

SURVEY OF READING FIRST LEA SUBGRANT FUNDS

Purpose of this survey: The Reading First Program (RF), authorized by the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the No Child Left Behind Act of 2001 (NCLB), provides funds to State educational agencies (SEAs) to help states and local educational agencies (LEAs) use scientifically based reading research to improve reading instruction from kindergarten through third grade to achieve the goal of all children reading at grade level by the third grade. The purpose of this survey is to learn how LEAs use these funds.

Please complete the following survey and submit it following the instructions below by _____, 2009.

Instructions:

This survey is being conducted by RMC Research Corporation on behalf of the U.S. Department of Education. All responses will remain confidential, i.e., only RMC staff will see your individual responses. If you have any questions concerning this survey, please contact Kim Streitburger at RMC Research Corporation at (800) 258-0802 or kstreitburger@rmcres.com.

You must complete the survey online.

Go to the website address that was given to you in this e-mail, and enter the unique username and password that were sent to you. Complete the questionnaire online and submit it electronically.

PLEASE NOTE:

- You may open, edit, and close the questionnaire as often as you like, and move anywhere within the questionnaire, without losing data before ____ PM, _____, 2009.
- Data will be saved automatically to a database when you move from page to page, but you may also save your data without moving to another page by clicking the "SAVE" button.
- If your questionnaire website is left open without any activity for longer than 8 hours (e.g., if you forget to close the questionnaire before you leave at the end of the day), you will "time out," lose your connection with the server, lose your data, and have to start over again.

AT _____ PM, _____, 2009, THE SURVEY PERIOD WILL END AND YOU WILL NO LONGER BE ABLE TO ENTER DATA INTO THE DATABASE.

ALLOW PLENTY OF TIME TO GATHER AND ENTER YOUR ANSWERS!

If you have any difficulties with the technology of the survey form and database or entering data, please contact our database manager, John Parsons at (800) 258-0802 or jparsons@rmcres.com.

If you do not have access to an internet connection, you may request a hard copy of the survey from Kim Streitburger at RMC Research Corporation at (800) 258-0802. Legibly hand print your answers, and mail or fax it to the address below. Allow plenty of time to request the form, gather your answers, and send it back.

**Kim Streitburger
RMC Research Corporation
1000 Market Street, Bldg. 2
Portsmouth, NH 03801
Fax: 603-436-9166**

SURVEY OF READING FIRST LEA SUBGRANT FUNDS

GRANTEE INFORMATION:

1. The recipient of this Reading First subgrant is: (Please check ONE.)

_____ a single LEA

_____ an LEA consortium

Please confirm the following information on the LEA(s) receiving this grant. National Center for Education Statistics Identification Numbers (NCES ID) can be found at <http://nces.ed.gov/ccd/districtsearch/>.

Local Educational Agency Name: **DATA WILL BE PRE-POPULATED** _____

NCES LEA ID: **DATA WILL BE PRE-POPULATED** _

Local Educational Agency Name: _____

NCES LEA ID: _____

Local Educational Agency Name: _____

NCES LEA ID: _____

Local Educational Agency Name: _____

NCES LEA ID: _____

Local Educational Agency Name: _____

NCES LEA ID: _____

2. Contact information for the primary person completing this survey:

Name: _____ Name of LEA/District: _____

Position: _____ Tel: _____ E-mail: _____

3. Original Funding Date of Current Reading First Subgrant

Award (i.e., the date of your initial award under your current subgrant, rather than any continuation award dates)

(dd/mm/yy): _____

Reading First Subgrant Implementation Start Date

(dd/mm/yy): _____

4. Please provide the total **OBLIGATED** Reading First Grant funds for each of the years below.
- **OBLIGATED** funds include the cost of orders placed, contracts and subgrants awarded, goods and services received, and similar transactions during that year and required payment during the same year OR the following year. The OBLIGATED amount will most likely be different from your awarded amount.
 - **OBLIGATED** funds include purchase orders within a year. For example, materials ordered during 2004-2005 but received and paid for in 2005-2006 would be included in the 2004-2005 total.
 - Amounts should not overlap from one year to another.

Round to the nearest hundreds

	July 1 2004 – June 30, 2005	July 1 2005 – June 30, 2006	July 1 2006- June 30, 2007	July 1 2007 – June 30, 2008
TOTAL OBLIGATED READING FIRST GRANT FUNDS:	\$ _____	\$ _____	\$ _____	\$ _____

5. How was the total amount reported above spent on the following categories for each year of the grant?
- The yearly category amounts should equal the yearly total reported in question 4.
 - Amounts should not overlap from one category to another.

Round to the nearest hundreds

	July 1 2004 – June 30, 2005	July 1 2005 – June 30, 2006	July 1 2006- June 30, 2007	July 1 2007 – June 30, 2008
a. Core reading instruction program (materials, supplies, software)	\$ _____	\$ _____	\$ _____	\$ _____
b. Intervention and supplemental materials (materials, supplies, software)	\$ _____	\$ _____	\$ _____	\$ _____
c. School and classroom library materials (reading materials)	\$ _____	\$ _____	\$ _____	\$ _____
d. Assessment related expenses (materials, supplies, software)	\$ _____	\$ _____	\$ _____	\$ _____
e. Professional development (contracted PD/trainings)	\$ _____	\$ _____	\$ _____	\$ _____
f. Reading coach salaries and expenses (specialists, teachers, literacy staff)	\$ _____	\$ _____	\$ _____	\$ _____
g. Indirect costs	\$ _____	\$ _____	\$ _____	\$ _____
h. Administrative expenses (materials, supplies, personnel, activities)	\$ _____	\$ _____	\$ _____	\$ _____
i. Equitable services for private schools and teachers (if provided)	\$ _____	\$ _____	\$ _____	\$ _____
i. Evaluation Activities (if contracted) (external evaluator to document implementation or effectiveness)	\$ _____	\$ _____	\$ _____	\$ _____
k. Family literacy efforts (if provided) (programs, materials, training for family /parent literacy support)	\$ _____	\$ _____	\$ _____	\$ _____
l. Other not listed above (specify) _____	\$ _____	\$ _____	\$ _____	\$ _____