

Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives
Information Collection Request
1140-0029 Supporting Statement

Records and Supporting Data: Daily Summaries, Records of Production, Storage and
Disposition and Supporting Data by Explosives Manufacturers

A. Justification

1. Necessity of Information Collection

It shall be unlawful for any licensee willfully to manufacture, import, purchase, distribute, or receive explosive materials without making such records. Each licensee shall maintain all records of importation, production, shipment, receipt, sale, or other disposition whether temporary or permanent, of explosive materials. Licensees shall keep records pertaining to explosive materials in permanent form (i.e., commercial invoices, record books). The records show daily activities in the manufacture, use, storage, and disposition of explosive materials by manufacturers covered under 18 U.S.C. Chapter 40. These records are required under 18 U.S.C. 842 (f), (g), (j), (k), 843 (f), and 847, and are established in the manner set forth in 27 CFR 55.121, .123, and .125 through.129.

2. Needs and Uses

The records are used to show where and to whom explosive materials are sent, thereby ensuring that any diversion will be readily apparent and, if lost or stolen, ATF will be immediately notified on discovery of the loss or theft. ATF requires these records to ensure compliance with the explosives law and regulations and to assist in tracing lost or stolen explosives, as part of this Agency's mission to keep explosives out of criminal commerce. These records are maintained at the licensed premises and are used by licensees for accounting and stock control. ATF officers may enter the premises of any licensee for the purpose of examining or inspecting any record or document. Licensees shall keep records on the business premises for five years from the date a transaction occurs or until discontinuance of business or operations by the licensee. ATF uses these records in conducting investigations, inspections, and traces of explosives.

3. Use of Information Technology

The use of information technology does not apply to this information collection because the licensees must maintain records pertaining to explosive materials in permanent form (i.e., commercial invoices, record books).

4. Efforts to Identify Duplication

There is no duplication of this information collection. The information sought is not attainable from any other data source.

5. Minimizing Burden on Small Business

This information collection does not have any impact on small business or other small entities.

6. Consequences of Not Conducting or Less Frequent Collection

ATF requires these records to ensure compliance with explosives law and regulations. The consequences of not conducting this information collection would result in the interruption of ATF mission to keep explosives out of criminal commerce.

7. Special Circumstances

There are no special circumstances associated with this information collection. This information will be collected in a manner consistent with the guidelines in 5 CFR 1320.6.

8. Public Comments and Consultations

ATF consulted with industry members during the creation of this information collection. A 60-day and 30-day Federal Register Notice was published in order to solicit comments from the general public. No comments were received.

9. Provision of Payments or Gifts to Respondents

ATF will not provide any payment or gift of any type to respondents.

10. Assurance of Confidentiality

The records are kept in a secure location on the business premises and are not available to the general public. Confidentiality is not assured.

11. Justification to Sensitive Questions

No questions of a sensitive nature are associated with this collection.

12. Estimate of Respondents's Burden

There are 2,008 respondents associated with this collection. It is estimated that each respondent will record information 260 times. The total number of responses is 522,080. It is estimated that it takes 15 minutes for each response. The total number of burden hours is 130,520.

13. Estimate of Cost Burden

There is no annual cost burden to the respondent associated with this collection.

14. Cost to the Federal Government

There is no cost to the Government as the individual licensee develops and maintains these records.

15. Reason for Change in Burden

There are no changes or adjustments regarding this information collection.

16. Anticipated Publication Plan and Schedule

The results of this information collection will not be published.

17. Display of Expiration Date

ATF does not request approval to not display the expiration date for OMB approval for this information collection.

18. Exception to the Certification Statement

There are no exceptions to the certification statement.

B. Statistical Methods

None