

UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES
REHABILITATION SERVICES ADMINISTRATION
WASHINGTON, D.C. 20202

POLICY DIRECTIVE
RSA-PD-
DATE:

ADDRESSEES: CLIENT ASSISTANCE PROGRAMS
STATE VOCATIONAL REHABILITATION AGENCIES
STATE REHABILITATION COUNCILS
AMERICAN INDIAN VOCATIONAL REHABILITATION
SERVICE PROGRAMS
STATEWIDE ASSISTIVE TECHNOLOGY PROGRAMS
PROTECTION AND ADVOCACY FOR ASSISTIVE
TECHNOLOGY PROGRAMS
PROTECTION AND ADVOCACY OF INDIVIDUAL RIGHTS
PROGRAMS

SUBJECT: Announcement of OMB Approval of Form RSA-227, Annual
Client Assistance Program (CAP) Report

POLICY
STATEMENT: The Office of Management and Budget (OMB) has approved Form
RSA-227, Annual Client Assistance Program (CAP) Report, as a
data collection instrument, through January 31, 2012. The OMB
number is 1820-0528.

RSA uses this form to meet specific data collection requirements
of Section 112 of the Rehabilitation Act of 1973, as amended
(Act), and its implementing federal regulations at 34 CFR Part 370.
The CAPs must report annually using Form RSA-227 (attached),
which is due on or before December 30 each year. Information on
transmittal of the form, including electronic transmission, is found
on pages 18-21 of the reporting instructions. However, grantees
are reminded that they can enter data directly into RSA's
Management Information System (MIS) via the Internet.

CITATIONS
IN LAW: Section 112 of the Rehabilitation Act of 1973, as amended and
Paperwork Reduction Act of 1995.

CITATIONS
IN REGULATION: 34 CFR 370.44

EFFECTIVE

DATE: Immediately upon issuance

EXPIRATION

DATE: January 31, 2012

INQUIRIES:

Please direct any questions concerning this Policy Directive to Jim Doyle, Vocational Rehabilitation Unit, Rehabilitation Services Administration, 550 12th St, SW, Washington, DC 20202-2800, or by telephone (202) 245-6630.

Edward Anthony, Ph.D.
Delegated the authority
To perform the functions of
Commissioner for Rehabilitation
Services Administration

ATTACHMENTS

cc: Council of State Administrators of Vocational Rehabilitation
National Council of State Agencies for the Blind
National Disability Rights Network