

U. S. DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION
AND REHABILITATIVE SERVICES
REHABILITATION SERVICES ADMINISTRATION
WASHINGTON, DC 20202

POLICY DIRECTIVE

RSA-PD

DATE:

TO: STATE VOCATIONAL REHABILITATION AGENCIES
CLIENT ASSISTANCE PROGRAMS

SUBJECT: OMB Approval of the Extension of the Quarterly Cumulative Caseload
Report (RSA-113)

POLICY

STATEMENT:

This is to inform you that the Office of Management and Budget (OMB) has approved the continued use of the Quarterly Cumulative Caseload Report (RSA-113) through____, 2012. The OMB control number for this data collection remains the same: 1820-0013.

There are no changes to the number and order of the items on the form nor are there changes to the data that state vocational rehabilitation agencies are required to collect.

The due dates for quarterly submittals remain the same: 30 days after the end of the first, second, and third quarters and 60 days after the end of the fourth quarter.

For the purpose of these data collections, state vocational rehabilitation agencies must comply with the requirements of 34 CFR 361.38, Protection, Use and Release of Personal Information, in obtaining data from individual consumers.

CITATIONS

IN LAW:

Sections 7(11), 13, and 101(a)(10) of the Rehabilitation Act of 1973, as amended, and the Paperwork Reduction Act of 1995, as amended.

CITATIONS IN
REGULATIONS: 34 CFR 361.5(b)(16), 361.38, and 361.40

EFFECTIVE
DATE
OF POLICY: Immediately upon issuance

EXPIRATION
DATE: __, 2012

INQUIRIES: RSA Central Office (202) 245-7488

Edward Anthony, Ph.D.
Delegated the authority to
Perform the functions of
Commissioner for Rehabilitation
Services Administration

Attachment

cc: Council of State Administrators of Vocational Rehabilitation
National Council of State Agencies for the Blind
National Disability Rights Network