

CATI Screens

Enrollment Screen

TOPCATI: Enrollment & Data Collection System, Version 1.1.1.5 - CES Survey, Collection Month: 11/2007

File Print Tools Help

Data Collection - Call Scheduled for Dec 05, 2007 06:00 AM

Save Close Notes Dial Scheduler Send Document

Enrollment Data Collection

Contact: Prefix Mr. First Name Bob Last Name Small Suffix
 Title Owner
 Company Small Construction Company Phone 999 123-4567 Extension
 Address 12 Main St Fax Fax Status 0
 City, State Carmel CA Email bob@yahoo.com
 Zip Code 99888 Type Time Zone Email Status 1

Case ID 060192350 Don't Print Data
 NRP Code 1 ENR pk# 0
 Pending Package TDE pk# 0
 Preferred Delivery WEB pk# 1
 Advance Notice EML pk#
 Occ Code 71 Refusal Panel #
 Refusal Conversion

| DC | Unit ID | Report With | Agg | Panel# | NAICS | Own | Form | Size | Av Ann AE | UI Number | RUN | EI Number | MSA | County | City Cd | Samp Code | Si |
|----|-----------|-------------|-----|--------|--------|-----|------|------|-----------|------------|-------|-----------|-----|--------|---------|-----------|----|
| 99 | 060192350 | 060192350 | | 0073 | 238911 | 5 | B | 3 | | 1234567890 | 00000 | 123456789 | | 995 | 000 | | 2 |

00 << Assign DC to All Units Enrollment Complete Zoom Out 1 of 1 units

Unit ID 060192350 Physical Address
 Company Small Construction Company
 Sec Name Small Construction Company
 Location
 Address 12 Main St
 City, State Carmel CA
 Zip Code 99888 Type

Panel Number, Sub Sample 0073
 County, City, MSA, CMI 995 000 16
 NAICS, Own, Size, Form 238911 5 3 B
 EI Number, Aux, MEEI 123456789 5 1
 UI Number, RUN 1234567890 00000
 Sample Code, Unit Code 2 AL
 Pr Lopp, Cm Lopp 1 0

QUI Data Average Annual AE

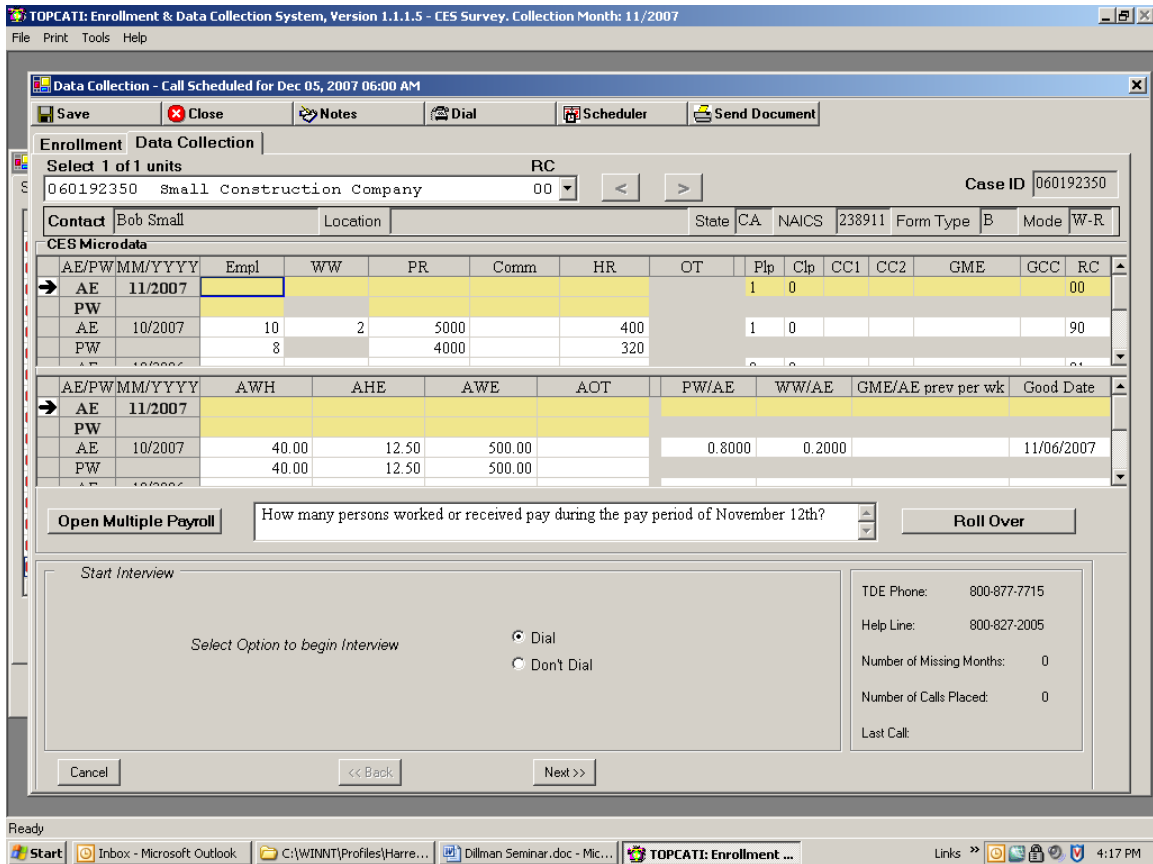
| Month/Year | AE | AE IMP | Wage | Wage IMP | Comment |
|------------|----|--------|--------|----------|---------|
| 03/2002 | 19 | R | 101462 | R | |
| 02/2002 | 19 | R | | | |
| 01/2002 | 19 | R | | | |
| 12/2001 | 18 | R | 109300 | R | |
| 11/2001 | 18 | R | | | |
| 10/2001 | 18 | R | | | |
| 09/2001 | | | | | |
| 08/2001 | | | | | |

Unit Addresses Unit Info

Ready

Start Inbox - Microsoft Outlook C:\WINNT\Profiles\Harre... Dillman Seminar.doc - Mic... TOPCATI: Enrollment ... Links 4:16 PM

Data Collection Screen (note script at bottom of page)



Other questions:

How many of them were women?

What was the total Payroll for All Employees?

What were the total Commissions paid to All Employees?

What were the total number of Hours worked by All Employees?

How often were all employees paid? (1=Weekly 2=Biweekly 3=Semimonthly 4=Monthly)

How often are commissions paid? (1=Weekly 2=Biweekly 3=Semimonthly 4=Monthly)

What was the Gross Monthly Earnings for the previous month?

How many were Construction Workers?

What was the total Payroll for Construction Workers?

What were the total number of Hours worked by Construction Workers?

Rollover to Web

TOPCATI: Enrollment & Data Collection System, Version 1.1.1.5 - CES Survey, Collection Month: 11/2007

Help

Data Collection - Call Scheduled for Dec 05, 2007 06:00 AM

Save Close Print Schedule Save Document

Enrollment
Select 1 of
060192350
Contact Bo
CES Microda
AE/PWMT
AE 1
PW
AE
PW
AE/PWMT
AE 1
PW
AE
PW

Roll Over

Conversion Option

- Collect by TDE
- Collect by Fax
- Collect by Permanent CATI
- Collect by Mail
- Collect by Email
- Collect by Web
- None of the above

Web Answer Sheet

Would you be willing to report your data over the Web? Yes No

Do you have an internet connection and approved browser? Yes No

Do you have an email address? Yes No

May we contact you via email? Yes No

Please, verify your Email address and update it if necessary in the Contact Information panel.

Case Information

Tentative Mode: W
CMI: 16
Roll Date: 10/2007
Touchtone Status: 0
TDE Status: 2
Fax Status: 0
Email Status: 1
ER Location: 94
NRP Code: 1

Will collect by Web

We also have a secure web site for collecting data, so I would like to verify your email address.

Contact Information

| Contact | Prefix | First Name | Last Name | Suffix |
|---------|--------|------------|-----------|--------|
| | Mr. | Bob | Small | |

Title: Owner

Company: Small Construction Company

Address: 12 Main St

City, State: Carmel CA

Zip Code: 99888

Email: bob@yahoo.com

Phone: 999 123-4567 Extension

Fax:

OK Cancel

Cancel << Back Next >>

Ready

Start | Inbox - Microsoft Outlook | C:\WINNT\Profiles\Harre... | Dillman Seminar.doc - Mic... | TOPCATI: Enrollment ... | Links >> | 4:18 PM

Web Rollover Letter

Dear Mr. ****:

Your recently indicated an interest in reporting your Current Employment Statistics (CES) data each month using our Internet system. To begin reporting through the Internet, please go to the BLS Internet Data Collection System site at <https://cesdata.bls.gov>. Please note the 's' in the 'https'. It is required. Once you've reached our site, enter your 9-digit CES report number and the letters displayed above the box and then click the "I Accept" button.

Each month we will send you an Advance Notice message by E-mail, letting you know that we will soon be collecting data for a new month. If we do not hear from you as our deadline approaches, we may also send a reminder message by E-mail.

We look forward to receiving your data by the Internet.

If you have any questions or concerns, please feel free to contact us at 1-800-827-2005 or by e-mail at ceswebhelp@bls.gov.

Thank you for your cooperation.

Sincerely yours,

Emails used in Web collection:

Welcome to CES Web Reporting

From: CESMail
Sent: Wednesday, November 07, 2007 12:54 PM
To: CESWeb
Subject: Welcome to CES Internet Reporting

CES Report: 660000001

Dear Respondent:

You recently indicated an interest in reporting your Current Employment Statistics (CES) data each month using our Internet system. To begin reporting through the Internet, please go to the BLS Internet Data Collection System site at <<https://cesdata.bls.gov>>. Please note the 's' in the 'https'. It is required. Once you've reached our site, enter your 9-digit CES report number and the letters displayed above the box and then click the "I Accept" button.

Each month we will send you an Advance Notice message by E-mail, letting you know that we will soon be collecting data for a new month. If we do not hear from you as our deadline approaches, we may also send you a reminder message by E-mail.

We look forward to receiving your data by the Internet.

If you have any questions or concerns, please feel free to contact us at 1-800-827-2005 or by e-mail at ceswebhelp@bls.gov.

Thank you for your cooperation.

Advance Notice Message

From: cesmail@bls.gov
Sent: Thursday, October 25, 2007 12:00 PM
To: *****
Subject: October Employment Report - US Bureau of Labor Statistics

CES Report: 660000001

The data reported to the Current Employment Statistics program last month were included in the estimates reported by the Bureau of Labor Statistics on Friday, October 05, 2007, and publicized by major media organizations such as The Wall Street Journal.

Please report your November employment, payroll, and hours data by Friday, October 26, 2007, if possible. Our web address is <<https://idcf.bls.gov>>. If you have any questions, please contact cesmail@bls.gov or call our Help Desk at 1-800-827-2005.

Thank you for your cooperation.

Nonresponse Prompt Message

From: cesmail@bls.gov
Sent: Thursday, October 25, 2007 12:00 PM
To: *****
Subject: October Employment Report - US Bureau of Labor Statistics

CES Report: 660000001

As of today, our records show that we have not received your employment, payroll, and hours data for October. Please report these figures by Friday, October 26, 2007, if possible. If you have reported your information by some method other than web, please send a note to ceswebhelp@bls.gov.

Please report your data to <https://cesdata.bls.gov>.

If you have any questions, please contact ceswebhelp@bls.gov or call our Help Desk at 1-800-827-2005.

Last Chance Message

From: cesmail@bls.gov
Sent: Friday, October 26, 2007 10:20 AM
To: *****
Subject: Urgent request for October employment data

CES Report: 660000004

This is your last chance to report your October employment, payroll, and hours data in order for it to be included in our preliminary estimates of October employment. The Bureau of Labor Statistics will publish the October Employment Situation report on Friday, November 02, 2007. The Employment Situation report is a monthly news release that highlights the previous month's employment estimates. Your figures help to make these estimates possible.

Please report your data to <https://cesdata.bls.gov>.

If you have any comments or concerns, please call our helpdesk, toll-free, at 1-800-827-2005.

Web Data Entry Screen

CES Reporting Form - Microsoft Internet Explorer provided by Bureau of Labor Statistics

Address: https://cesdata.bls.gov/CESLite/entryForm.do;jsessionid=WFQ6HggJlRrCyd112j9CJ7Zs5s5TGfJDW0TTLNpM2DMMLxpYSMHI-11928790411-10370111

Current Employment Statistics

Help | Logout

CES Report Number: 660000004 Pay Group 1

Report for the pay period that includes the 12th of . Pay: Each Week Commissions: Once a month

| | 1 Employee Count | 2 Women Workers | 3 Payroll, Excluding Commissions (Whole dollars) | 4 Commissions Paid at Least Once a Month (Whole dollars) | 5 Hours, Including Overtime (Whole hours) | 7 Gross Monthly Earnings (All workers) <i>Report for the entire previous calendar month</i> |
|--|---|----------------------|---|---|--|---|
| All Workers | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Nonsupervisory Workers | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Reason for Large Changes | Use for Columns 1-5 (payroll, hours and employment) | | | | | Use for Column 7 (Gross Monthly Earnings) |
| | <input type="text" value="none"/> | | | | | <input type="text" value="none"/> |
| | <input type="text" value="none"/> | | | | | <input type="text" value="none"/> |

Continue

If you have questions or comments please send e-mail to: ceswebhelp@bls.gov
 Version: 3.0
 URL: https://cesdata.bls.gov/CESLite/content/cesform_abce.jsp

Body of Document

Start | C:\WINNT\Profiles\Harre... | Inbox - Microsoft Outlook | Dillman Seminar.doc - Mic... | CES Reporting Form - ... | Local intranet | Links >> | 4:24 PM