

Maternal and Child Health Services Title V Block Grant – Summary of Changes
From the Health Resources and Services Administration (HRSA)/Maternal and Child Health Bureau (MCHB)

The major changes in this edition of the Maternal and Child Health Services Title V Block Grant Program Guidance and Forms for the Title V Application/Annual Report are revisions to Section II—NEEDS ASSESSMENT. The purpose of these revisions are: (1) To provide more complete information on the Background and Conceptual Framework for the Needs Assessment Process (Part A); (2) To clarify what State grantees are to include in the Five Year Needs Assessment Document (Part B); (3) To better explain the information to include in the Annual Needs Assessment Summary/Update, both in the year when the five year Needs Assessment is conducted and in interim years (Part C); and (4) To update Figure 2, the Needs Assessment diagram, to reflect all aspects of the Needs Assessment process. In addition, other minor changes and clarifications are included throughout the document to provide more complete information and enhance instructions as noted below.

Specifically, the changes are as follows:

- PART TWO, Section II, Part A. Needs Assessment Process--Background and Conceptual Framework: Revisions to this section provide more complete information on the Background and Conceptual Framework for the Needs Assessment Process.
- PART TWO, Section II, Part B. Five Year Needs Assessment Document: Revisions to this section clarify what State grantees are to include in the Five Year Needs Assessment Document.
- PART TWO, Section II, Part C. Annual Needs Assessment Summary or Update: Revisions to this section better explain the information to include in the Annual Needs Assessment Summary/Update, both in the year when the five year Needs Assessment is conducted and in the interim years.
- PART TWO, Section II, Figure 2: Updates to Figure 2 serve to more comprehensively reflect all aspects of the Needs Assessment process.
- PART TWO, Section III, Part B. Agency Capacity: The second paragraph clarifies that States should discuss the system of services for both the MCH and CSHCN programs.
- Standard Form (SF) 424: The requirement to print, sign, and mail in the Application Face Sheet (SF 424) has been deleted. SF 424 is now submitted electronically along with the rest of the application and annual report.

- Tables 4a and 4b: The headings and instructions have been clarified to indicate that States are to report information from the Annual Report year in these tables.
- PART TWO, Section IV, Part E. Health Status Indicators (HSIs): Revisions to this section clarify the type of information that States are to report annually for the HSIs.
- PART TWO, Section IV, Part F. Other Program Activities: Revisions clarify the types of information that States may want to include in this section.
- Form 11, Performance Measure Tracking: Instructions clarify that States are to provide a footnote that identifies the data source for each measure.

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