



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF POSTSECONDARY EDUCATION

Dear Paul Douglas Program Official:

As you know Congress no longer provides funding for the Paul Douglas Teacher Scholarship Program, and there has not been an application process for new grants since FY 1994. However, Grantees were allowed to use repayment funds **only** for those currently funded Paul Douglas scholars who were **continuing** their education.

Under 34 CFR 75.590 of the Education Department General Administrative Regulations (EDGAR), each grantee is required to submit a performance report detailing program activities for each year. Enclosed for this purpose are the performance report forms for award year 2008-2009. We are requesting that these reports be completed and submitted no later than DATE TO BE DETERMINED AFTER OMB CLEARANCE.

The reports should reflect the activities conducted by and the accomplishments of your scholars during the academic years for which the reports request.

If you are using standard U.S. mail service or a courier service, send the performance reports to:

Ms. Mary A. Miller
Paul Douglas Teacher Scholarship Program
ED/OPE/PPI/Policy and Budget
Development Staff
1990 K Street, N.W., Room 8066
Washington, D.C. 20006-8550

For those state education agencies that have repayment funds to return to the Federal Government, please note that these funds should only be reflected where indicated on the performance report. Repayment funds should be returned to the Department to the address below:

U.S. Department of Education
P.O. Box 979053
St. Louis, Missouri 63197-9000

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A letter should accompany your check indicating that these are expired Paul Douglas Teacher Scholarship Program repayment monies being returned, and you should request that this money be posted to Miscellaneous Receipts. Be sure to include your grant number and DUNS number in the letter **and** on your check.

If you have any questions regarding this procedure or the Paul Douglas Teacher Scholarship Program in general, please contact: Ms. Mary A. Miller, Program/Management Analyst, (202) 502-7824, mary.miller@ed.gov.

Sincerely,

David A. Bergeron
Director
Policy & Budget Development Staff

Enclosures