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Welcome to the Financial Profile

**Financial Profile Users**

For questions, comments, or issues using the Financial Profile system, please send e-mails to: [FinancialProfile@uspto.gov](mailto:FinancialProfile@uspto.gov)

**Credit Card Transaction Search Problem**

Technical staff working to fix credit card Transaction Search problem - transaction list may display incorrect refund amounts.

**Reminder: Adding Credit Cards to Your Financial Profile (FP)**

You must have at least one transaction with the USPTO using the specific credit card that you are trying to add to your FP.



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**Please create a User ID, a Password and enter your user information in the form below.**

All items denoted by \* are required.

**User ID \***

(must be 8-32 characters with no spaces; not case-sensitive)

**Password \***

(must be 8 to 32 characters with no spaces; case-sensitive)

**Re-enter Password \***

**First Name \***

**Last Name \***

**Company or Organization Name**

**E-Mail Address \***

**Re-enter E-Mail Address \***

**Phone Number \***

(XXX)XXX-XXXX

**Profile Type**

Standard Profile     Report Only Profile

**Standard Profile**

Standard Profiles may have up to 5 payment account types, view and download reports and make payments using your Financial Profile in future releases.

**Report Only Profile**

Report only profiles may have numerous payment account types and view and download reports only.

**Next >**

This collection of information is required by 35 U.S.C. § 41 or 15 U.S.C. § 1113 and 37 CFR 1.23, 1.25, and 2.206-2.208. The information is required in order for the public to establish a Financial Profile through the USPTO web site that will allow the public to manage financial transactions with the USPTO online. The Financial Profile form is estimated to take approximately 6 minutes to complete, including gathering information, preparing, and submitting the completed profile to the USPTO. Time will vary depending upon the individual case. Please send any comments on the amount of time required to complete this form and/or suggestions for reducing this burden to the Chief Information Officer, USPTO, PO Box 1450, Alexandria, VA 22313-1450. DO NOT SEND FEES OR COMPLETED FORMS TO THIS ADDRESS.



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**Name \***

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**Street 2**

**City \***

**State \*    Zip \***

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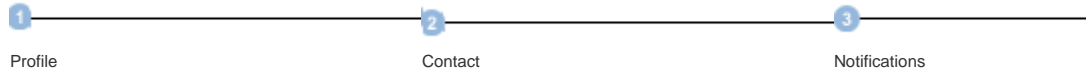


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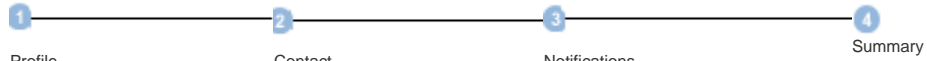


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**First Name** test  
**Last Name** test  
**Company or Organization Name**  
**E-Mail Address** test@test.com  
**Phone Number** 123-456-7890  
**Type of Profile** Standard Profile

**Profile Address**

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**Name:** test test  
**Attention:**  
**Street 1** test  
**Street 2**  
**City** test  
**State** va  
**Country** US  
**Zip** 12345

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### Privacy Act Statement for Financial Profiles

**AUTHORITY:** 35 U.S.C. 41 and 376, 16 U.S.C. 1113.

**PRINCIPAL PURPOSES:** The information you provide will be used by the USPTO to establish and maintain your Financial Profile, which will allow you to access your financial transaction records at the USPTO, including credit card payments, deposit account activity, and electronic funds transfer (EFT) activity. The USPTO may also use your contact information to send you the notifications and alerts that you specify in your profile.

**DISCLOSURE:** Voluntray; however, if you do not furnish the requested information, the USPTO may not be able to process your registration for a Financial Profile and you will not be able to use the features that require such a profile.

**ROUTINE USES:** In addition to the exceptions at 5 U.S.C. 552a(b)(1)-(b)(12), this information is subject to the following routine uses:

1. In the event that a system of records maintained by the Department to carry out its functions indicates a violation or potential violation of law or contract, whether civil, criminal or regulatory in nature, and whether arising by general statute or particular program statute or contract, or rule, regulation, or order issued pursuant thereto, or the necessity to protect an interest of the Department, the relevant records in the system of records may be referred, as a routine use, to the appropriate agency, whether Federal, state, local or foreign, charged with the responsibility of investigating or prosecuting such violation or charged with enforcing or implementing the statute or contract, or rule, regulation or order issued pursuant thereto, or protecting the interest of the Department.
2. A record from this system of records may be disclosed, as a routine use, to a Federal, state or local agency maintaining civil, criminal or other relevant enforcement information or other pertinent information, such as current licenses, if necessary to obtain information relevant to a Department decision concerning the assignment, hiring or retention of an individual, the issuance of a security clearance, the letting of a contract, or the issuance of a license, grant or other benefit.
3. A record from this system of records may be disclosed, as a routine use, in the course of presenting evidence to a court, magistrate or administrative tribunal, including disclosures to opposing counsel in the course of settlement negotiations.
4. A record in this system of records may be disclosed, as a routine use, to a Member of Congress submitting a request involving an individual when the individual has requested assistance from the Member with respect to the subject matter of the record.
5. A record in this system of records may be disclosed, as a routine use, to the Department of Justice in connection with determining whether disclosure thereof is required by the Freedom of Information Act (5 U.S.C. 552).
6. A record in this system of records may be disclosed, as a routine use, to a contractor of the Department having need for the information in the performance of the contract, but not operating a system of records within the meaning of 5 U.S.C. 552a(m).
7. A record from this system of records may be disclosed, as a routine use, to the Administrator, General Services, or his designee, during an inspection of records conducted by GSA as part of that agency's responsibility to recommend improvements in records management practices and programs, under authority of 44 U.S.C. 2904 and 2906. Such disclosure shall be made in accordance with the GSA regulations governing inspection of records for this purpose, and any other relevant (i.e. GSA or Commerce) directive. Such disclosure shall not be used to make determinations about individuals.