

Burden Estimate for 9007 Energy Audit - Renewable Energy Development Assistance Grant Program										Breakout Percentages				Breakout Costs				Number of Entities				
USDA Rural Business-Cooperative Service										Private Individual	Private - Not Individual	State gov, local gov, Indian Tribe	Small Business that are Private not individuals	Private Individual	Private - Not Individual	State gov, local gov, Indian Tribe	Small Business that are Private not individuals	Private Individual	Private - Not Individual	State gov, local gov, Indian Tribe	Small Business that are Private not individuals	
Section of Notice	Title	Form No. (if any)	No. of Respondents	Reports Filed	Total Responses (C) x (D)	Estimated No. of Manhours per response (F)	Estimated Total Manhours (E) x (F)	Wage** Class	Total Cost (G) x (H)													
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)														
<b>Reporting - No Forms Approved Under this Docket</b>																						
<b>Project Proposal - Applicants</b>																						
Sec IV, B.5	Application Narrative - Audit	written	27	1	27	22	594	\$60	\$35,640	0.00%	50.00%	50.00%	0.00%	\$0	\$17,820	\$17,820	\$0	0	13	13	0	0
Sec IV, B.5	Application Narrative - RE Development Assistance	written	7	1	7	9	63	\$60	\$3,780	0.00%	50.00%	50.00%	0.00%	\$0	\$1,890	\$1,890	\$0	0	3	3	0	0
Sec IV, B.4	Organizational documents	written	33	1	33	0.33	11	\$60	\$660	0.00%	50.00%	50.00%	0.00%	\$0	\$330	\$330	\$0	0	17	17	0	0
Sec IV, B.6	Application Financial Information	written	33	1	33	7	231	\$60	\$13,860	0.00%	50.00%	50.00%	0.00%	\$0	\$6,930	\$6,930	\$0	0	17	17	0	0
Sec IV, B.7	Intergovernmental comments	written	33	1	33	1	33	\$60	\$1,980	0.00%	50.00%	50.00%	0.00%	\$0	\$990	\$990	\$0	0	17	17	0	0
<b>SUBTOTAL - Project Proposal</b>			<b>33</b>		<b>133</b>		<b>932</b>		<b>\$55,920</b>										<b>50</b>	<b>50</b>		
<b>Grantees</b>																						
Sec V, D	Grant Agreement	To be determined	20	1	20	0.5	10	\$60	\$600	0.00%	50.00%	50.00%	0.00%	\$0	\$300	\$300	\$0	0	10	10	0	0
Sec V, G.3 (i)	Semiannual Performance Report	written	20	4	80	1	80	\$60	\$4,800	0.00%	25.00%	75.00%	0.00%	\$0	\$1,200	\$3,600	\$0	0	5	15	0	0
Sec V, G.3 (ii)	Final Semiannual Performance Report - Audits	written	16	1	16	2	32	\$60	\$1,920	0.00%	25.00%	75.00%	0.00%	\$0	\$480	\$1,440	\$0	0	4	12	0	0
Sec V, G.3 (i)	Final Semiannual Performance Report - Rural Development Assistance	written	4	1	4	1	4	\$60	\$240	0.00%	25.00%	75.00%	0.00%	\$0	\$60	\$180	\$0	0	1	3	0	0
Sec V, G.4	Final status report	written	20	20	400	0.08	32	\$60	\$1,920	0.00%	25.00%	75.00%	0.00%	\$0	\$480	\$1,440	\$0	0	5	15	0	0
Sec V, I	Financial Audit Report	written	20	1	20	0.16	3	\$60	\$180	0.00%	50.00%	50.00%	0.00%	\$0	\$90	\$90	\$0	0	10	10	0	0
Sec V, H	Recordkeeping		20	1	20	1	20	\$60	\$1,200	0.00%	50.00%	50.00%	0.00%	\$0	\$600	\$600	\$0	0	10	10	0	0
<b>SUBTOTAL - Grantees</b>			<b>20</b>		<b>560</b>		<b>181</b>		<b>\$10,860</b>										<b>30</b>	<b>30</b>		
<b>Reporting - Forms Approved Under this Docket (all applications or grantees, as applicable)</b>																						
Sec V, D. 1 (v)	Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	AD-1047 or in writing	33	1	33	0.25	8	\$60	\$480	0.00%	50.00%	50.00%	0.00%	\$0	\$240	\$240	\$0	0	17	17	0	0
Sec V 4 V. 1 (v)	Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lowered Tier Covered	AD-1048 or in writing	33	1	33	0.25	8	\$60	\$480	0.00%	50.00%	50.00%	0.00%	\$0	\$240	\$240	\$0	0	17	17	0	0
Sec V, D. 1 (vi)	Cert. Regarding Drug-Free Workplace Req. (Grants) Alt. I - For Grantees Other Than Individuals	AD -1049 (9000-0101)	33	1	33	0.25	8	\$60	\$480	0.00%	50.00%	50.00%	0.00%	\$0	\$240	\$240	\$0	0	17	17	0	0
Sec V, D. 1 (ix)	Assurance Agreement	RD 400-4 (0575-0018)	33	1	33	0.25	8	\$60	\$480	0.00%	50.00%	50.00%	0.00%	\$0	\$240	\$240	\$0	0	17	17	0	0
Sec V, D. 3 (i)	Request for Obligation of Funds	RD 1940-1 (0575-0094)	20	1	20	0.25	5	\$60	\$300	0.00%	50.00%	50.00%	0.00%	\$0	\$150	\$150	\$0	0	10	10	0	0
Sec V, D. 1 (ii)	Letter of Intent	RD 1942-46 (0575-0015)	20	1	20	1	20	\$60	\$1,200	0.00%	50.00%	50.00%	0.00%	\$0	\$600	\$600	\$0	0	10	10	0	0
<b>Subtotal</b>					<b>172</b>		<b>57</b>		<b>\$3,420</b>													
<b>Grand Total</b>			<b>53</b>		<b>865</b>		<b>1,170</b>		<b>\$70,200</b>						<b>\$32,880</b>	<b>\$37,320</b>	<b>\$0</b>	<b>0</b>	<b>80</b>	<b>80</b>		
<b>Forms Approved Under Other OMB Numbers</b>																						
Application for Federal Assistance			SF 424 (4040-0004)	33	1	33	1	33														
Budget Information - Non-Construction Programs			SF 424A (4040-0006)	33	1	33	3	99														
Assurances - Non-Construction Program			SF 424B (4040-0007)	33	1	33	0.25	8														
Financial Status Report			SF-269 (0348-0039)	20	1	20	0.50	10														
Request for Advance or Reimbursement			SF-270 (0348-0004)	33	1	33	1	33														
Disclosure of Lobbying Activities			SF LLL (0348-0046)	33	1	33	0.16	5														
<b>Totals</b>			<b>185</b>		<b>185</b>		<b>189</b>															
<b>Footnotes:</b>																						
Farm Bill notes 4 percent of funding available for audits - \$55,000,000 * .04 = \$2,200,000																						
Estimate 25 eligible entities applying under each criteria noted in Section 9007 (b)(2) resulting in a total of 100 applications																						
Out of the 100, approximately 60 would receive funding																						
Average audit/development assistance cost is \$2,500, the ag producer/small business must pay 25 percent, resulting in \$1,875 of assist to business																						
Estimate 20 audits/assistance completed by each applicant, which totals 1,200 audits/assistance projects																						
1,200 documents at a cost of approximately \$1,875 = \$2,250,000																						
\$50,000 difference in available funds and total document cost will account for variations in the actual costs of each document																						
5 percent of funds can be used by the applicant for administrative purposes = \$110,000																						
Assume 80 percent of application are for audits, and 20 percent are for development assistance																						

<b>Energy Audits and Renewable Energy Development Assistance</b>	<b>Applicants or Grantees</b>	<b>Hours</b>	<b>Rate</b>	<b>Cost</b>
Acknowledge and review application	100	5	40.41	\$20,205
Evaluate and score	100	16	40.41	\$64,656
Inform applicants of selection results	100	1	40.41	\$4,041
Legal document preparation	60	8	40.41	\$19,397
Release and advance of funds	60	4	40.41	\$9,698
Monitoring	60	16	40.41	\$38,794
Administrative	60	20	40.41	\$48,492
				\$205,283