

NATIONAL ARCHIVES ORDER FOR COPIES OF CENSUS RECORDS

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*If you wish to order by mail please read these ordering instructions and the general information about the types of records that can be ordered with this form. Mail order reproduction service using this form is available **ONLY** from: **Archives 1 Reference (NWCT1F-Census)**, Textual Archives Services Division, National Archives and Records Administration, 700 Pennsylvania Avenue NW, Washington, DC 20408-0001.*

IMPORTANT INFORMATION

WHAT WE CAN PROVIDE: The National Archives can provide **reproductions** of specifically identified pages of Federal decennial population census schedules. To receive this **reproduction** service, you must provide the name of the individual listed, page number, census year, state, and county; for the 1880 through 1930 censuses, also include the enumeration district. For large cities, we also need the ward or parish. Frequently it is possible to use a census index to locate this information. In recent years, many private firms have produced statewide indexes to census records for specific years. These are available throughout the country in libraries that have genealogical collections. In addition to the printed indexes, there are microfilm indexes to the 1900 and 1920 censuses and partial indexes to the 1880, 1910, and 1930 censuses. From these printed and microfilm indexes, you can determine the exact page on which a family was enumerated and then place your order. Electronic versions of this and other forms are available on the NARA website, www.archives.gov. To assist you in your research, relevant reference books, catalogs and pamphlets are available for purchase online at estore.archives.gov.

The National Archives does not search census indexes, nor do we provide census research service by mail.

ALTERNATIVE APPROACHES: Federal population census records, 1790-1930, are available to you for research at the National Archives Building in Washington, DC, and in regional archives located in various parts of the United States (see next page for addresses). Furthermore, many public and private libraries and other research institutions have purchased microfilm copies of Federal censuses. Your local library, genealogical, or other research institution may be able to advise you about the availability of census records in your area.

Microfilm copies of Federal censuses, 1790-1930, and indexes to the 1880 and 1900-1930 censuses can be rented through a program operating in local libraries and historical or genealogical societies. This is a program established by the National Archives with a private contractor. For more information, please contact your local library or visit the NARA web site, www.archives.gov.

Microfilm copies of census records are available for purchase. An entire county or enumeration district for a given state or census year may be on one or more rolls of microfilm. For information about the cost of microfilm, write to: National Archives and Records Administration, Customer Services Center (NWCC2), Room 1000, 8601 Adelphi Road, College Park, MD 20740-6001, or call us at 1-86-NARANARA. Include in your inquiry the census year, the state, and the county or enumeration district.

INSTRUCTIONS FOR COMPLETING THIS FORM

Use a separate NATF Form 82 for each file that you request. You must complete blocks 1 – 7 (and 8, when applicable) or we cannot search for the file. Print your name (last, first, MI) and address in the box provided at the bottom of the form. This serves as your mailing label. **We destroy requests without return addresses.** All information must be legible. **If you wish to pay by credit card**, please enter the Card Validation Code in the space provided on the form. For Master Card, Visa and Discover, this is a three digit code found on the back of the card. For American Express this is a four digit code printed on the front of the card. When we search your order, we will make **reproductions** of records that relate to your request. For credit card orders, we will mail the copies immediately. We accept MasterCard, VISA, American Express, and Discover credit cards. For **non-credit card orders**, **DO NOT SEND PAYMENT WITH THIS FORM.** Instead, we will mail an invoice with your copies. Payment is due upon receipt. **Make a copy of the completed form for your records.** Mail it to: **Archives 1 Reference (NWCT1F-Census)**, Textual Archives Services Division, National Archives and Records Administration, 700 Pennsylvania Avenue NW, Washington, DC 20408-0001. Please allow **up** to 90 days for processing your order. You will receive a postcard acknowledging receipt of your order and providing our tracking number. You can track the status of your order at our website, eservices.archives.gov/orderonline. **We cannot provide digital certifications.** You may request our free genealogical information leaflets with more information about the availability of records pertaining to military service or family histories and additional forms by using the same contact information.

THE NATIONAL ARCHIVES REGIONAL ARCHIVES SYSTEM

You may visit one of the regional archives listed below to research Federal population census records, 1790-1930. We suggest that you call for current hours of operation or go to www.archives.gov/facilities. Please note: The mail order reproduction service by using this form is available **ONLY** from **Archives 1 Reference (NWCT1F-Census)**, Textual Archives Services Division, National Archives and Records Administration, 700 Pennsylvania Avenue NW, Washington, DC 20408-0001.

National Archives - Northeast Region (Boston)

380 Trapelo Road, Waltham, MA 02452-6399
Phone: 781-663-0130
E-mail: waltham.archives@nara.gov

National Archives - Northeast Region (Pittsfield)

10 Conte Drive, Pittsfield, MA 01201-8230
Phone: 413-236-3600
E-mail: pittsfield.archives@nara.gov

National Archives - Northeast Region (New York City)

201 Varick Street, New York, NY 10014
Phone: 212-401-1620 or 1-866-840-1752
E-mail: newyork.archives@nara.gov

National Archives - Mid Atlantic Region (City Center Philadelphia)

900 Market Street, Philadelphia, PA 19107-4292
Phone: 215-606-0100
E-mail: philadelphia.archives@nara.gov

National Archives - Southeast Region (Atlanta)

5780 Jonesboro Road, Morrow, GA 30260
Phone: 770-968-2100
E-mail: atlanta.archives@nara.gov

National Archives - Great Lakes Region (Chicago)

7358 South Pulaski Road, Chicago, IL 60629-5898
Phone: 773-948-9001
E-mail: chicago.archives@nara.gov

National Archives - Central Plains Region (Kansas City)

2312 East Bannister Road, Kansas City, MO 64131-3011
Phone: 816-268-8000
E-mail: kansascity.archives@nara.gov

National Archives - Southwest Region (Fort Worth)

501 West Felix Street, Building 1, Fort Worth, TX 76115-3405
Phone: 817-334-5525
E-mail: ftworth.archives@nara.gov

National Archives - Rocky Mountain Region (Denver)

Building 48, Denver Federal Center, West 6th Ave and Kipling Street, P.O. Box 25307, Denver, CO 80225
Phone: 303-407-5700
E-mail: denver.archives@nara.gov

National Archives - Pacific Region (Laguna Niguel)

24000 Avila Road, 1st Floor, East Entrance, Laguna Niguel, CA 92677-3497
Phone: 949-360-2641
E-mail: laguna.archives@nara.gov

National Archives - Pacific Region (San Francisco)

1000 Commodore Drive, San Bruno, CA 94066-2350
Phone: 650-238-3501
E-mail: sanbruno.archives@nara.gov

National Archives - Pacific Alaska Region (Seattle)

6125 Sand Point Way NE, Seattle, WA 98115-7999
Phone: 206-336-5115
E-mail: seattle.archives@nara.gov

National Archives - Pacific Alaska Region (Anchorage)

654 West Third Avenue, Anchorage, AK 99501-2145
Phone: 907-261-7820
E-mail: alaska.archives@nara.gov

PRIVACY ACT STATEMENT

Collection of this information is authorized by 44 U.S.C. 2108. Disclosure of the information is voluntary; however, we will be unable to respond to your request if you do not furnish your name and address and the minimum required information about the records. The information is used by NARA employees to search for the record; to respond to you; to maintain control over information requests received and answered; and to facilitate preparation of internal statistical reports. If you provide credit card information, that information is used to bill you for copies.

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NATIONAL ARCHIVES ORDER FOR COPIES OF CENSUS RECORDS

(See Instructions page before completing this form)

If we locate the record you request below, we will reproduce it for you. The cost for these reproductions is \$25.00. Indicate your preferred method of payment at the bottom of this page. There is no charge for an unsuccessful search.

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