d. Daily Bus (5 per week)

e. Weekly (52 per year)

f. Monthly

g. Yearly

h. Every Decade

i. Quarterly

j. Semi-annually

k. Biennially

l. Once

m. occasionally

5. CFR Citation(s) for the information collection under review (if applicable).

Title CFR Part 42 Section 424.57

Title CFR Part 42 Section 424.58

Title _____ Part _____ Section _____

Title _____ Part _____ Section _____

6. Information Collection Instruments - Send all instruments along with the Part 2 form(s). If more than one Part 2 is completed make sure to identify which instruments are associated with which Part 2 form.

7. Federal Enterprise Architecture Business Reference Model (Select one Services for Citizens Line of Business and one Subfunction from its group)

Services for Citizens Line of Business	Subfunction
None	
Community and Social Services	Homeownership Promotion ____ Community and Regional Development ____ Social Services ____

	Postal Service___ None___
Correctional Activities___	Criminal Incarceration___ Criminal Rehabilitation___ None
Defense and National Security___	Strategic National and Theater Defense___ Operational Defense___ Tactical Defense___ None___
Disaster Management___	Disaster Monitoring and Predication___ Disaster Preparedness and Planning___ Disaster Repair and Restore___ Emergency Response___ None___
Economic Development___	Business and Industry Development___ Intellectual Property Protection___ Financial Sector Oversight___ Industry Sector Income Stabilization___ None___
Education___	Elementary, Secondary, and Vocational Education___ Higher Education___ Cultural and Historic Preservation___ Cultural and Historic Exhibition___ None___
Energy___	Energy Supply___ Energy Conservation and Preparedness___ Energy Resource Management___ Energy Production___ None___
Environmental Management___	Environmental Monitoring and Forecasting___ Environmental Remediation___ Pollution Prevention and Control___ None___
General Science and Innovation___	Scientific and Technological Research and Innovation___ Space Exploration and Innovation___ None___
Health <u>X</u>	Illness Prevention___ Immunization Management___ Public Health Monitoring___ Health Care Services <u>X</u> Consumer Health and Safety___ None___
Homeland Security___	Border and Transportation Security___ Key Asset and Critical Infrastructure Protection___ Catastrophic Defense___ None___
Income Security___	General Retirement and Disability___ Unemployment Compensation___ Housing Assistance___ Food and Nutrition Assistance___ Survivor Compensation___ None___
Intelligence Operations___	Intelligence Planning and Direction/Needs___ Intelligence Collection___ Intelligence Analysis and Production___ Dissemination___ None___
International Affairs and Commerce___	Foreign Affairs___ International Development and Humanitarian Aid___ Global Trade___ None___
Law Enforcement___	Criminal Apprehension___ Criminal Investigation and Surveillance___ Citizen Protection___ Crime Prevention___ Leadership Protection___ Property Protection___

	Substance Control ___ None ___
Litigation and Judicial Activities ___	Judicial Hearing ___ Legal Defense ___ Legal Investigation ___ Legal Prosecution and Litigation ___ Resolution Facilitation ___ None ___
Natural Resources ___	Water Resource Management ___ Conservation, Marine and Land Management ___ Recreational Resource Management and Tourism ___ Agricultural Innovation and Services ___ None ___
Transportation ___	Air Transportation ___ Ground Transportation ___ Water Transportation ___ Space Operations ___ None ___
Workforce Management ___	Training and Employment ___ Labor Rights Management ___ Worker Safety ___ None ___

See <http://www.feapmo.gov> for the Business Reference Model categories and definitions.

8. Privacy Act System of Records (if applicable) n/a

Title: _____

Federal Register Citation: Volume _____ Page number _____ Publication date ____/____/____

9. Respondents

- a. Total # 34,800
- b. Small Entity # _____
- c. Percent Electronic 0

- Affected public (choose one)
- a. ___ Individuals or households
 - b. Private Sector
 - c. ___ State, Local, or Tribal Governments
 - d. ___ Federal Government
- (if Private Sector check all that apply)
- a. Business or other for-profits
 - b. Not-for-profit institutions
 - c. ___ Farms

10. Frequency: How often on average will each respondent respond to the Information Collection?

- Number of Responses per Respondent 1
- Per (select the most appropriate time period for this collection)
- a. ___ Hour (24-7) - 8736 per year
 - b. ___ Business Hour (40 per week) - 2080 per year
 - c. ___ Day (7 per week) - 364 per year
 - d. ___ Business Day (5 per week) - 260 per year
 - e. ___ Week - 52 per year
 - f. ___ Month - 12 per year
 - g. Year
 - h. ___ Decade .1 per year
 - i. ___ Quarter - 4 per year
 - j. ___ Half-Year - 2 per year
 - k. ___ Biennial - 0.5 per year

Calculated: Annual Frequency = 1 times a year (per respondent)

Calculated: Annual Number Of Responses = 34,800 a year

11. Hour and Cost Burden

Enter the hours and cost (per response) broken out by reporting, record keeping, and third-party disclosure.

	Time per Response	Hour per response	Annual Hour Burden	Cost per Response	Annual cost Burden
Reporting	30 minutes	.5 hours	17,400 hours		
Record keeping					
Third party disclosure					
Total					

12. Allocate the change in burden

	Total Requested	Change Due to New Statute	Change Due to Agency Discretion	Due to Agency Estimate	Change Due Violation	Currently Approved
a. Annual Responses						
b. Annual Hour Burden	hours	hours	hours	hours	hours	hours
c. Annual Cost Burden	\$	\$	\$	\$	\$	\$