

## SURVEY OF READING FIRST SEA GRANT EXPENDITURES

**Purpose of this survey:** The Reading First Program, authorized by the No Child Left Behind Act of 2001 (NCLB), provides funds to state educational agencies (SEAs) to help states and local educational agencies (LEAs) use scientifically based reading research to improve reading instruction from kindergarten through third grade. The purpose of this survey is to learn how SEAs use these funds.

**Please complete this survey and submit it following the instructions below by \_\_\_\_\_, 2009.**

### **Instructions:**

This survey is being conducted by RMC Research Corporation on behalf of the U.S. Department of Education. All responses will remain confidential, i.e., only RMC staff will see your individual responses. If you have any questions concerning this survey, please contact Kim Streitburger at RMC Research Corporation at

(800) 258-0802 or [kstreitburger@rmcres.com](mailto:kstreitburger@rmcres.com).

**You must complete the survey online.**

Go to the website address that was given to you in this e-mail, and enter the unique username and password that were sent to you. Complete the questionnaire online and submit it electronically.

### **PLEASE NOTE:**

- **You may open, edit, and close the questionnaire as often as you like, and move anywhere within the questionnaire, without losing data as long as you do so before \_\_\_\_ PM, \_\_\_\_\_, 2009.**
- **Data will be saved automatically to a database when you move from page to page, but you may also save your data without moving to another page by clicking the “SAVE” button.**
- **If your questionnaire website is left open without any activity for longer than 8 hours (e.g., if you forget to close the questionnaire before you leave at the end of the day), you will “time out,” lose your connection with the server, lose your data, and have to start over again.**

**AT \_\_\_\_\_ PM, \_\_\_\_\_, 2009, THE SURVEY PERIOD WILL END AND YOU WILL NO LONGER BE ABLE TO ENTER DATA INTO THE DATABASE.**

**ALLOW PLENTY OF TIME TO GATHER AND ENTER YOUR ANSWERS!**

If you have any difficulties with the technology of the survey form and database or entering data, please contact our database manager, [jparsons@rmcres.com](mailto:jparsons@rmcres.com).

If you do not have access to an internet connection, you may request a hard copy of the survey from Kim Streitburger at RMC Research Corporation at (800) 258-0802. Legibly hand print your answers, and mail or fax it to the address below. Allow plenty of time to request the form, gather your answers, and sent it back.

**Kim Streitburger  
RMC Research Corporation  
1000 Market Street, Bldg. 2  
Portsmouth, NH 03801  
Fax: 603-436-9166**

# SURVEY OF READING FIRST SEA GRANT FUNDS

**This survey asks questions about your OBLIGATED Reading First funds for Reading First grants (do not include Targeted Assistance Grants).**

## 1. GRANTEE INFORMATION:

State Educational Agency Name:

\_\_\_\_\_  
Address:  
\_\_\_\_\_

## 2. Contact information for primary person completing this survey:

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Tel: \_\_\_\_\_

E-mail: \_\_\_\_\_

**3. Original Funding Date of Current Reading First Award** (i.e., the date of your initial award under your current grant, rather than any continuation award dates)

(dd/mm/yy): \_\_\_\_\_

**Reading First Grant Implementation Start Date**

(dd/mm/yy): \_\_\_\_\_

**4. Please provide the total OBLIGATED Reading First Grant funds for each of the years below.**

- OBLIGATED funds include the cost of orders placed, contracts and subgrants awarded, goods and services received, and similar transactions during that year and required payment during the same year OR the following year. The OBLIGATED amount will most likely be different from your awarded amount.
- OBLIGATED funds include purchase orders within a year. For example, materials ordered during 2004-2005 but received and paid for in 2005-2006 would be included in the 2004-2005 total.
- Amounts should not overlap from one year to another.

Round to the nearest thousands

	July 1 2004 - June 30, 2005	July 1 2005 - June 30, 2006	July 1 2006- June 30, 2007	July 1 2007- June 30, 2008
<b>TOTAL OBLIGATED READING FIRST GRANT FUNDS:</b>	\$ _____	\$ _____	\$ _____	\$ _____

**5. How was the total amount reported above spent on the following categories for each year of the grant?**

- The yearly category amounts should equal the yearly total reported in question 4.
- Amounts should not overlap from one category to another.

Round to the nearest thousands

	July 1 2004 - June 30, 2005	July 1 2005 - June 30, 2006	July 1 2006- June 30, 2007	July 1 2007- June 30, 2008
<b>a. Subgrants to Local Education Agencies (LEAs)</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>b. Indirect costs</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>c. Professional development for teachers, specialists, RF staff, and/or SEA personnel</b> (contracted PD/trainings/review, materials, space, equipment, etc. )	\$ _____	\$ _____	\$ _____	\$ _____
<b>d. Professional development to strengthen public higher education pre-service courses</b> (contracted PD/trainings/review, materials, space, equipment, etc. )	\$ _____	\$ _____	\$ _____	\$ _____
<b>e. Technical Assistance to LEAs and Schools</b> (expenditures on materials, contractors, SEA personnel time, space/equipment rentals, etc.)	\$ _____	\$ _____	\$ _____	\$ _____
<b>f. Administration</b> (expenditures on planning, reporting, materials, SEA personnel time, space/equipment rentals, etc.)	\$ _____	\$ _____	\$ _____	\$ _____
<b>g. Evaluation</b> (expenditures on contractors, materials, SEA personnel time, space/equipment rentals, etc.)	\$ _____	\$ _____	\$ _____	\$ _____
<b>h. Other not listed above (specify)</b> _____	\$ _____	\$ _____	\$ _____	\$ _____