

2010 Census New Construction Program  
Computer Readable Data CD-ROM

This CD-ROM contains the following items in addition to this Readme file:

1. New Construction User Guide
2. MAF/TIGER Partnership Software User Guide
3. Address List Template - for your entities New Construction submissions
4. Shapefiles (for those who requested maps in Shapefile format)
5. PDF Maps (for those who requested maps in PDF format)
6. Setup file - for MTPS processing
7. Zip Software
8. Adobe PDF Reader software
9. Adobe Flash software
10. MTPS1.txt file

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PURPOSE

The purpose in distributing the Computer Readable Data CD-ROM is to provide New Construction participants with an electronic method of participating in the New Construction program. This CD-ROM contains the data files needed to participate electronically including users of the MAF/TIGER Partnership Software.

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1. New Construction User Guide

The 2010 Census New Construction User Guide provides instructions and examples for your submission of New Construction addresses. The User Guide is in an Adobe Portable Document Format (PDF). The Census Bureau included Adobe PDF reader software on this disk if your computer does not have software to read a PDF file.

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2. MAF/TIGER Partnership Software User Guide

The MAF/TIGER Partnership Software (MTPS) User Guide provides instructions and examples for your submission of New Construction addresses using the MTPS. The User Guide is in an Adobe Portable Document Format (PDF). The Census Bureau included Adobe PDF reader software on this disk if your computer does not have software to read a PDF file.

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3. Address List Template

The address list template record layout is included on your CD-ROM. If you choose, you may use this template to import your address file for submission. The name of this file is: AddressListTemplate.txt.

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#### 4. Shapefiles

For those that requested Shapefiles, the Census Bureau provides you with shapefiles as a reference for geocoding individual addresses, and for determining if a block is eligible for New Construction. Within the Shapefile archive is a separate readme.txt file that contains detailed information on the layout of the shapefiles.

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#### 5. PDF Maps

For those that requested Maps in PDF format, the Census Bureau provides you with PDF Maps as a reference for geocoding individual addresses, and for determining if a block is eligible for New Construction. Blocks that are shaded are NOT eligible for the New Construction Program.

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#### 6. Setup file

The setup file is accessed and used by the MTPS as part of the installation process of the MTPS. The file name begins with 'SetupFile'.

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#### 7. Zip Software (fbzpack)

Freebyte Zip is a freeware zip/unzip program with full Windows user-interface. You can compress (zip) and uncompress (unzip) files, create zip archives, password protect files, view sort and encrypt zip file contents, and also make self extracting archives. Freebyte ZIP is suitable for Windows 95, 98, ME, 2000, NT and XP. The program is only 300 Kb in size, and does not require any installation. This software is not needed to open the address list, however if you are submitting address list or shapefile updates you must zip and password protect the updated files you send to the Census Bureau.

##### Installation:

Double click on the fbzpack file on this CD. Extract all the files into one directory. Run the program fbzip.exe by double-clicking on it.

##### Zipping files

To zip one or more files, first you have to create a zip archive, with 'Menu/File/New ZIP archive'. Use the naming convention in the New Construction Users Guide to name the archive and select 'Save'. Before you add files to the archive, you must select the 'Password' button to password protect the zip archive. Use the same password that was used to access the address list (If you are an option 3 participant, do not password protect the zip archive). Enter the password two times then select 'OK'. Then you can add other

file(s) to this archive with the 'Add files' button. The software adds the files to the zip archive "on the fly" so when you select a file and choose 'open' it automatically adds the file to the archive. To add additional files you can choose the 'Actions' - 'Add files or folders' drop down. Since the software adds the files 'on the fly' there is no "run" or "go" command that is seen in other compression software programs.

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## 8. Adobe PDF Reader software

Adobe PDF Reader allows you to view Adobe Portable Document Format (PDF) files. The User Guide(s) included on the CD are in Adobe pdf format.

### Adobe Reader System Requirements

These are the minimum system resources Adobe Reader requires:

- Pentium®-class processor
- Microsoft® Windows® 98 Second Edition, Windows Millennium Edition, Windows NT Workstation 4.0 with Service Pack 6, Windows 2000 Professional with Service Pack 2, Windows XP Professional or Home, or Windows XP Tablet PC
- 32 MB of RAM (64 MB recommended)
- 60 MB of available hard-disk space

- Internet Explorer 5.01 or greater is required.

The installer creates temporary files during installation so the actual hard disk space required during installation is greater than the values listed above.

#### Web Browser Support

The web browsers within which PDF files may be viewed are:

Internet Explorer 5.01, 5.5, 6.0, or 6.1

Netscape Navigator 7.0

America On Line 6.0, 7.0, or 8.0

To install Adobe Reader, follow these steps:

- Make sure you have at least 60 MB of available disk space for a typical installation of Adobe Reader.
- Make sure you have Internet Explorer 5.01 or greater on your system before installing since Adobe Reader requires this software.
- Turn off all anti-virus software before beginning the installation.
- Install Adobe Reader.

To uninstall Adobe Reader, follow these steps:

- From Start select Settings, Control Panel, Add/Remove Programs
- Select Adobe Acrobat 6 and press the Add/Remove... button

Note: Uninstalling Adobe Reader 6 does not uninstall other versions of Acrobat but does remove Registry settings that are used in common with earlier releases affecting the viewing of PDF files in the browser.

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#### 9. Adobe Flash software

A Flash enabled web browser is required in order to run the MAF/TIGER Partnership Software Computer Based Training (CBT). Most web browsers contain Adobe Flash video (formerly Macromedia Flash) built in to the browser. If your web browser does not support Flash video you will need to install the Adobe Flash software on your PC to run the MTPS CBT.

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#### 10. MTPS1.txt file

The MTPS1.txt file is included so the MTPS install process will know how many data discs to expect. The MTPS1.txt file is included with all data discs for New Construction participants, even though not all New Construction participants are using the MTPS.