

Evidence to Prove Dependency of a Child

To establish eligibility for a child to receive survivor benefits, the law requires us to obtain proof that the child was financially dependent on the deceased Federal employee or annuitant. Please read the instructions and submit the evidence for our consideration. We can take no further action on your claim until we receive the required evidence.

- A. Did a court order the deceased to provide support for the child? If not, skip to item B below. If so, provide us a certified copy of the court order; no other documents are needed to prove dependency.
- B. Did the child live with the deceased in a regular parent-child relationship at the time of the employee's or annuitant's death?
1. If not, skip to item 2 below. If so, you and at least two other people who are not related to you or the deceased must provide notarized affidavits showing:
 - a. That the child lived with the deceased in a regular parent-child relationship.
 - b. The length of time the parent-child relationship existed.
 - c. That the deceased exercised parental authority, responsibility, and control over the child.
 - d. How the person is in a position to know the facts.
 2. If the child did not live with the deceased in a regular parent-child relationship, you must show that the deceased made regular and substantial contributions toward the child's support. To prove this, provide one or more of the following:
 - a. Evidence of eligibility as a dependent child for benefits under other state and Federal programs.
 - b. Proof of inclusion of the child as a dependent on the deceased's income tax returns for the years immediately prior to death.
 - c. Canceled checks, money orders, or receipts of periodic payments from the deceased for the child.
 - d. Evidence of goods or services which show the deceased made regular contributions of considerable value to the child's support.
 - e. Proof of coverage of the child as a family member under the deceased's health benefits enrollment.
 - f. Other proof of a nature similar to the above that demonstrates support of the child by the deceased.

The affidavit must show the name and address of the person making the statement. Submit separate affidavits for each child. All affidavits must be sworn to or affirmed before a notary public or other officer who is authorized to administer oaths.

Warning: All evidence is subject to verification by Federal investigators. Any intentionally false statement, concealment of a material fact, or willful misrepresentation relative to this claim is punishable by a fine of not more than \$10,000 or imprisonment of not more than 5 years, or both (18 U.S.C. 1001).

Public Burden Statement: We think this form takes an average of 60 minutes per response to complete, including the time for reviewing instructions, getting the needed data, and reviewing the completed package. Send comments regarding our estimate or any other aspect of this form, including suggestions for reducing completion time, to the Office of Personnel Management (OPM), OPM Forms Officer (3206-0206), Washington, DC 20415-7900. The OMB Number, 3206-0206, is currently valid. OPM may not collect this information, and you are not required to respond, unless this number is displayed.

Thank you for your cooperation.

Retirement Services Program

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 - a. Evidence of eligibility as a dependent child for benefits under other state and Federal programs.
 - b. Proof of inclusion of the child as a dependent on the deceased's income tax returns for the years immediately prior to death.
 - c. Canceled checks, money orders, or receipts of periodic payments from the deceased for the child.
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2. If the child did not live with the deceased in a regular parent-child relationship, you must show that the deceased made regular and substantial contributions toward the child's support. To prove this, provide **two** or more of the following:
- a. Evidence of eligibility as a dependent child for benefits under other state and Federal programs.
 - b. Proof of inclusion of the child as a dependent on the deceased's income tax returns for the years immediately prior to death.
 - c. Canceled checks, money orders, or receipts of periodic payments from the deceased for the child.
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