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# Bank Enterprise Award Program

# **2009 Application Word Attachments**

# **Table of Contents**

#### Mandatory Forms (Required of All Applicants) Environmental Review Form

# **Required Forms as Applicable For Applicant:**

Certification 1. ETAs or New Branches Certification 2. Certification of Disbursement Certification 3. Certification of Integrally Involved CDFI Partners Certification 4. Certification of Baseline Period Qualified Activities

#### Environmental Review Form

Applicant Name:

The Fund's environmental review requirements are set forth in 12 CFR Part 1815. The Applicant should review such regulations carefully before completing this section. In order to assure compliance with those regulations and other requirements related to the environment, the Applicant shall provide the following information:

		TES	NO
1.	Are there any actions proposed in the Application that do not constitute a "categorical exclusion" as defined in 12 CFR 1815.110?		
	If YES, would any of these actions normally require an environmental impact statement (see 12 CFR 1815.108)?		
2.	Are there any activities proposed in the Application that involve:		
	<ul> <li>(a) Historical or archeological sites listed on the National Register of Historic Places or that may be eligible for such listing?</li> <li>(b) Wilderness areas designated or proposed under the Wilderness Act?</li> <li>(c) Wild or scenic rivers proposed or listed under the Wild and Scenic Rivers</li> </ul>		
	Act?		
	(d) Critical habitats of endangered or threatened species?		
	(e) Natural landmarks listed on the National Registry of Natural Landmarks?		
	(f) Coastal barrier resource systems?		

- (g) Coastal Zone Management Areas?
- (h) Sole Source Aquifer Recharge Areas designated by EPA?
- (i) Wetlands?
- (j) Flood plains?
- (k) Prime and unique farmland?
- (I) Properties listed or under consideration for listing on the Environmental Protection Agency's List of Violating Facilities?

If YES to any of the above questions, attach a detailed description of each action, clearly identifying the category in which the action falls.

#### NOTIFICATION

As stated in 12 CFR 1815.105, if the Fund determines that the Application proposes actions which require an environmental assessment or an environmental impact statement, any approval and funding of the Application will be contingent upon:

- 1. The Applicant supplying to the Fund all information necessary for the Fund to perform or have performed any required environmental review;
- 2. The Applicant not using any Fund Financial Assistance to perform any of the proposed actions in the Application requiring an environmental review until approval is received from the Fund; and
- 3. The outcome of the required environmental review.

In addition, as stated in 12 CFR 1815.106, if the Fund determines that an Application, or any part thereof, is not sufficiently definite to perform a meaningful environmental review prior to approval of the Application, final approval and funding of the Application shall require supplemental environmental review prior to the taking of any action directly using Fund Financial Assistance for any action that is not a categorical exclusion.

### **Certification 1. ETAs or New Branches**

#### **Applicant Name:**

Signing the certification on the SF 424 certifies that the Applicant has complied with the conditions listed below (as applicable for the selected activities). Leave blank if not applicable because the Applicant is not seeking an award in the Service Activities category.

#### **ETAs**

The Applicant does hereby certify that (i) the Applicant has entered into, and is in compliance with, the Financial Agency Agreement with the Treasury Department; and (ii) each ETA for which the Applicant is seeking a BEA Award possesses ALL of the characteristics listed below:

- $\checkmark$  Is an individually owned account at a Federally-insured financial institution;
- Permits a minimum of four cash withdrawals and four balance inquiries per month, which are included in the monthly fee, through any combination of proprietary ATM transactions and/or over-the-counter transactions;
- ✓ Allows access to the insured depository institution's on-line point-of-sale network (if any);
- ✓ Requires no minimum balance except as required by Federal or state law;
- ✓ Provides a monthly statement;
- Provides the same consumer protections that are available to other account holders at the financial institution;
- ✓ Is offered only to individuals receiving Federal benefit, wage, salary, or retirement payments;
- $\checkmark$  Allows set-off only for fees directly related to the account; and
- $\checkmark$  Is subject to a maximum monthly account-servicing fee of \$3.00.
- ✓ Is in compliance with its Financial Agency Agreement with the U.S. Department of Treasury.

#### **Certification for Opening Retail Branches**

The Applicant does hereby certify that on (enter date branch opened for business), the Applicant opened a new branch office located at: (enter address of branch office). The Applicant has not operated a retail branch office in the same census tract in which it is opening such new branch office within the three years prior to opening said branch on the aforementioned date; and such new branch office will remain in operation for at least the next five years.

## **Certification 2. Certification of Disbursement**

#### Applicant Name:

The Applicant, by its undersigned Authorized Representative, does hereby certify that the documentation which the Applicant has provided to the CDFI Fund, a copy of which is attached hereto, evidencing a disbursement of the proceeds of the loan(s) to the borrower(s) listed below, in the amounts listed below, is true and accurate. This Certification is incorporated into the Award Agreement by and between the Applicant and the Community Development Financial Institutions Fund (the "Fund"), and made a material part thereof.

Name and Title of Authorized Representative

Date

Service Provided / Borrower / Investee	Total Dollar Value Or Amount Of Transaction	Amount Disbursed To Date	Date Of Execution Mm/DD/YY	Date Of Initial Disbursement MM/DD/YY	Type Of Activity (Abbreviation Only)
			()		
	•				

## **Certification 3: Certification of Integrally Involved CDFI Partners**

Applicant Name:

CDFI Partners that receive CDFI Support Activity (loan, technical assistance, or qualifying deposit) from an Applicant must be Integrally Involved in a Distressed Community as defined in the FY 2009 NOFA and BEA Program Interim Rule. Signing the certification on the SF 424 certifies that the Applicant has verified that the CDFI Partners listed below have been found to be Integrally Involved in a Distressed Community. This Certification is incorporated into the Award Agreement by and between the Applicant and the Fund, and made a material part thereof.

Name and Title of Authorized Representative

Date

CDFI Partner	City, State	Name of Distressed Community
		Rane of Distressed Community
•	C	

## **Certification 4: Certification of Baseline Period Qualified Activities**

Applicant Name:

An Applicant that includes a dollar value for an Assessment Period Qualified Activity must report the corresponding Baseline Period Qualified Activity. Signing the certification on the SF 424 certifies that the Applicant has verified that the transactions included in the Baseline Period dollar values listed below are Qualified Activities as defined in the 2009 NOFA and BEA Program Interim Rule. This Certification is incorporated into the Award Agreement by and between the Applicant and the Fund, and made a material part thereof.

Name and Title of Authorized Representative

Date

CDFI RELATED ACTIVITIES	Not Reporting	Baseline Period
Equity Investments / Equity-Like Loans		
CDFI Support Activities		
DISTRESSED COMMUNITY FINANCING ACTIVITIES	Not Reporting	Baseline Period
Affordable Home Mortgage Loans		
Affordable Housing Development Loans & Project Investments		
Small Business Loans and Project Investments		
Home Improvement Loans		
Education Loans		
Commercial Real Estate Loans & Project Investments		
SERVICE ACTIVITIES	Not Reporting	Baseline Period
Deposits		
Community Services		
Financial Services		
Targeted Financial Services		
Targeted Retail Savings/Investment Products		