

LUCA Feedback User Guide Supplement

Appeals Staffs Address

Participants must submit their Appeal address materials to the Appeals Staff via regular or Express Mail or overnight delivery service, and must keep a record of the date it mails these materials. The “filing date” for the Appeal is the date the Appeal is postmarked or the date it is shipped by the delivery service. All Appeals filed after the deadline (30 calendar days from the date you receive your feedback materials) will be denied as untimely. If using FedEx or another delivery service not affiliated with the USPS, use the Direct Deliveries address identified below.

Direct Deliveries (FedEx, UPS):

LUCA Appeals Staff
Room 3H160
4600 Silver Hill Rd.
Suitland, MD 20746-7199

Mail Address (USPS):

LUCA Appeals Staff
Room 3H160
4600 Silver Hill Rd.
Washington, DC 20233-7199

Appeals Staff Phone Number

You may direct questions about the appeal process to the LUCA Appeals Staff toll free at 1-877-898-6880.