2010 Decennial Census Local Update of Census Addresses (LUCA) Program Feedback Materials User Guide

August 2009

Option 3 – Non-Title 13 Local Address List Submission









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Chapter 1

2010 Census Local Update of Census Addresses (LUCA) Program Feedback Overview

Overview

Overview

The Local Update of Census Addresses (LUCA) program is an integral part of the 2010 Decennial Census activities that utilizes the expertise of selected tribal, state, and local governments to improve the accuracy and completeness of the address list used to take the census.

In accordance with the Census Address List Improvement Act of 1994, Public Law 103-430, the feedback phase of the LUCA program provides participating governments with detailed feedback materials that document which local address additions and updates the Census Bureau accepted or did not accept. Your review of the feedback materials is voluntary.

You may direct general questions about the content and review of the feedback materials to your Census Bureau Regional Census Center toll free at 1-866-511-LUCA (5822). For technical assistance about computer applications including the MAF/TIGER Partnership Software (MTPS), please call the LUCA Technical Help Desk toll free at 1-866-919-LUCA (5822).

Respondent Burden

Please send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to:

Paperwork Project 0607-0795 4600 Silver Hill Road, Room 3K138 Washington, DC 20233

Or you may e-mail your comment to <paperwork@census.gov>; use "Paperwork Project 0607-0795" as the subject. Please include a copy of your message addressed to <luca@geo.census.gov>.

Under the Paperwork Reduction Act, the Census Bureau cannot ask you to respond to a collection of information unless it displays a currently valid Office of Management and Budget (OMB) control number. The OMB number is printed on each LUCA form.

For **Option 3** participants, the Census Bureau provides the following materials:

- 1. Feedback Address Update Summary Report displays the original number of addresses on the Census Bureau's address list for the participant's jurisdiction, the total number of addresses submitted by the participant, and the current number of addresses within the participant's jurisdiction.
- **2. Maps** (**paper or shapefiles**) paper maps or shapefiles may include feature updates provided by you, other LUCA participants, and/or other updates found by the Census Bureau during the Address Canvassing operation.
 - a. Map Sheet to Block Number Relationship List (for use with paper maps) identifies the map sheet or sheets on which each census block is located and is sorted by census tract number and census block number in ascending order.

or

b. Readme file (for use with shapefiles)

Census Entity Codes – Local Governments

All local government entity codes appearing on the feedback materials have a two-letter code identifying the type of entity – ST (state), CO (county), PL (place), or MC (minor civil division). County, place, and minor civil division codes include the state 2-digit FIPS numeric code. Minor civil division codes also include the county code. For example:

State: ST61

County: CO61923 (state and county codes)

Place: PL6144444 (state and place codes; county not shown)

MCD: MC6192355555 (state, county, and MCD codes)

Figure 2.1: Census Entity Identification Codes

| Entity | Census Entity ID Code | Total Characters |
|----------------------------|-------------------------------------------------------------------------|---------------------|
| State | ST (2 alpha) + (2 numeric) | 4 |
| County | CO (2 alpha) + State (2 numeric) + County (3 numeric) | 7 |
| Place | PL (2 alpha) + State (2 numeric) + Place (5 numeric) | 9 |
| Minor Civil Division (MCD) | MC (2 alpha) + State (2 numeric) + County (3 numeric) + MCD (5 numeric) | 12 |

Census Entity Codes – Tribal Governments

Tribal government entity codes contain a unique 12-character alphanumeric identification code assigned by the Census Bureau that identifies the tribe and its associated geographic area. For example, the 12-character identification code,

TR0013TA0185, consists of the tribal code, TR0013 and the tribal geographic area code, TA0185.

Census Block Number Differences Between Initial LUCA Products and LUCA Feedback Products

You may find a difference between the census block numbers on your initial LUCA products and your LUCA feedback products. Because the addition of new roads and/or boundary updates can subdivide census blocks, the Census Bureau has continually updated its database since Census 2000.

The newly created census blocks are assigned a 4-digit "parent" number block number (i.e., 1101) plus an alphabetic suffix (i.e., 1101A). This is why some census blocks on your initial LUCA materials had suffixes.

For instance, Figure 2.2 shows "parent" block 1101 on the initial LUCA materials contained blocks 1101A, 1101B, 1101E, 1101F in 'Any City' and blocks 1101C, 1101D within 'Any County' but outside of 'Any City'.

Note that LUCA participant 'Any City' received addresses only for those census blocks located within its jurisdiction, i.e. 1101A, 1101B, 1101E, and 1101F. Census blocks 1101C and 1101D are located outside of 'Any City' in 'Any County'.

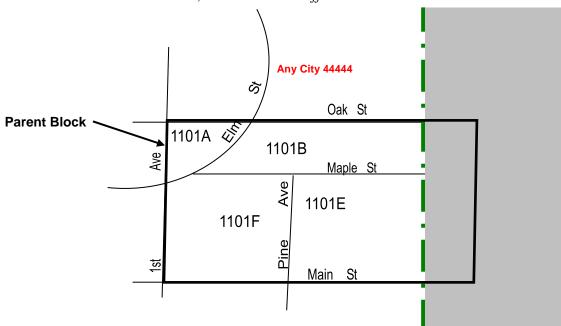


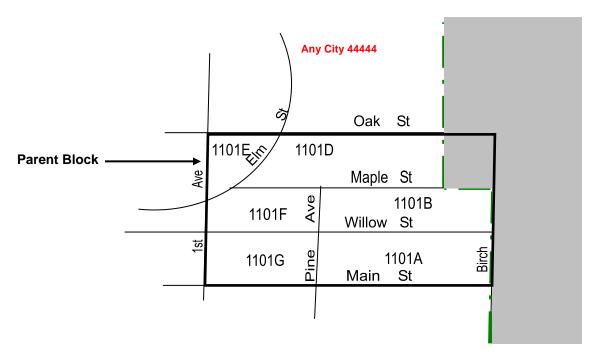
Figure 2.2: Initial LUCA Product, Census Block Suffixes

This process of adding roads and updating boundaries has continued since you received your initial LUCA materials. Some blocks may now be numbered differently in your feedback materials than they were on your initial LUCA materials. Some formerly unsuffixed blocks now have suffixes, while some formerly suffixed blocks may have been further subdivided.

Note in Figure 2.3 how resuffixing occurred because of a **boundary change** by 'Any City', and also **the addition of Willow Street**. The computer algorithm that assigns suffixed block numbers does not attempt to preserve the old suffixed numbers for the portions of the original "parent" block number even when they are unaffected by a new road or boundary. Thus, in Figure 2.3 the census block bounded by Elm St., Oak St., and 1st Ave. now is numbered 1101E but corresponds exactly to the former block 1101A. The original blocks 1101D, 1101E, and 1101F are now completely reconfigured and numbered 1101A, 1001B, 1101F, and 1101G.

'Any City' would receive feedback materials containing addresses only for those census blocks located within their jurisdiction, i.e. 1101A, 1101B, 1101D, 1101E, 1101F, and 1101G. Census block 1101C is located outside of 'Any City' in 'Any County.'

Figure 2.3: 2010 Census LUCA Feedback Census Blocks



Chapter 2 2010 Census Local Update of Census Addresses (LUCA) Program Computer-readable Files

What's on the CD-ROM Opening Computer-readable Files

What's on the CD-ROM

LUCA User Guide - 2010LUCAFB UserGuide CR Option3.pdf

The 2010 Census LUCA Feedback User Guide provides instructions and examples for your review of the LUCA materials. The User Guide is in an Adobe Portable Document Format (PDF). If your computer does not have software to read a PDF file, Adobe PDF reader software is included on the disk that you can install on your computer.

Federal Register Notice - fed_reg_not.pdf

The Federal Register Notice provides instructions for the address appeal process for Option 1 and Option 2 participants.

Zip Software - fbzpack.exe

Freebyte Zip is freeware zip/unzip program with full Windows user-interface. You can compress (zip) and uncompress (unzip) files, create zip archives, password protect files, view sort and encrypt zip file contents, and also make self.extracting archives. Freebyte ZIP is suitable for Windows 95, 98, ME, 2000, NT and XP. The program is only 300 Kb in size, and does not require any installation. This software is not needed to open the address list. However, if you are submitting an addresses for appeal, you must zip and password protect the updated files you send to the LUCA Appeal Office.

Installation

Double click on the fbzpack file on the CD. Extract all the files into one directory. Run the program fbzip.exe by double-clicking on it.

Zipping files

To zip one or more files, first create a zip archive, with 'Menu/File/New ZIP archive'. Use the naming convention in the LUCA User Guide to name the archive and select 'Save'. Before you add files to the archive, select the 'Password' button to password protect the zip archive. Use the same password that you used to access the address list Enter the password two times then select 'OK.' Then you can add other file(s) to this archive with the 'Add files' button. The software adds the files to the zip archive "on the fly" so when you select a file and choose 'open,' it automatically adds the file to the archive. To add additional files, choose the 'Actions' - 'Add files or folders' drop down. Since the

software adds the files 'on the fly' there is no "run" or "go" command that is seen in other compression software.

Adobe PDF Reader software - AdbeRdr60_anu_full.exe

Adobe PDF Reader allows you to view Adobe Portable Document Format (PDF) files. The User Guide and Feedback Address Update Summary Report included on the CD are in Adobe PDF format.

Adobe Reader System Requirements

The minimum system resources Adobe Reader requires include:

- Pentium®-class processor
- Microsoft® Windows® 98 Second Edition, Windows
 Millennium Edition, Windows NT Workstation 4.0 with Service
 Pack 6, Windows 2000 Professional with Service Pack 2,
 Windows XP Professional or Home, or Windows XP Tablet PC
- 32 MB of RAM (64 MB recommended)
- 60 MB of available hard-disk space
- Internet Explorer 5.01 or greater is required.

The installer creates temporary files during installation so the actual hard disk space required during installation is greater than the values listed above.

Web Browser Support

The web browsers within which PDF files may be viewed are:

- Internet Explorer 5.01, 5.5, 6.0, or 6.1
- Netscape Navigator 7.0
- America On Line 6.0, 7.0, or 8.0

To install Adobe Reader, follow these steps:

- Make sure you have at least 60 MB of available disk space for a typical installation of Adobe Reader.
- Make sure you have Internet Explorer 5.01 or greater on your system before installing since Adobe Reader requires this software.
- Turn off all anti-virus software before beginning the installation.
- Install Adobe Reader.

To uninstall Adobe Reader, follow these steps:

- From Start select Settings, Control Panel, Add/Remove Programs
- Select Adobe Acrobat 6 and press the Add/Remove... button

Note: Uninstalling Adobe Reader 6 does not uninstall other versions of Acrobat but does remove Registry settings that are used in common with earlier releases affecting the viewing of PDF files in the browser.

Setup file - SetupFile_luca<entityid>.exe

The setup file is accessed and used by the MTPS as part of the installation process of the MTPS. The file name begins with 'SetupFile'.

Adobe Flash software – flashplayer7r70_winaxexe

A Flash enabled web browser is required in order to run the MAF/TIGER Partnership Software Computer Based Training (CBT). Most web browsers contain Adobe Flash video (formerly Macromedia Flash) built into the browser. If your web browser does not support Flash video, you will need to install the Adobe Flash software on your PC to run the MTPS CBT.

MTPS1.txt

The MTPS1.txt file is included so the MTPS install process will know how many data discs to expect. The MTPS1.txt file is included with all data discs for LUCA participants that request digital address lists and shapefiles, even though not all digital LUCA participants are using the MTPS.

Shapefiles (zipped) – three letter file extension (shp, shx, dbf, prj)

If requested, the Census Bureau provides you with shapefiles as a reference for locating and geocoding individual address. The shapefiles are compressed in a zip archive. Within the Shapefile archive is a separate readme.txt file that contains detailed information on the layout of the shapefiles. To extract the shapefiles you must use a data extraction software such as WinZip or PKZip. The Census Bureau included Freebyte Zip software that allows you to compress (zip), uncompress (unzip), and encrypt the address list and shapefiles if you do not have software already installed on your computer.

Readme File - readme.txt

Feedback Address Update Summary Report (PDF Format)

Local governments – **xxyyyyyyyyyyyyyyyuluca_fausr** Tribal governments – **TRxxxxTAyyyy_luca_fausr**

Chapter 3 2010 Census Local Update of Census Addresses (LUCA) Program Reviewing the Feedback Materials

- 1. Feedback Address Update Summary Report
- 2. Paper Maps or Shapefiles
- 3. Map Sheet to Block Number Relationship List

1. Feedback Address Update Summary Report

The Feedback Address Update Summary Report is provided in PDF format as a quick reference to view or print. This list displays the total number of address records on your original Census address list, the total number of address records that you submitted to the Census Bureau, and the total number of address records currently in the Census address list for your jurisdiction.

See Figure 3.1 for an example of the feedback summary report.

Figure 3.1: Feedback Address Update Summary Report

2010 Decennial Census Local Update of Census Addresses Program FEEDBACK ADDRESS UPDATE SUMMARY REPORT

Option 3 - Non-Title 13 Local Address List Submission

| Entity: | Date: |
|---------|---------------------------------------------------------------------------------------------|
| | |
| | _ Total number of address records originally in the Census address list |
| | _ Total number of participant address records submitted by the Census Bureau for processing |
| | _ Total number of address records currently in the Census address list |

2. Paper Maps or Shapefiles

The paper maps or shapefiles include any feature updates provided by you or other LUCA participants that the Census Bureau verified during address canvassing and/or additional updates added by the Census Bureau. The paper maps and shapefiles are provided for geocoding reference.

Note: You may not submit map or shapefile updates for the 2010 Census LUCA Feedback phase due to 2010 Census scheduling.

The paper maps or shapefiles use the most recent round of resuffixing for census blocks. Refer to the section, *Census Block Number Differences Between Initial LUCA Products and LUCA Feedback Materials* and Figures 2.2 and 2.3.

The map legend on the LUCA feedback paper maps is similar to the legend example described in Attachment A. Refer to the readme file for shapefile layout

3. Map Sheet to Block Number Relationship List

The Map Sheet to Block Number Relationship List (for use with paper maps) shows all the census block numbers for your jurisdiction and the map sheet(s) on which they are found. This list is sorted by census tract number and census block number in ascending order. Refer to Figure 3.2 for an example.

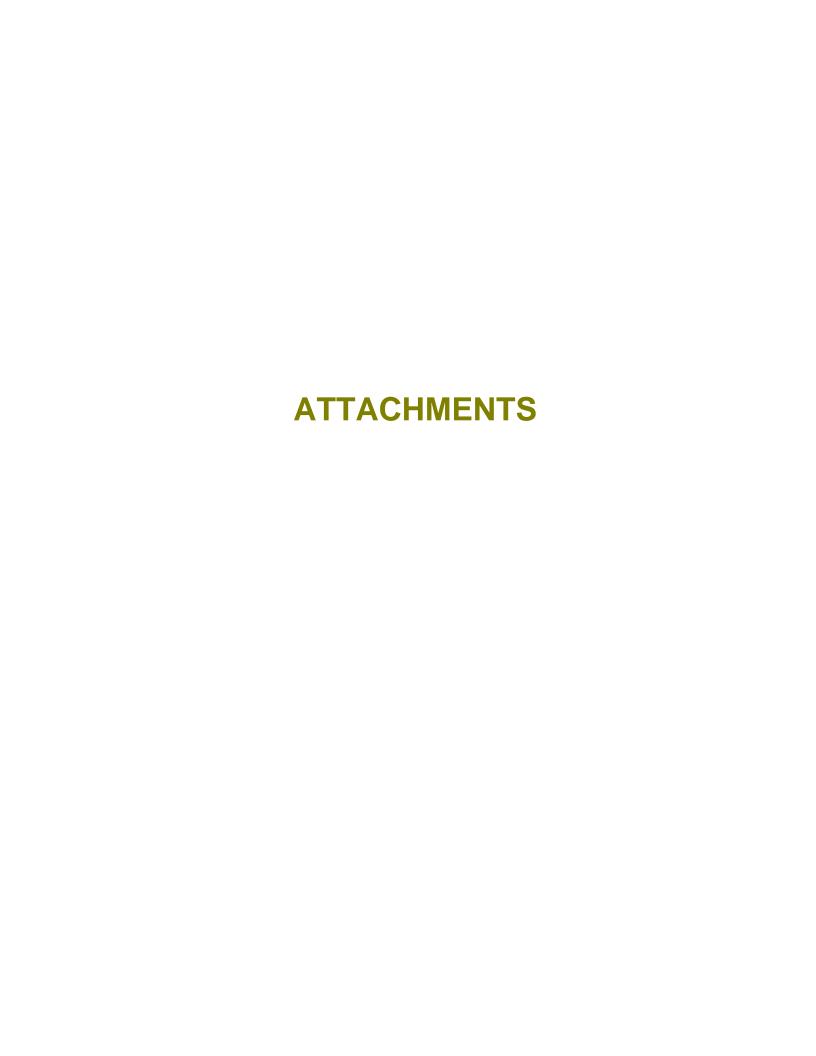
Figure 3.2: Map Sheet to Block Number Relationship List

D-1699

2010 Decennial Census Local Update of Census Addresses Program Map Sheet to Block Number Relationship List

ST/CO: 61/923 **Date**: 06/14/2009 **Listing for**: ANY CITY PL6144444 **Page**: 1 of 1

| Listing for: | ting for: ANY CITY PL61444444 Page: 1 of 1 | | | | | | | |
|-----------------|--------------------------------------------|----------|-----------------|-------------------|----------|-----------------|-------------------|----------|
| Census Tract | Census Block # | Map# (s) | Census Tract | Census Block # | Map# (s) | Census Tract | Census Block # | Map# (s) |
| 14.02 | 1040 | 1 | 14.02 | 1080H | 1 | | | |
| 14.02 | 1041 | 1 | 14.02 | 10801 | 1 | | | |
| 14.02 | 1042 | 1 | 14.02 | 1075 | 1 | | | |
| 14.02 | 1043 | 1 | 14.02 | 1077 | 1 | | | |
| 14.02 | 1044 | 1 | 14.02 | 1076 | 1 | | | |
| 14.02 | 1069 | 1 | 14.02 | 1090 | 1 | | | |
| 14.02 | 1070 | 1 | 14.02 | 1101A | 1 | | | |
| 14.02 | 1071 | 1 | 14.02 | 1101B | 1,2 | | | |
| 14.02 | 1072 | 1 | 14.02 | 1101D | 1,2 | | | |
| 14.02 | 1073 | 1 | 14.02 | 1101E | 2 | | | |
| 14.02 | 1074 | 1 | 14.02 | 1101F | 2 | | | |
| 14.02 | 1075 | 1 | 14.02 | 1101G | 2 | | | |
| 14.02 | 1077 | 1 | 14.02 | 1108 | 2 | | | |
| 14.02 | 1078A | 1 | 14.02 | 1109 | 2 | | | |
| 14.02 | 1078B | 1 | 14.02 | 1218 | 2 | | | |
| 14.02 | 1079 | 1 | 14.02 | 1219 | 2 | | | |
| 14.02 | 1080A | 1 | 14.02 | 1220 | 2 | | | |
| 14.02 | 1080B | 1 | 14.02 | 1221 | 2 | | | |
| 14.02 | 1080C | 1 | 14.02 | 1222 | 2 | | | |
| 14.02 | 1080D | 1 | 15.01 | 2331 | 3 | | | |
| 14.02 | 1080E | 1 | 15.01 | 2332 | 3 | | | |
| 14.02 | 1080F | 1 | 15.01 | 2333 | 3 | | | |
| 14.02 | 1080G | 1 | | | | | | |



Attachment A The Map Legend

| 2010 LOCAL UPDATE OF CENSUS ADDRESSES MAP LEGEND | | | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-----------------|------------------------|---------------------|--|--|
| SYMBOL DESCRIPTION | | SYMBOL | NAME STYLE | | | |
| International | | * * * * * * * * | CANADA | | | |
| American Indian Reserva | tion (Federal)1 | **** | L'ANSE | RES (1880) | | |
| Off-Reservation Trust La Hawaiian Home Land ¹ | nd, | ++++++ | T1880 | | | |
| American Indian Tribal S | ubdivision1 | • • • • • • • | SHONTO (620) | | | |
| State or Statistically Equ | ivalent Entity1 | | NEW YORK 36 | | | |
| County or Statistically E | quivalent Entity ¹ | | ERIE 029 | | | |
| Minor Civil Division (M | CD)1 | 0000000 | PIKET | WP 59742 | | |
| Consolidated City1 | | 000000 | Milford | d 47500 | | |
| Incorporated Place ¹ | | | Rome 6 | 3418 | | |
| Census Tract | | | 5702. | 01 | | |
| Block ² | | | 1326 | | | |
| FEATURE | SYMBOL | FEATURE | 3 | SYMBOL | | |
| Interstate | Geographic Offset and Corridor | | | | | |
| U.S. Highway | -663 | | | | | |
| State Highway | -(4) | Large Riv | er or Lake | Pleasant Inke | | |
| Other Road | Marsh Ln | Glasian | | (a data data) | | |
| Cul-de-sac | | Giacier | Glacier Being Ethiolis | | | |
| Circle | | Airport | | A Qxnard Airport | | |
| Address Range Break ³ | 201+ | Cemetery | | Bowell Chiry | | |
| Jeep Trail, Walkway, Stairway, or Ferry | | Golf Cour | rse | PIN SAUTST GMCKS | | |
| Railroad | Southern RR | | | | | |
| Pipeline or Power Line | | Jail | | Folsom State Prison | | |
| Ridge, Fence, or Other Physical Feature | | Military I | nstallation | . Fart Belvair | | |
| Property Line | | Park | | St Francis Park | | |
| Nonvisible Boundary or Feature Not Elsewhere Classified | | Mountain | Peak | Mt. Baker | | |
| Perennial Stream or Shoreline | Tumbling Cr | Inset Are | a | А | | |
| Intermittent Stream or Shoreline | Piney Gr | Outside S | ubject Area | | | |
| Where international, state, and/or county boundaries coincide, the map shows the boundary symbol for only the highest-ranking of these boundaries. | | | | | | |
| ¹ Boundaries reshaped during coordinate enhancement are highlighted on the map. ² A '*' following a block number indicates that the block number is repeated elsewhere in the block. ³ Insert footnote about address break here. BLAIT BL | | | | | | |

This map legend is provided as an example for reading Census Bureau paper maps and may not be an exact replication of the 2010 Census LUCA Feedback paper map.

The map legend describes the various symbols and colors used on the paper maps. The legend is divided into three columns:

- 1. The Symbol Description column includes the type of features, boundaries, and geography shown on the map.
- 2. The Symbol column shows the symbols representing the feature in the symbol description.
- 3. The Name Style column shows an example of the name of a particular feature such as a road, waterway, or geographic area displayed on the map.

Boundaries

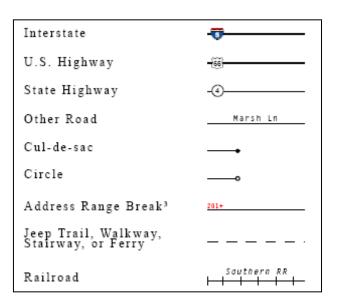
The first group of symbols in the legend refers to different boundary types or geographic area shown on the map. Each type of boundary has a distinct color or symbol.

| 2010 LOCAL UPDATE OF CENSUS ADDRESSES MAP LEGEND | | | | | | | |
|--------------------------------------------------------|---------------|-------------------|--|--|--|--|--|
| SYMBOL DESCRIPTION | SYMBOL | NAME STYLE | | | | | |
| International | * * * * * * * | CANADA | | | | | |
| American Indian Reservation (Federal) ¹ | **** | L'ANSE RES (1880) | | | | | |
| Off-Reservation Trust Land, Hawaiian Home Land! | ++++++ | T1880 | | | | | |
| American Indian Tribal Subdivision ¹ | • • • • • • • | SHONTO (620) | | | | | |
| State or Statistically Equivalent Entity ¹ | | NEW YORK 36 | | | | | |
| County or Statistically Equivalent Entity ¹ | | ERIE 029 | | | | | |
| Minor Civil Division (MCD)1 | 0000000 | PIKE TWP 59742 | | | | | |
| Consolidated City ¹ | 000000 | Milford 47500 | | | | | |
| Incorporated Place ¹ | | Rome 63418 | | | | | |
| Census Tract | | 5702.01 | | | | | |
| Block ² | | 1326 | | | | | |

Transportation

The second group of symbols represents various types of transportation features.

Thicker lines identify major roadways such as interstates and U.S. highways while thinner lines represent secondary roads and city streets. Also identified are cul-de-sacs and circles. Jeep trails, walkways, stairways, and ferries, represented by distinctive dashed lines, are included in this section.



Pipeline or Power Line

Ridge, Fence, or Other Physical Feature

Property Line

Nonvisible Boundary or Feature Not Elsewhere Classified

Perennial Stream or Shoreline

Intermittent Stream or Shoreline

Geographic Offset and Cofridor

Other Features

The third group of symbols represents other feature types such as pipelines and streams and nonvisible boundaries. Streams and shorelines are blue and geographic offset and corridors are speckled red.

Landmarks

The last group of symbols represents various landmarks on the map such as rivers and lakes, glaciers, airports, cemeteries, golf courses, jails, military installations, parks, and mountain peaks. The area outside of the subject area is speckled gray.



Footnotes and Notes

The footnote and notes section of the legend provide additional information and details on geographic relationships, boundaries, and symbols

Where international, state, and/or county boundaries coincide, the map shows the boundary symbol for only the highest-ranking of these boundaries.

¹ Boundaries reshaped during coordinate enhancement are highlighted on the map.
² A '*' following a block number indicates that the block number is repeated elsewhere in the block.
³ Insert footnote about address break here.

Glossary

American Indian area – A Census Bureau term that refers to any or all of the following entities: American Indian reservation, American Indian off-reservation trust land, Oklahoma tribal statistical area, joint use area, American Indian tribal subdivision, tribal designated statistical area, and state designated American Indian statistical area.

American Indian off-reservation trust land – The United States holds title for specific areas in trust for the benefit of federally recognized American Indian tribes (tribal trust land) or for individual American Indians (individual trust land). Although trust land may be located on or off a reservation, the Census Bureau recognizes and tabulates data only for off-reservation trust land. Census data always associate off-reservation trust land with a specific federally recognized reservation or tribal government.

American Indian reservation – A federal American Indian reservation is an area that has been set aside by the United States for the use of one or more federally recognized American Indian Tribes. It covers territory over which a tribe(s) has primary governmental authority. Its boundary is defined by tribal treaty, agreement, executive or secretarial order, federal statute, or judicial determination. A state American Indian reservation is an area that a state government has allocated to a tribe recognized by that state, but not by the federal government.

Census Bureau Address List – A nationwide list of all housing unit and group quarter addresses known to the Census Bureau. In addition to the mailing address and ZIP Code, the address list may identify the location of each housing unit and group quarters.

Census block – A geographic area bounded by visible features, such as streets, roads, streams, and railroad tracks, and invisible features, such as the boundaries of governmental units and other legal entities. A census block is the smallest area for which the Census Bureau collects and tabulates statistical information. Census blocks are numbered within census tracts and are unique to the census tract to which they belong.

Census block number – Census block numbers may contain a 4-digit number plus a 1-digit alpha character, if applicable, e.g. 3001A. Suffixes, such as 2011A and 2011B, reflect boundary changes as well as added features. *See tabulation block*.

Census tract – A small relatively permanent statistical division of a county or statistically equivalent entity, delineated for the purpose of presenting Census Bureau statistical data. Census tracts never cross the boundary of a county or statistically equivalent entity, but may split other geographic entities; e.g., minor civil divisions and places.

Census tract number – Unique numbers to identify census tracts within a county or statistically equivalent entity. Census tract numbers contain up to a 4-digit number followed by a decimal point and a 2-digit number for suffixed tracts, e.g., 1234.01. For census tracts without a suffix, the number will contain a period with zero fill, e.g., 4567.00. Leading zeros are not shown on Census Bureau maps.

City-style address – An address that consists of a house number and street name; for example, 201 Oak Street. The address may or may not be used for the delivery of mail and may include apartment number/designations or similar identifiers.

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Confidentiality – The guarantee made by lay (title 13, United States Code) to individuals who provide information about themselves or their business to the Census Bureau. This item refers to the Census Bureau's promise of nondisclosure of that information to others.

Feature – Any part of the landscape, whether natural (a stream or ridge) or artificial (a road or power line). In a geographic context, features are any part of the landscape portrayed on a map, including nonvisible boundaries of legal entities, such as, city limits or county lines.

Geocodes – Codes that place an individual address in its correct geographic location, which includes the correct state, county, census tract, and census block codes.

Group quarters (**GQ**) – A place where people live or stay, in a group living arrangement, that is owned or managed by an entity or organization providing housing and/or services for the residents. This is not a typical household-type living arrangement. These services may include custodial or medical care as well as other types of assistance, and residency is commonly restricted to those receiving these services. People living in group quarters are usually not related to each other.

Housing unit (HU) – A single-family house, townhouse, mobile home, trailer, apartment, group of rooms, or a single room occupied as a separate living quarters or, if vacant, intended for occupancy as a separate living quarters. A separate living quarters is one in which one or more occupants (or intended occupants, if vacant) live separate from any other individual(s) in the building and have direct access to the living quarters without going through another living quarters, such as from outside the building or through a common hall.

Legal boundary – The legally defined boundary of a governmental unit, usually referring to a county, minor civil division, or incorporated place. The legal boundary identifies the area within a tribal government's jurisdiction, and thus bounds the area of LUCA responsibility.

Master Address File (MAF) – A nationwide database of all addresses to support many of the Census Bureau's operations. Besides containing mailing addresses and ZIP Codes, a MAF record also contains geographic information about the location of addresses. Now a part of the MAF/TIGER Database.

Noncity-style address – An address that does not have a house number and/or street name or may not include a complete house number and street name address. This includes rural route and box number address and highway contract route addresses, etc., which may include a box number, post office boxes and drawers, and general delivery.

Other living quarters – An OLQ is a place where people could live or stay that is normally owned or managed by an entity or organization providing services or care for the residents. The Census Bureau verifies OLQs as Group Quarters (GQ) during a separate field operation.

Place – A concentration of population either legally bound as an incorporated place or identified by the Census Bureau as a census designated place.

Shapefile – Data set used to represent geographic features such as streets and boundaries. Shapefiles can represent point, line, or are features and require GIS or mapping software.

Glossary 17

Structure point – A dot on a Census Bureau map, used to show the location of one or more living quarters. A 4-digit number plus 1-digit alpha character assigned within a census block to each structure point. Structure points are stored in the TIGER[®].

Tabulation block – The smallest area for which the Census Bureau provides decennial census data. A tabulation block cannot be split by the boundary of any legal or statistical entity recognized by the Census Bureau for data presentation.

Title 13, U.S.C. – Provides for the confidential treatment of census-related information, including individual addresses and map structure points. Title 13 requires that all liaisons, reviewers, and anyone with access to Title 13 abide by the Confidentiality and Security Guidelines. Title 13 also requires that the Census Bureau maintain the confidentiality for all of the information that it collects.

Topologically Integrated Geographic Encoding and Referencing (TIGER $^{\otimes}$) – A computer database that contains a digital representation of all map features (streets, roads, rivers, railroads, lakes, and so forth) required to support Census Bureau operations, the related attributes for each, and the geographic identification codes for all entities used by the Census Bureau to tabulate data for the United States, Puerto Rico, and Island Areas. Now a part of the MAF/TIGER Database.

Uninhabitable – The living quarters cannot be lived in. It is open to the elements, or is burned out and there is no evidence of reconstruction or habitation.

18 Glossary

Census Bureau Regional Census Centers

Call toll free at 1-866-511-LUCA (5822)



Atlanta Regional Census Center: Geography 285 Peachtree Center Avenue NE Marquis II Tower, Suite 1000 Atlanta, GA 30303-1230 Phone: (404) 332-2711 FAX: (404) 332-2787

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atlanta.geography@census.gov





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kansas.city.geography@census.gov

Seattle Regional Census Center: Geography

19820 North Creek Parkway N, Suite 100

Kansas City Regional Census Center: Geography

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1234 Market Street, Suite 340 Philadelphia, PA 19107-3780 Phone: (215) 717-1000 Fax: (215) 597-4777

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